

**BERKELEY UNIFIED SCHOOL DISTRICT**  
**Office of the Superintendent**  
**2134 Martin Luther King Jr. Way**  
**Berkeley, CA 94704-1180**  
**Phone: (510) 644-8764 Fax: (510) 540-5358**

**REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA**

**Wednesday, February 18, 2004**

Call to Order        The Presiding Officer will call the Meeting to Order at **5:30 p.m.**  
The Board will recess to Closed Session at **5:30 p.m.** and  
reconvene in Public Session at 7:00 p.m.

Roll Call            President John T. Selawsky  
Vice President Nancy Riddle  
Director Terry S. Doran  
Director Shirley Issel  
Director Joaquin J. Rivera  
Student Director Bradley Johnson\*

Administration    Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per  
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and  
54957) and Education Code Section 49819(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments  
(1) Superintendent's Evaluation/Contract
- f) Liability Claims
- g) Property Acquisition

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\*The Student Director does not attend Closed Session.

Report Closed  
Session Action                      Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Approve Agenda                      Approve the Regular Meeting Agenda of  
February 18, 2004  
Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**7:00 P.M.                                      BUDGET REDUCTION COMMUNITY INPUT SESSION**

**7:30 P.M.                                      RECONVENE TO PUBLIC SESSION**

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

**REPORTS**

Union Representatives' Reports  
Superintendent's Reports  
2X2 Committee Report  
Board Members' Report

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C	<u>Staff Recommendation:</u>	1
Acceptance of Gifts/ Donations	Accept the gifts/donations to the District or facilities from individuals and/or companies Motion_____ Second_____ Vote_____	

1.2-C	<u>Staff Recommendation</u>	2
Proclamation Declaring February 2004 African American History Month	Approve Proclamation Declaring February 2004 African American History Month Motion_____ Second_____ Vote_____	

1.3-C 2004 CSBA Delegate Assembly Election Ballot	<u>Board Member Recommendation:</u> Vote for four candidates for the 2004 Delegate Assembly for Subregion 7-B Motion_____ Second_____ Vote_____	4
<u>Human Resources</u>		
2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 04-04, as submitted. Motion_____ Second_____ Vote_____	17
2.2-C Professional Growth Advisor Assignment	<u>Staff Recommendation:</u> Approval of the Professional Growth Advisor Assignment Motion_____ Second_____ Vote_____	22
<u>Educational Services</u>		
3.1-C Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trip for students consistent with District policies and instructional programs Motion_____ Second_____ Vote_____	23
3.2-C Approve the Workforce Investment Act, Title II: Adult Education and Family Literacy Act, Section 225/231 Grant	<u>Staff Recommendation:</u> Approval of the acceptance of the Workforce Investment Act, Title II: Adult Education and Family Literacy Act, Section 225/231 Grant Motion_____ Second_____ Vote_____	24
3.3-C Resolution 03-33: Allocation for instructional Materials and supplies for The Child Development Program	<u>Staff Recommendation:</u> Approve Resolution 03-33: Agreement for Child Development Services, Instructional Materials Motion_____ Second_____ Vote_____	25

3.4-C Resolution 03-34: State Preschool Contract Amendment	<u>Staff Recommendation:</u> Approve Resolution 03-34: Agreement for Child Development Services, State Preschool Contract Amendment 01, State Preschool Contract PGRE-3001, shall be amended by the California Department of Education to the amount of \$175,422 for school Year 2003-2004 Motion_____ Second_____ Vote	28
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Business Services

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	31
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4.2-C Approve listing of Warrants issued in January 2004	<u>Staff Recommendation:</u> Approve monthly bill warrants issued in January 2004 Motion_____ Second_____ Vote_____	35
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4.3-C Approve Payroll Warrants Issued in January 2004	<u>Staff Recommendation:</u> Approve Payroll payments made in January 2004 Motion_____ Second_____ Vote_____	38
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4.4-C Resolution 03-36: Emergency Approval of Remediation Work at Malcolm X School due to Flooding	<u>Staff Recommendation:</u> Approval of Resolution 03-36: Emergency Approval of the cost for emergency services provided by Four Star Cleaning and Restoration and override the competitive bid requirements per Public Contract Code 20113 Motion_____ Second_____ Vote_____	41
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## **ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

### General Services

1.1-A Third Phase of the Financial Recovery Plan	<u>Staff Recommendation:</u> Approve the Financial Recovery Plan with modifications Motion_____ Second_____ Vote_____	44
1.2-A Resolution 03-31: Elimination of Specified Classified Positions	<u>Staff Recommendation:</u> Approval of Resolution 03-31 for the elimination of Specified Classified Positions Motion_____ Second_____ Vote_____	64
1.3-A Resolution 03-37: Reducing Particular Kinds of services	<u>Staff Recommendation:</u> Approval of Resolution 03-37 reducing particular kinds of services Motion_____ Second_____ Vote_____	67

## **CONFERENCE**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

### General Services

1.1-CF Adopt, at First Reading, the Berkeley Unified School District Facilities Safety and Maintenance Oversight Committee Bylaws	<u>Board Member Recommendation:</u> Adopt, at First Reading, the Berkeley Unified School District Facilities Safety and Maintenance Oversight Committee Bylaws Motion_____ Second_____ Vote_____	71
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## **INFORMATION**

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

### Educational Services

3.1-I Monthly Enrollment and ADA report	<u>Staff Recommendation:</u> Receive the enrollment and ADA report for information.	76
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### Business Services

4.1-I Maintenance and BB Update	<u>Staff Recommendation:</u> Receive for information.	100
4.2-I Measure BB Financial Update	<u>Staff Recommendation:</u> Receive for information.	104

## **EXTENDED PUBLIC TESTIMONY**

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

## **ANNOUNCEMENTS**

- Schedule of Board of Education Meetings for 2004

February 18, 2004

February 25, 2004—Special Board of Education Meeting

March 10, 2004

March 24, 2004

April 14, 2004

April 21, 2004

May 5, 2004

May 19, 2004

June 2, 2004

June 23, 2004

July 7, 2004 (Tentative)

August 25, 2004

September 1, 2004

September 15, 2004

October 6, 2004

October 20, 2004

November 3, 2004

November 17, 2004]

December 1, 2004

December 15, 2004

- Community Budget Information Meetings:

Wednesday, February 18, 2004, 7:00 p.m.-7:30 p.m.

- Community Forum to discuss BSEP option

Wednesday, March 17, 2004, 7:00 p.m., Berkeley High School Library

**ADJOURNMENT:** Time \_\_\_\_\_

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3  
Berkeley's Government Access Channel 33**

**GUIDELINES FOR SPEAKERS**

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's Stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.



