

Berkeley Unified School District

The Board Room, 1231 Addison Street
Berkeley, CA 94702

Personnel Commission

Isaiah Roter, Chairperson

Timothy Carter, Vice-Chairperson
Charlie Castillo, Secretary

Heidi Goldstein, Commissioner

Meeting Agenda

December 13th, 2023 – 4:30 pm

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| 1. Call to Order | Chairperson Roter |
| 2. Roll Call & Establishment of Quorum | Secretary Castillo |
| 3. Public Comments (15-minute limit) This is an opportunity for the public to comment on Personnel Commission business, not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission. | Public |
| 4. Approval & Adoption of Agenda | Chairperson Roter |
| 5. Approval of Meeting Minutes Approve the Personnel Commission Meeting Minutes for the following: a) November 29 th , 2023 Meeting Minutes, p. | Chairperson Roter |
| 6. Reports a) Union b) District Reports c) Commissioners Reports d) Personnel Director e) Classification & Compensation Study | Union Representatives District Representatives Commissioners Secretary Castillo Secretary Castillo |
| 7. Conference Item These items are presented for discussion and action and may be carried over from a previous meeting. a) Step Advance Request, M. Rodas, Attachment A b) Ratification of Hearing Officer Agreement, Attachment B c) Allocation of Approved 2023-2024 Personnel Commission Budget, Attachment C | Chairperson Roter |
| 8. Discussion Item These items are open for discussion and do not require action. a) Agenda Item Request, F. Hernandez, Attachment D b) Agenda Item Request, M.Ferguson, Attachment E | Chairperson Roter |
| 9. Closed Session a) Performance Evaluation of the Executive Director, Classified Personnel- Government Code § 54954.5(e) The Personnel Commission will meet in a closed session to discuss the performance evaluation with the Executive Director, Classified Personnel. | Chairperson Roter |
| 10. Report from Closed Session | Chairperson Roter |
| 11. Public Comments (15-minute limit) This is an opportunity for the public to comment on Personnel Commission business, not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action shall be taken by the Commission. | Public |
| 12. Next Meeting Follow-up items for the next Personnel Commission Meeting. | Chairperson Roter |
| 13. Adjournment | Chairperson Roter |