

Longfellow Middle School

Summer Plan

June 2021

Starts Monday, June 14

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About this Plan

This plan will help families understand COVID-19 safety practices specific to Longfellow Middle School and review Summer School Expectations & Procedures.

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Dear BUSD Middle School Summer School Community,

We're so excited and honored to support your students this summer! The fabulous teachers and staff are ready to meet students where they are, and continue guiding them to new heights during the summer session. We're committed to providing a rigorous, fun and engaging learning to all students, and hopefully have a great time in the process.

I know our time is short, but while we are together, we will be a caring and supportive community for all our students and families. Please don't hesitate to reach out if you have any questions, concerns or are looking for additional support.

Thanks again for your commitment to your child's education, and for entrusting us with that charge!

*Sincerely,
Gabe Fredman
Principal*

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Longfellow Middle School

1500 Derby St.

Berkeley, CA 94703

Total Enrollment: ~100 students

Total On-Site Staff: ~20 staff

ISOLATION ROOM

Longfellow's isolation room is in the office on the first floor of the Administration Building.

COVID Liaison	Contact
Gabe Fredman Summer School Principal	Email: gabrielfredman@berkeley.net Office Phone: 510.644.6360 Cell Phone: 510.255.0610 (call or text)
Rosina Keren Summer School Counselor	Email: rosinakeren@berkeley.net Phone: 510.644.6360

Contact our Covid Liaisons if your student tests positive for COVID-19, receives a COVID-19 diagnosis or has been exposed to a case.

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COVID-19 Safety Protocols

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Important Safety Information

[Please use this Checklist to prepare your child for returning to in-person learning.](#)

[Click here for more information from the BUSD Campus Reopening webpage.](#)

[Click here for more information from the student COVID testing webpage.](#)

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Screenings & Symptoms

- Start every day with a Verbal At-Home Health Screening
 - Every morning, parents/caregivers must ask their students [THIS LIST](#) of COVID-19 symptoms and questions about exposures to cases. You do not need to fill out the online health screening form.
 - Do not send your student to school if they answer YES to any of the questions.
 - What do I do if your child has Covid-19 symptoms [PDF](#)
- Verbal Attestation upon arrival at school
 - When students arrive on campus, a staff member at the entrance will welcome students and simply ask, "Are you feeling well today?"
 - Staff will monitor students on arrival for symptoms and check throughout the day.

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Screenings & Symptoms (cont'd)

- What do I do if my child has Covid-19 symptoms [PDF](#)
- When a child tests positive for Covid-19 [PDF](#)
- After a Covid-19 test, next steps [PDF](#)
- When a child has close contact with someone with a positive case [PDF](#)

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COVID-19 Testing

Free COVID-19 testing will continue to be offered through June 30. Please visit BUSD's [Middle School Student COVID testing website](#) for the registration form, test request form, and more information on exact days and times.

Longfellow Middle School Testing: Tuesdays 10am-12pm
June 15th, 29th

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Cases and Contact Tracing

- Parents/guardians will be notified if there has been a COVID-19 case in their school community. In most cases, there is nothing a parent/guardian will need to do.
- In the event a student is a close contact with a COVID-19 case during their infectious period, parents will be contacted immediately and advised about quarantining and other safety measures, including testing. This can include immediately picking up your student from school.
- All case and contact information is shared with City of Berkeley Public Health. They will reach out to families and make final determinations regarding quarantine.

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Isolating & Quarantining

- In the event of an exposure, City of Berkeley Public Health will determine quarantine status for individuals. Fully vaccinated close contacts who are not symptomatic will not be required to quarantine.
- City of Berkeley Public Health will determine whether an exposed student can return to school immediately or must quarantine. Your child must stay home until the City of Berkeley determines your child's vaccination and quarantine status.
- If your student tests positive for COVID-19, your local Health Department (often the City of Berkeley) or a District Nurse will provide the isolation timeline for your student.

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Face Coverings

- Face coverings are required for all students (and visitors) while at school or riding District buses.
- Face coverings must cover the nose and mouth and be worn correctly. One-way valve face coverings are not permitted.
- Students are encouraged to bring their own face coverings. Schools will provide face coverings to students and staff as needed.
- Students may only remove face coverings when eating, drinking, or changing a face covering when wet or damaged. When face masks are removed for eating, students must remain 6 feet apart.

There is an exemption, per [CDPH guidance](#), for students and staff unable to wear a face covering due to special circumstances such as a documented developmental or health diagnosis.

Linked you will find the District's [Student Mask Exemption Request Form](#) and the [Mask Exemption Procedure](#).

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Health & Hygiene

Cleaning and Disinfecting

The BUSD custodial staff has been trained on facilities cleaning protocols consistent with guidelines established by CDPH and CDC.

Use of Shared Items

The use of shared items will be minimized. High-touch shared items will be cleaned daily.

Hand Washing

Students and staff will be encouraged to follow all healthy hygiene practices including to wash hands frequently, use hand sanitizer when soap and water are not available, and to sneeze and cough into their arms.

