

BERKELEY UNIFIED SCHOOL DISTRICT

Office of the Superintendent

2134 Martin Luther King Jr. Way

Berkeley, CA 94704-1180

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION - AGENDA

Wednesday, December 3, 2003

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

President Joaquin J. Rivera
Vice President John T. Selawsky
Director Terry S. Doran
Director Shirley Issel
Director Nancy Riddle
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action

Motion_____ Second_____ Vote_____

ANNUAL ORGANIZATIONAL MEETING

Election of Officers

President_____ Motion_____ Second_____ Vote_____

Vice President_____ Motion_____ Second_____ Vote_____

Secretary_____ Motion_____ Second_____ Vote_____

Approve Agenda

Approve the Regular Meeting Agenda of
December 3, 2003
Motion_____ Second_____ Vote_____

Approval of Resolution
Of Appreciation for
Outgoing President
Joaquin J. Rivera

Board Member Recommendation:
Approve the Resolution of Appreciation
for Outgoing Board of Education
President Joaquin J. Rivera
Motion_____ Second_____ Vote_____

Separate
document

Board of Education
Representatives to
Board Committees
for 2004

Staff Recommendation:
Approve the representation of individual
Board members on District and Community
Committees
Motion_____ Second_____ Vote_____

1

2004 Board of
Education Meeting
Schedule

Staff Recommendation:
Approve the proposed 2003 Board of Education
Meeting Schedule
Motion_____ Second_____ Vote_____

3

Approval of Minutes

Staff Recommendation:
Approve the Minutes:
November 15, 2003, Special Meeting
November 19, 2003, Regular Meeting
Motion_____ Second_____ Vote_____

4

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS:	Union Representatives’ Reports	
	District Music Curriculum Committee Report	18
	Board Members’ Reports	
	Superintendent’s Report	

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be removed to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C Adopt-A-School	<u>Board Member Recommendation:</u> Reaffirm Adopt-A-School Assignments for 2003-2004 Motion_____ Second_____ Vote_____	24
1.2-C Acceptance of Gifts/Donations	<u>Staff Recommendation:</u> Accept the gifts/donations to the District or facilities from individuals and/or companies, as submitted. Motion_____ Second_____ Vote_____	25
1.3-C Call for Nominations for CSBA Delegate Assembly	<u>Staff Recommendation:</u> Approval of nominations for the CSBA Delegate Assembly Motion_____ Second_____ Vote_____	26
1.4-C Addition of Board Policies to adopted Policy Manual	<u>Board Member Recommendation:</u> Receive for information. Motion_____ Second_____ Vote_____	30

Human Resources

2.1-C Staff Recommendation: 88
Acceptance of Accept Personnel Report 03-31 as submitted.
Personnel Motion_____ Second_____ Vote_____
Report

Educational Services

3.1-C Staff Recommendation: 91
Overnight Approve the overnight field trips for students
Field Trips consistent with District policies and
instructional programs
Motion_____ Second_____ Vote_____

Business and Operations

4.1-C Staff Recommendation: 93
Approval of Contracts/ Authorize the Deputy Superintendent and
Purchase Orders for Purchasing Agent to execute Purchase Orders
Services and Contracts Motion_____ Second_____ Vote_____

4.2-C Staff Recommendation: 98
Approve Listing of Approve monthly bill warrants issued in
Warrants Issued in October, 2003
October 2003 Motion_____ Second_____ Vote_____

4.3-C Staff Recommendation: 101
Receive and Approve Approve Payroll payments made in October, 2003
Information on the Motion_____ Second_____ Vote_____
Issuance of Payroll Warrants for Employee
Services for October
2003

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

3.2-A English Language Development Standards	<u>Staff Recommendation:</u> Approve the English Language Development Standards Motion_____ Second_____ Vote_____	104
--	--	-----

Business and Operations

4.1-A Certification of First Interim Report	<u>Staff Recommendation</u> That the Board of Trustees accepts the Negative Certification of the First Interim Report, certifying that the District will be Unable to meet their financial obligations for the subsequent year without significant expenditure reductions and revenue enhancements Motion_____ Second_____ Vote_____	196+ Separate document delivered prior to the meeting.
---	--	---

4.2-A Approve Third Party Administrator for Administration of Claims for Self Insured Workers Compensation	<u>Staff Recommendation:</u> Approve the firm of Gregory B. Bragg and Associates as the District's third party administrator for workers compensation claims and authorize the Deputy Superintendent to negotiate the remaining terms and conditions of the agreement Motion_____ Second_____ Vote_____	198
--	--	-----

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Educational Services

8:30 p.m.

3.1-CF

Magnet Grant
Presentation and
Consideration

Staff Recommendation:

School site representatives are seeking approval to apply for a Magnet Grant.

Separate document delivered prior to the meeting.

Business and Operations

4.1-CF

Suggested timeline
For a public process
Leading to a new BSEP
Tax measure in
November, 2004

Staff Recommendation:

Consider the proposed timeline for a public process which may lead to a decision to place a modified BSEP tax measure on the ballot of November, 2004

200

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

Educational Services

3.1-I

Monthly School
Enrollment Report
and Average Daily
Attendance Summaries

Staff Recommendation:

Receive for information.

204

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

ANNOUNCEMENT

Remaining Board of Education Meeting for 2003:

December 3, 2003

December 17, 2003

ADJOURNMENT

Time_____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Cable Television Channels 25 and Berkeley's Government Access Channel 78**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private.** There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

qeg