

**BERKELEY UNIFIED SCHOOL DISTRICT**  
**Office of the Superintendent**  
**District Administrative Offices, Board Conference Room**  
**2134 Martin Luther King Jr. Way**  
**Berkeley, CA 94704-1180**  
**Phone: (510) 644-8764 Fax: (510) 540-5358**

**REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA**

**Wednesday, November 5, 2003**

Call to Order        The Presiding Officer will call the Meeting to Order at 6:00 p.m. The Board will recess to Closed Session at 6:00 p.m. and reconvene in Public Session at 7:30 p.m.

Roll Call            President Joaquin J. Rivera  
                         Vice President John T. Selawsky  
                         Director Terry S. Doran  
                         Director Shirley Issel  
                         Director Nancy Riddle  
                         Student Director Bradley Johnson\*

Administration     Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and 54957) and Education Code Section 49818(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion'
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) 1) Instructional Assistant
- f) Public Employment Appointments
  - 1) Superintendent's Evaluation
- g) Liability Claims
- h) Property Acquisition

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\*The Student Director does not attend Closed Session.

Report Closed  
Session Action

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve Agenda

Approve the Regular Meeting Agenda of November 5, 2003  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve Minutes

Approve the Board of Education Minutes as follows: 1  
May 7, 2003, Regular Meeting  
June 4, 2003, Regular Meeting  
June 18, 2003, Regular Meeting  
July 2, 2003, Regular Meeting  
August 13, 2003, Special Meeting  
August 20, 2003, Regular Meeting  
September 3, 2003, Regular Meeting  
September 10, 2003, Special Meeting  
September 17, 2003, Regular Meeting  
October 1, 2003, Regular Meeting  
October 8, 2003, Special Meeting  
October 15, 2003, Regular Meeting  
October 21, 2003, Special Meeting  
  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

## **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per spokesperson to address the Board.

## **REPORTS**

Union Representatives' Reports  
Superintendent's Report  
Board Members' Report

## **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any Member of the Board.

General Services

1.1-C  
Veterans' Day Event  
Board Member Recommendation: 111  
Approve the Berkeley Veterans Day Event  
Resolution.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Human Resources

2.1-C  
Acceptance of  
Personnel Report  
Staff Recommendation: 115  
Accept Personnel Report 03-09 as submitted.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

2.2-C  
Rescission of  
Personnel  
Commission  
Appointment in  
the case of  
Mr. George Johnson  
Staff Recommendation: 122  
Approve as submitted.  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Educational Services

3.1-C  
Overnight Field  
Trip Requests  
Staff Recommendation: 123  
Approve the overnight field trips for students  
consistent with District Policies and  
Instructional Programs  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

3.2-C  
"No Child Left  
Behind" Title I  
Private Schools  
Inter-district  
Service Agreement  
Staff Recommendation: 124  
Approve the "No Child Left Behind" Title I  
Private Schools Inter-district Service  
Agreement  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

3.3-C  
Request for Field Trip  
To France and Spain  
April 4-13, 2004  
Staff Recommendation: 125  
Approve the Request for Field Trip to France  
and Spain, April 4-13, 2004  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

3.4-C Staff Recommendation: 126  
Grant Application for Approve Intent to Apply for a Grant to the  
Sign Language Instruction San Francisco Foundation.  
at John Muir Elementary Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
School

3.5-C Staff Recommendation: 127  
New Non-public Approve the non-public school placements for  
School Placements Special Education Students  
for Special Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
Education Students

Business and Operations

4.1-C Staff Recommendation: 129  
Approval of Contracts/ Authorize the Deputy Superintendent and  
Purchase Orders for Purchasing Agent to execute Purchase Orders  
Services and Contracts Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
Services and Contracts

4.2-C Staff Recommendation: 137  
Resolution 03-23: Approve Resolution 03-23: Authorization to  
Authorization to participate in the Department of General  
Participate in the Department of General Services Procurement Division Surplus  
Department of General Property Program.  
Services Procurement Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
Division Surplus  
Property Program

4.3-C Staff Recommendation: 139  
Board Policy 3400: Adopt, at Second Reading, Board Policy 3400:  
Fraud Fraud  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
Fraud

4.4-C Staff Recommendation: 143  
Board Policy 3530: Adopt, at Second Reading, Board Policy 3530:  
Self Insurance Self Insurance  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_  
Self Insurance

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business and Operations

4.1-A Modifications of Property Management Guidelines	<u>Staff Recommendation:</u> Approve components and guidelines for property management and use of facilities Motion_____ Second_____ Vote_____	145
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4.2-A Approval of Modifications to the Franklin Adult School Project	<u>Staff Recommendation:</u> Approve the Modifications for the Franklin Adult School Project and direct the architect to finalize the design modifications for pricing by the contractor, recognizing the Board's Authority to rescind such action pending Unanticipated legal or financial implications Motion_____ Second_____ Vote_____	162
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**CONFERENCE**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF 2003-2004 Work Plan for the FCMAT Report	<u>Staff Recommendation:</u> Accept the 2003-2004 Work Plan for the FCMAT Report Motion_____ Second_____ Vote_____	164
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**INFORMATION**

These items are intended to keep the Board informed on various District business materials, which do not require action, by the Board.

Educational Services

**8:00 p.m.**

3.1-I  
Educational initiatives  
and instructional  
improvement.

Staff Recommendation:  
Staff will present work being done to  
incorporate and advance District goals  
into the curriculum.

Presentation

3.2-I  
Monthly Enrollment  
and average daily  
attendance summary

Staff Recommendation:  
Receive the monthly enrollment and average  
daily attendance summary reports for  
for information.

172

**EXTENDED PUBLIC TESTIMONY**

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker).

**ADJOURNMENT**

**Schedule of Board of Education Meetings for 2003:**

- November 5, 2003
- November 19, 2003
- December 3, 2003
- December 17, 2003

**ADJOURNMENT**

Time\_\_\_\_\_

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3  
Berkeley's Government Access Channel 33**

**GUIDELINES FOR SPEAKERS**

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs may be discussed at Board of Education Meetings **except matters pertaining to individual employees of the Berkeley Unified School District**. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.