

## Meeting Minutes of September 28, 2021

**Members Present:** Sheryl Drinkwater, Carla Schneiderman, Damien Park  
Wade Skeels, Ken Berland, Alejandro Pimentel, ~~Laura Babitt~~

**Staff Present:** John Calise, Chanita Stevenson, Carol Pacheco

**Guests Present:** Kelli Jurgenson, Chris Moreno, Cal Walsh, Ellen Clements  
Meredith B. Johnson

1. Call to Order: The meeting was called to order at 6:01 PM.
2. Public Comments:
  - a. Cielo Rios is a parent of a 3<sup>rd</sup> grader at Emmerson. She is asking the District to consider installing HVAC using Measure G.
  - b. Member Park asked what was known about the installed units. Facilities Executive Director John Calise replied that the testing to date show zero ozone, off gassing or CO2. He also replied that they have not tested the efficacy of the units on covid.
  - c. Member Park asked the cost of the units.
3. Approval of Meeting Minutes from August 19, 2021, approved at 6:11 PM.
  - a. Co-Chair Drinkwater moved the approval at 6:10 P.M.
  - b. Member Skeels seconded the movement
4. Staff Report
  - a. Chris Moreno provided a construction update
  - b. Member Park typed the following in the chat: "For VPCS: do you have a list of the projects in design to share with us? I ask on chat because my mic seems to be delayed..."
  - c. Member Park typed the following in the chat: "I also see them in the packet so perhaps others are going to talk about them - I'll be patient"
5. Financial Review
  - a. Member Park asked for the spreadsheet to be shared with the CBOC members as a Google sheet. Executive Director Calise replied that they were able to post the spreadsheet as a PDF to the CBOC site. Member Park said that it would be a great thing in transparency to have a live sheet. We could restrict access but having a running history, a record, that we can see over time.
  - b. Executive Director Calise showed that you can see the change over time.

- c. Member Berland shares how he uses Google sheets at his work. He strikes through the original value and then shows the update. When you do this you can see the trend. As a committee you put in your rules, once the overage percentage is revised three times then we talk about it.
- d. Member Pimentel asked if they were asking for a live document or something you can sort through the cells.
- e. Kelli mentioned that the committee would be editing content. Member Park said that future committees would look back at 2021 and could see the whole history. He stated that it could be done first and then everyone would see the benefit.
- f. Member Schneiderman stated that she supported the development of the website to provide simple and straightforward information.
- g. Kelli showed that when something goes over a 10% limit that it is actually “red-flagged”. Executive Director Calise shared that when a project goes over 10% we take it back to the Board of Education to explain what has happened.
- h. Member Park asked what has changed in the past list. Kelli replied that very little has changed. Our team is discussing different financial information that can be shared as construction slows down and becomes less relevant.
- i. Member Park asked that if nothing has changed, why don’t we just skip it. Executive Director shared that we can’t skip it.
- j. Member Skeels said that while he supports Member Schneiderman request for clear information, he does ask that we provide the information Member Park is asking for. He would like to see all of the changes at each meeting. Member Park reiterated his request to a live Google sheet.
- k. Kelli suggested a formal update. Member Berland stated that just seeing the high-level changes would be sufficient. Generally in a periodic review you can see the change from last time, the prior value would be struck through, with the new value listed.
- l. Member Pimentel asked what the allowed change order percentage is. Executive Director Calise stated that all projects are pre authorized with the Board for 10%.

## 6. Legal Presentation

- a. Meredith B. Johnson presented an update on the proposed by-law changes.
- b. Member Park asked if we could go back to page 3 of the prior presentation. A discussion was had and decision made to move forward with the presentation.
- c. Member Berland asked that they be given time to review. A discussion was had and decision made to move forward with the presentation.
- d. Member Park shared that we are not independent if they could not direct their own members.
- e. Member Skeels asked what the blue and yellow highlights reflect in the marked-up document. The blue are completely new highlights and changes. The yellow are items that the committee had asked to be changed that has not been removed. He asked if there was anything important that they might have asked to be removed that has not been removed that they should understand. Member Berland asked if they were not working with the right document. Our intent was to create a guide for how the committee does their internal function.
- f. Board Liaison Babitt shared that the Board does actually use the by-laws to understand how the oversight committee does its work and establishes the items that the Board needs to receive. Member Skeels suggested that the 3 person

subcommittee meet and restyle their document as an internal document that does not interfere the Boards charge to the oversight committee. Our goal was to provide a document that could be more of a standard oversight committee that breaks the committee into subcommittee that can make recommendations to the board. Executive Director Calise discussed the responsibilities of the Committee as determined by the Education Code. Member Berland shared that by the by-laws the only responsibility was to attend the bi-monthly meetings. They were asking for the members to be able to make a more informed decision about whether they are making the correct decision.

- g. Member Babitt stated that she supported Member Berlands objective.
- h. Executive Director Calise suggested we release Meredith
- i. Member Berland says that they want to know that discussions where had about whether plans were reused or alternate sites considered, were multiple bids sought, are the prices BUSD is paying in line with what Oakland is paying and if not, why? Member Skeels clarified that the committee needs some way to describe what they do to newcomers.
- j. Executive Director Calise dismissed Meredith B. Johnson and asked what the members would like to do with their remaining time.
- k. Kelli shared the spreadsheet with Board approval to date of projects in design.
- l. Co-chair Drinkwater asked why Longfellow Middle School does not say much about the scope. Wasn't the auditorium just done. Executive Director Calise shared that it is a full modernization and that the code has changed since that time and new modifications are required.
- m. Executive Director shared that when items are highlighted in yellow it means that they are new for that Board of Education meeting.
- n. Member Park asked about the parking structure, how many spaces, are you underground and how many stories. Executive Director Calise says that the project is in the process of requesting proposals. Member Park asked when the Environmental Impact Report will be completed. Executive Director Calise shared that the draft should be ready by February or March 2021.

## 7. Committee Comments

- a. Member Park thanked Board Member Babitt for being here. He stated that he assumed the Board would appreciate any extra vetting the committee can provide. Executive Director Calise asked for clarification on where the CBOC is asking to be involved in the approval process. Member Park shared that there is a grey area in .... always having to look backward.... our role is limited. I am aware of that.
- b. Executive Director Calise asked if the members want to work with the staff, or review projects for approval prior to projects going to Facilities Subcommittee. Member Park asked why we wouldn't want to see a project die if the CBOC did not agree with it.
- c. Member Schneiderman encouraged the committee to attend the Facilities Subcommittee and shared that it gives her interesting input to provide to the Board Member representing her District.
- d. Member Skeels would love it if they can continue to be apprised with what is coming.

8. Executive Director Calise shared that in order to make meetings virtual, they need to schedule an in person meeting to make a formal resolution to make future meetings virtual. Co-chair Drinkwater suggested that four members could meet at 5:30 on October 12, 2021 at West Campus at the gate on Addison Street.
9. Adjournment: The meeting adjourned at 7:27 PM.
  - a. Next meeting is October 12, 2021