



### Student Race Code

If more than one race, indicate as many codes as needed.

**100 Native American.** A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

**400 Filipino.** A person having origins in any of the original peoples of the Philippine Islands.

**500 Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central America.

**600 Black or African-American.** A person having origins in any of the black racial groups of Africa.

**700 White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.

#### **Asian.**

A person having origins in any of the original peoples of East Asia, Southeast Asia, or the Indian subcontinent

**201 Chinese 202 Japanese 203 Korean 204 Vietnamese 205 Indian**

**206 Laotian 207 Cambodian 208 Hmong 299 Other Asian**

#### **Native Hawaiian or Other Pacific Islander.**

A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

**301 Hawaiian 302 Guamanian 303 Samoan 304 Tahitian 399 Other Pacific Islander**

### Transportation

Transportation will be provided within your attendance zone and if you reside more than one and a half mile away from school. You will have to provide your own transportation to a school outside your attendance zone.

### Assignment of Students

Students will be admitted to schools in accordance with six established priority categories. A computer assignment system will assign students on a random basis within a priority for each grade level within each school. Priority requirements are as follows:

**1<sup>st</sup> priority:** BUSD students currently attending the school (with the exception of transitional kinder) and living within attendance zone

**2<sup>nd</sup> priority:** BUSD students currently attending the school (with the exception of transitional kinder) and living outside the attendance zone

**3<sup>rd</sup> priority:** Berkeley residents who are siblings of any student currently attending the school on the basis of the first or second priority and who will continue in attendance for the 2017/18 school year

**4<sup>th</sup> priority:** Berkeley residents not currently attending the school and living within the attendance zone

**5<sup>th</sup> priority:** Berkeley residents not currently attending the school and living outside the attendance zone

**6<sup>th</sup> priority:** All non-Berkeley resident students requesting inter-district transfers

### Enrollment Checklist

#### **Read the following carefully:**

*Incomplete forms are not accepted. Please make sure ALL items are checked off of your list.*

*Must be submitted in person. We will not accept forms via mail, fax or email*

**Parent Preference Form** (obtained from our office or printed on legal size paper)

**Student's original birth certificate**

**Student's recent original report card (K-5) or transcript (6-12) for current school year**

**Parent's original, valid governmental picture identification card** (i.e. CA ID, or CA DL)

**Declaration of residency** (must be residing in Berkeley when submitting enrollment documents)

**Proofs of Berkeley residency** (must submit one from each of the three groups listed below)

All Proofs must be current originals (issued within the last 2 months) imprinted with the name and current Berkeley residential address of the parent/legal guardian. A student can have only one residency for purposes of establishing residency.

*Only personal accounts will be accepted (No care of, DBA or Business accounts).*

#### **Group A: Utility bill: (Must provide entire bill)**

- PG&E
- Landline phone (non-cellular)
- EBMUD
- Internet
- Cable

#### **Group B:**

- Current bank statement (checking or savings only)
- Action letter from Social Services or government agency (cannot be property or business)
- Recent paycheck stub or letter from employer on **official** company letterhead Confirming residency address
- Valid automobile registration in combination with valid automobile insurance
- Voter registration for the most recent past election or the most recent upcoming election

#### **Group C:**

- Rental property contract or lease, with payment receipt (dated within 45 days)
- Renter's insurance or homeowner's insurance policy for the current year
- Current property tax statement or property deed