

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180**

**Phone: (510) 644-8764 Fax: (510) 540-5358**

## **REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA**

**Wednesday, April 21, 2004**

Call to Order      The Presiding Officer will call the Meeting to Order at 6:00 p.m.  
The Board will recess to Closed Session at 6:00 p.m. and  
reconvene in Public Session at 7:30 p.m.

Roll Call            President John T. Selawsky  
Vice President Nancy Riddle  
Director Terry S. Doran  
Director Shirley Issel  
Director Joaquin J. Rivera  
Student Director Bradley Johnson\*

Administration    Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per  
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a), and  
54957) and Education Code Section 49819(a)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments:
  - Superintendent’s Evaluation
- f) Liability Claims
- g) Property Acquisition

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\*The Student Director does not attend Closed Session.

Report Closed  
Session Action                      Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve Agenda                      Approve the Regular Meeting Agenda of  
April 21, 2004  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

**REPORTS**                              Union Representatives' Reports  
Superintendent's Report  
Board Members' Reports

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C                                      Staff Recommendation:                                      1  
Acceptance of                              Accept the gifts/donations to the District  
Gifts/Donations                              or facilities from individuals and/or companies

Human Resources

2.1-C                                      Staff Recommendation:                                      2  
Acceptance of                              Accept Personnel Report 04-08, as submitted.  
Personnel Report                              Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Educational Services

3.1-C Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with the District Policies and Instructional programs Motion_____ Second_____ Vote_____	6
3.2-C Mural Project on the D Building at Berkeley High School	<u>Staff Recommendation:</u> Approve request to display public art/mural at Berkeley High School Motion_____ Second_____ Vote_____	8
3.3-C Overnight Travel Request for LEAF (Linking Education, Activity, and Food) Leadership Team	<u>Staff Recommendation:</u> Approve the overnight travel for the LEAF (Linking Education, Activity, and Food) Leadership Team consistent with the District Policies and instructional programs Motion_____ Second_____ Vote_____	15

Business and Operations

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	16
4.2-C Approve Listing of Warrants issued in March 2004	<u>Staff Recommendation:</u> Approve monthly bill warrants issued in March, 2004 Motion_____ Second_____ Vote_____	21
4.3-C Approve Payroll Warrants issued in March 2004	<u>Staff Recommendation:</u> Approve payroll payments issued in March 2004 Motion_____ Second_____ Vote_____	24

4.4-C Resolution 03-50: Award of the King Irrigation Repair and Replacement	<u>Staff Recommendation:</u> Approve Resolution 03-50: Award of the King Irrigation Repair and Replacement Motion_____ Second_____ Vote_____	27
4.5-C Resolution 03-52: Award of the Oxford Landscape Project	<u>Staff Recommendation:</u> Approve Resolution 03-52: Award of Oxford Landscape Project Motion_____ Second_____ Vote_____	30
4.6-C Liability Claims Submitted to the District	<u>Staff Recommendation:</u> To deny presented claims and submit to appropriate authority Motion_____ Second_____ Vote_____	33

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Resolution Requesting the Berkeley City Council to include School Board Elections in any Public Financing Ballot Initiatives going to the Voters of Berkeley	<u>Board Member Recommendation:</u> Approval of Resolution Requesting the Berkeley City Council to include School Board Elections in any Public Financing Ballot Initiatives going to the Voters of Berkeley Motion_____ Second_____ Vote_____	34
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Human Resources

2.1-A Resolution 03-51: Elimination of Specified Classified Positions	<u>Staff Recommendation:</u> Approval of resolution 03-51: Elimination of Specified Classified Positions Motion_____ Second_____ Vote_____	38
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Educational Services

3.1-A 2004 Summer School Program	<u>Staff Recommendation:</u> Approval of the implementation of the 2004 Summer School Program Motion_____ Second_____ Vote_____	41
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Business and Operations

4.1-A Budget Addendum to Financial Recovery Plan	<u>Staff Recommendation:</u> Approve the Budget Addendum for the Third Phase of the Fiscal Recovery Plan Motion_____ Second_____ Vote_____	44
4.2-A Second Reading of Board Policy 3410: Audit Committee	<u>Staff Recommendation:</u> Adopt, at Second Reading, Board Policy 3410: Audit Committee Motion_____ Second_____ Vote_____	50

**CONFERENCE**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

1.1-CF BSEP (Berkeley Schools Excellence Project) Renewal and/or rewrite	<u>Board Member Recommendation:</u> Discuss the possibility of a new BSEP measure Motion_____ Second_____ Vote_____	53
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## INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

### Educational Services

3.1-I Monthly Enrollment And ADA reports	<u>Staff Recommendation:</u> Receive this enrollment and Average Daily Attendance (ADA) for information	54
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### Business Services

4.1-I Measure BB Financial Update	<u>Staff Recommendation:</u> Review Measure BB Financial Update	80
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4.2-I Maintenance and BB Updates	<u>Staff Recommendation:</u> Review Maintenance and BB Update	84
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4.3-I Handicap Accessibility Quarterly Report	<u>Staff Recommendation:</u> Review Handicap Accessibility Quarterly Report	88
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4.4-I Facilities Construction Plan Financial Update	<u>Staff Recommendation:</u> Receive for information	93
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4.4-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive for information.	106
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**EXTENDED PUBLIC TESTIMONY**

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

**ANNOUNCEMENT:**

Schedule of Board of Education Meetings for 2004:

- April 21, 2004
- May 5, 2004
- May 19, 2004
- June 2, 2004
- June 23, 2004
- July 7, 2004 (Tentative)
- August 25, 2004
- September 1, 2004
- September 15, 2004
- October 6, 2004
- October 20, 2004
- November 3, 2004
- November 17, 2004
- December 1, 2004
- December 15, 2004

**ADJOURNMENT:** \_\_\_\_\_

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3  
Berkeley's Government Access Channel 33**

**Guidelines for Speakers**

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.