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Ventilation at Longfellow

To increase the circulation of outdoor air, classroom windows should be opened when practicable. Each classroom is equipped with a MERV 17 HEPA Air Purification Unit. Additionally, filter upgrade work for poor air quality index levels has been completed on existing HVAC systems to include MERV 13 filtration and Needlepoint Bi-Polar Ionization. Lastly, air quality monitoring systems are being installed in all classrooms, common areas and offices to monitor temperature, humidity, CO2 levels and for Volatile Organic Compounds (VOCs).

[Click here to learn more about air filtration systems at Washington.](#)

Stable Groups

What is a stable group at Longfellow? At Longfellow, each classroom will be a stable group. These are fixed groups that will stay together throughout the summer school morning and will not mix with other stable groups (other classes) while on campus. Stable groups will have assigned classrooms, restrooms, meal areas, and yard sections. We will limit the number of stable groups for students, as practicable.

Afternoon Camp Stable Groups: Every effort will be made to maintain cohort groups from the summer school morning during the afternoon camp programs.

Physical Distancing: Students will be asked to maintain physical distancing while seated, and while moving through the campus.

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Stable Summer School Groups

6/14-7/9 (9am-12pm)

	9-10:40am		10:45am-12pm	
Grade	Room	Teacher	Room	Teacher
6A	302	Johanna Paraiso	303	Robert MacCarthy
6B	303	Robert MacCarthy	302	Johanna Paraiso
7A	306	Bill Edison	307	Cortez Robinson
7B	307	Cortez Robinson	306	Bill Edison

Stable groups will have a designated restroom, school entrance and exit, and arrival and departure time.

While walking in the pathways, as well as during breakfast and break (and lunch for those staying for afternoon camps) staff will ensure that Longfellow's stable groups do not mix.

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Stable Summer School Groups

6/14-7/9 (9am-12pm) (cont'd.)

Grade	Room	Teacher 9am-12pm
CEC	410	CJ Tedder (9am-12:30pm)
Young Writers Camp	419	Gabriela Lopez, Lisa Wong
STEM Steps A	416	Heeam Dobashi, Roger Lloyd, Lourdes Rodriguez
STEM Steps B	417	David Crenshaw, Andre Barnes, Sophie Meas

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Stable Afternoon Summer Camp Groups

6/14-7/9 (12:45-3:45pm)

Program	Room	Instructor 12:45-3:45pm
Camp EDMO A	401	Coordinator: Catheryn Melger
Camp EDMO B	420	Coordinator: Catheryn Melger
CTE Maker Camp	Makerspace	Jimmy Tran

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Longfellow Summer School Expectations & Procedures

Parent/Caregiver Expectations

Daily Verbal At-Home Health Screening Parents/caregivers are expected to do a daily Verbal At-Home Health Screening before bringing their students to school. Do not send your student to school if they answer YES to any of the questions about symptoms and exposure.

Attendance In order to benefit from Summer School, it is important that your student attends everyday. If your student misses more than 2 days of Summer School, they may be dropped from the program.

Tardiness & Absences If your student is going to be late or absent, please contact the school before the start of class.

CONTACT: gabrielfredman@berkeley.net or 510-255-0610

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Student Expectations

Behavior

- All traditional school rules and expectations will be consistent with those during the traditional school year. So:
Remember the 4 B's (*Be Safe!* *Be Respectful!* *Be Responsible!* *Be an Ally!*)
- Come ready to learn!

What to bring to school:

- Face covering
- Jacket/sweater
- Refillable water bottle
- Sunblock and/or a hat
- Lunch (if staying in the afternoon and not eating school lunch)
- Backpack

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Arriving at Longfellow

All students will enter from the main entrance on Derby St.

When students arrive on campus, a staff member at the entrance will welcome students and simply ask "Are you feeling well today?" You do NOT need to fill out the online health screener.

ARRIVAL TIME: 8:45-9:00 AM

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Departing Longfellow

Summer School students will exit from the main gates on Derby St.

Summer School END TIME: 12:00 PM

Camp EDMO students will exit from the main gate on Derby St. CTE Maker Camp students will exit from Room 7 onto Derby St.

Afternoon Camp END TIME: 3:45 PM

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Summer School Entrance/Exit



Program	Arrival Time	Dismissal Time	Entrance/Exit
Summer School	8:45-9:00am	12:00pm	Derby St.
Summer School and Camp		3:45pm	

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Supervision While Arriving & Departing

During school arrival, students will be supervised by staff to ensure they

- Answer the question “Are you feeling well today?”
- Use hand sanitizer upon entering
- Are wearing an approved face covering
- Do not congregate at the school entrance and do not mix stable groups

When classes are dismissed each day, students will be supervised by staff to ensure they:

- Use hand sanitizer when exiting the classroom
- Use their designated exit
- Do not congregate in halls or at school exits
- Keep their masks on at all times

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Breakfast & Lunch

Breakfast

Free grab & go bagged breakfast will be available for pick up at the school entrance in the morning. Students will bring their breakfast to their designated area and check in with their class.

Lunch

Free grab & go bagged hot lunch will be available to all students for pick up from the cafeteria. Students may also bring their own lunch. Lunch will be eaten outside. In the event of rain, students will eat in the classroom with distancing.

Students' masks may be taken off when they are eating and seated at least 6 feet apart.

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Morning Check-in

Makerspace exit

Entrance and exit on Derby St.



Main office
300 classrooms

400 classrooms

Cafeteria

WHEREVER YOU LEARN

WE LEARN TOGETHER

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