

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA*

Wednesday, December 8, 2004

Call to Order The Presiding Officer will call the Meeting to Order at **6:00 p.m.** The Board will recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call President John T. Selawsky
 Vice President Nancy Riddle
 Director Terry S. Doran
 Director Shirley Issel
 Director Joaquin J. Rivera
 Student Director Lily Dorman-Colby**

Administration: Superintendent Michele Lawrence, Secretary

OATH OF OFFICE BY CITY CLERK

Re-elected Director John T. Selawsky
Re-elected Director Joaquin Rivera

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District provides reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. All students will reach high standards, attaining proficiency or better in reading/language arts and mathematics.**
- 2. All limited-English-proficient students will become proficient in English and reach high academic standards, attaining proficiency or better in reading/language arts and mathematics.**
- 3. All students will be taught by highly qualified teachers.**
- 4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.**

ANNUAL ORGANIZATIONAL MEETING

		<u>PAGE</u>
Election of Officers	President Motion _____ Second _____ Vote _____ Vice President Motion _____ Second _____ Vote _____ Secretary/Clerk Motion _____ Second _____ Vote _____	
Approve Agenda	Approve the Regular Meeting Agenda of December 8, 2004 Motion _____ Second _____ Vote _____	
Approval of Resolution of Appreciation for Outgoing President John T. Selawsky	<u>Board Member Recommendation:</u> Approve the Resolution of Appreciation for Outgoing Board of Education President John T. Selawsky Motion _____ Second _____ Vote _____	Separate document
Board of Education Representatives to Board Committees for 2005	<u>Staff Recommendation:</u> Approve the representation of individual Board members on District and Community Committees Motion _____ Second _____ Vote _____	1
Adopt a School	<u>Board Member Recommendation:</u> Reaffirm Adopt-A-School Assignments for 2004-05 Motion _____ Second _____ Vote _____	5
2005 Board of Education Meeting Schedule	<u>Staff Recommendation:</u> Approve the proposed 2005 Board of Education Meeting Schedule Motion _____ Second _____ Vote _____	7
Approval of Minutes	<u>Staff Recommendation:</u> Approve the Minutes: November 17, 2004, Regular Meeting Motion _____ Second _____ Vote _____	9

TEACHING AND LEARNING PRESENTATION

Student Writing in Spanish

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Report
Superintendent’s Report
Board Members’ Report:

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

	<u>PAGE</u>
<u>General Services</u>	
1.1-C Acceptance of Gifts/Donations	20
	<u>Staff Recommendation:</u>
	Accept the donations/gifts to the District Motion _____ Second _____ Vote _____
1.2.C Approve Resolution in Honor of Personnel Commissioner Carolyn Weinberger	21
	<u>Board Member Recommendation:</u>
	Approve Resolution in Honor of Personnel Commissioner Carolyn Weinberger Motion _____ Second _____ Vote _____
<u>Personnel Services</u>	
2.1-C Personnel Recommendation	23
	<u>Staff Recommendation:</u>
	Acceptance of Personnel Report #04-21 Motion _____ Second _____ Vote _____
2.2-C Berkeley Council of Classified Employees, AFT Local 6192, AFL- CIO Contract Re- Opener Proposal	29
	<u>Staff Recommendation:</u>
	Approve the request to negotiate and direct staff to establish parameters to negotiate Motion _____ Second _____ Vote _____
2.3-C Project Pipeline Internship	32
	<u>Staff Recommendation:</u>
	Acceptance of Agreement Motion _____ Second _____ Vote _____

Educational Services

3.1-C Approval of Overnight Trip	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with District policies and instructional programs Motion _____ Second _____ Vote _____	34
3.2-C New Non-Public School Placements for Special Education Students	<u>Staff Recommendation</u> Approve the non-public school placements for these students Motion _____ Second _____ Vote _____	36
3.3-C Approval of Overseas Trip	<u>Staff Recommendation:</u> Approve overseas travel to Japan/Berkeley Sakai Sister City Motion _____ Second _____ Vote _____	39

Business Services

4.1-C Approval of Contracts/Purchase Orders for Services Contracts	<u>Staff Recommendation</u> Authorize the Purchasing Manager and Deputy Superintendent to execute the following contracts/purchase orders Motion _____ Second _____ Vote _____	41
4.2-C Approve Payroll Warrants issued in September 2004	<u>Staff Recommendation:</u> Approve payroll payments made in September 2004 Motion _____ Second _____ Vote _____	46

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Educational Services

3.1-A Approval of Site Plan for BHS	<u>Staff Recommendation:</u> Approve the revised Single plan for Student Achievement for BHS Motion _____ Second _____ Vote _____	49 (document at end of board packet)
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INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Educational Services

3.1-I Student Performance on SAT, AP and CAHSEE Tests	<u>Staff Recommendation:</u> Receive for information	51
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Business Services

4.1-I Extension of Audit Findings for Fiscal Year 2003-04	<u>Staff Recommendation:</u> Receive information	63
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EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

ANNOUNCEMENTS

Schedule of Board of Education Meetings for 2004:
December 15, 2004

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item: **PUBLIC TESTIMONY.**

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

Berkeley Unified School District Organizational Performance Indicators

INDICATORS	2004-05
School Plans w/BSEP	July
Unaudited Actuals	September
Quarterly Access Report (ADA Compliance)	October November March May
Quarterly BB/Financial Update Reports	November February May October
CBEDS	November
Quarterly Report – Special Ed Assessments	November January February
First Interim	December 15
Annual Audit	December 15
Out-of-Zone Transportation	January
Employee Evaluation Report <ul style="list-style-type: none"> ■ Certificated ■ Classified 	January January
Annual Facilities Plan	March
Bond Financial Update	March w/Yearly Plan May October November
Second Interim	March 15
Actuarial Workers' Compensation	April

Berkeley Unified School District Student Performance Indicators

INDICATORS	2004-05	2005-06
Weekly Enrollment Reports	September	September
Adult Base Skills Benchmark	September	September
After School Learning Program	September	September
6-8 Math Assessments	October	October
Class Size Report	October	October
Reading Recovery & District Wide K-5 Reading & Writing Assessments	October	October
Monthly Attendance Report	2nd mtg. ea. mo. starting in Oct.	2nd mtg. ea. mo. starting in Oct.
School Accountability Report Cards	November	November
Disaggregated Data (DataWorks)	November	November
K-5 Math Assessments	November	November
High School Exit Exam	November	November
Accountability Report Cards	November	November
Secondary School Course Grades	November	November
District Wide Grades 6-8 Writing Assessments	November	November
Standardized Tests <ul style="list-style-type: none"> ● California Standards Test ● CAT6 ● CAPA (STAR – Special Education) ● SABE2 ● Adequate Yearly Progress (AYP) 	November	November
Interdistrict Permit Report	December	December
Diversity Balance in Schools	December	December
SAT/AP Results	December	December
Percentage of Participants Receiving Free/Reduced Lunch	January	January
Cal Works Report (To receive Title I Funds)	February	February
English Language Learners	April	April
R320 Language Census & CELDT	April	April
Preschool – Desired Results Development	May	May