

Sustainability Plan Development

ADDENDUM #1

DATE: June 3, 2019

This is addendum #1 for the Project. Receipt of this addendum shall be noted on Bid Form 00300. This addendum consists of 4 sheets.

We received questions from a potential bidder. As a part of his bid, Contractor shall do the following:

1. The District goals per the current 2018 Sustainability Plan are long term, with no specific time bounds, yet the RFQ/P appears to call for a one (2019-20) school year fee proposal, inferring a 1-year scope of work. How does BUSD plan to develop and/or implement sustainability activities beyond June 2020? **Answer: The consultant who wins this contract will assist the District in developing strategies and actions to move forward. Part of that development will come from the committee.**

2. Who is the current Facilities Master Plan (FMP) consultant team and will the Sustainability Consultant selected from this RFQ/P be allowed to collaborate with BUSD and the FMP consultant to integrate Sustainability implementation goals which might affect design guidelines, have implications on scope of work to be included in the upcoming Bond Program, particularly for energy efficiency, solar, and zero net energy implementation in **existing facilities** and direction of the FMP, for example, to move towards carbon neutrality? **Answer: The Facilities Maintenance Manager and the Executive Director of Facilities are both actively working for these goals. There is also a consultant who helped develop the plan and is currently contracted through June 30, 2019 to reduce waste.**

- 2a. Would the Sustainability Consultant be allowed (or expected?) to collaborate with the District Facilities division and any other of it's other A/E/C consultants or stakeholders of the Bond Program, in order to integrate Green Building and Materials or other aspects of the Sustainability Plan such as Energy, Water and Transportation that have planning, design process, physical design and construction implications? **Answer: The expectation is that this consultant will have some collaboration with the Bond program design consultants, but it will not be a significant amount of the time spent on this contract.**

3. We'd like to request you post all the Questions and Answers, including any given at the Pre-proposal, to the website. Thank you. **Answer: All of our answers to your questions are here in this addendum.**
4. We'd like to request you post the sign-in sheet from the pre-proposal meeting, May 23, 2019. Thank you. **Answer: See attached.**
5. The "Immediate next Steps" of the current 2018 Sustainability Plan makes a specific recommendation to "Hire Consultant Silber" a current sustainability consultant, to "begin implementing the Plan's waste reduction recommendations" with the Altamont grant of \$20,000. (pg. 54 of the Plan) Can you tell us what the District's expectations are for fulfilling this specific recommendation for the waste reduction scope of the work?
Answer: The District contracted with consultant Silber to perform the waste reduction efforts. That contract will be complete as of June 30, 2019. The new consultant will be expected to continue the waste reduction efforts.
 - 4a. Pending clarification to above question #4, should responders allow for exclusion of some waste reduction activities of the Plan in the Fee Proposal in order to allow for flexibility to be teamed with other consultant(s), for example in waste reduction or other specific activities of the Plan? **Answer: There may be some collaboration with previous consultants, but the new consultant will be responsible to continue the waste reduction efforts.**
 - 4b. OR, will those respondents that are not already specifically teamed in this response with the named consultant be deemed non-competitive or at a disadvantage? **Answer: No**
 - 4c. To accommodate the above, may responders include some portion(s) of the scope of work as incrementally additive in the Fee Proposal? **Answer: No**
6. Pg. 54 of the Plan also includes a recommendation in the "Immediate Next Steps" for A Sustainability Consultant for "**All other** sustainability categories" with a "Fiscal Impact" budget of "\$49,000." Should respondents assume this is the maximum allowable fee, or implies a rough budget for Fee proposals, exclusive of waste reduction efforts scope, to meet the Selection Criteria #7. on pg. 9 of the RFQ/P?
Answer: This is a rough budget inclusive of waste reduction efforts.
7. May we submit the Fee Proposal portion of the SOQ in one sealed envelope (and thus excluded from the 5 printed copies and the electronic copy,) marked and kept Confidential, to be opened after other Qualifications have been ranked? **Answer: No, you should follow the instructions in the RFQ&P**
7. Has the District done any energy (or water) benchmarking yet? **Answer: Some**
 - 7a. Can you clarify if any Energy Star Portfolio Manager accounts are

currently being used to manage District energy use? **Answer: Yes**

8. Would the 6th and 7th bullets of the “Scope of Work for Consultants” pg. 3 of the RFQ also include addressing how the District might plan to achieve CA State Energy and Climate goals, particularly in addressing the “Green Buildings and Materials” and “Energy,” “Water,” and “Transportation” sections—beyond what the current Plan includes? **Answer: Possibly, but the main focus is the stated objectives in the plan.**

8a. OR, conversely, would the selected Sustainability Consultant be limited TO ONLY those “Objectives and Actions” as specifically cited in the current Sustainability Plan? **Answer: Those will be the main focus**

9. For the upcoming (2020?) Bond referenced in the RFQ, has the draft Bond Language already been developed? And will the selected Sustainability Consultant have the opportunity to review it and, with District collaboration, perhaps be able to make recommendations to allow Sustainability (energy & water efficiency, solar, green schoolyards/infrastructure, carbon neutrality implementation goals, etc.) goals to be better integrated, if needed? **Answer: Yes**

10. Can you update us on how much of the BUSD Solar Master Plan has been implemented, and/or cite what the current solar generation capacity is at each of the sites in the District? **Answer: The District has solar at seven sites. There are many more opportunities for solar.**

11. Can you share with us any information regarding the District’s Prop. 39 Expenditure Plan and reporting on implementation of any recent energy efficiency projects? **Answer: The Districts Prop 39 money will be fully encumbered by June 30. There will not be any work for Prop 39 by the new consultant.**

12. Please clarify your expectations for any specific written Deliverables within the 2019-20 school year time frame, thank you. **Answer: See RFQ&P**

13. Would the Sustainability Consultant report to the Facilities Maintenance Manager or the Executive Director of Facilities. **Answer: The Facilities Maintenance Manager.**
