

BERKELEY UNIFIED SCHOOL DISTRICT

**Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180**

Phone: (510) 644-8764 Fax: (510) 540-5358

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA

WEDNESDAY, MARCH 24, 2004

Call to Order The Presiding Officer will call the Meeting to Order at 6:00 p.m.
The Board will recess to Closed Session at 6:00 p.m. and
reconvene in Public Session at 7:30 p.m.

Roll Call President John T. Selawsky
Vice President Nancy Riddle
Director Terry S. Doran
Director Shirley Issel
Director Joaquin J. Rivera
Student Director Bradley Johnson*

Administration Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549.1(d), 54956.9(a) and
54957) and Education Code Section 49819(c)—Board Conference Room

- a) Conference with Legal Counsel—Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/Release
- e) Public Employment Appointments
 - Superintendent's Evaluation
- f) Liability Claims
- g) Property Acquisition

*The Student Director does not attend Closed Session.

Report Closed
Session Action Motion_____ Second_____ Vote_____

Approve Agenda Approve the Regular Meeting Agenda of
March 24, 2004

Approval of Minutes Approval of the Board of Education Minutes: 1
January 21, 2004
February 4, 2004
February 18, 2004
February 25, 2004
March 3, 2004
March 10, 2004
March 15, 2004
Motion_____ Second_____ Vote_____

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes—3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS Union Representatives’ Reports
Superintendent’s Report
Board Members’ Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C Staff Recommendation: 56
Acceptance of Accept the gifts/donations to the District
Gifts/Donations or facilities from individuals and/or
Companies
Motion_____ Second_____ Vote_____

Human Resources

2.1-C Acceptance of Personnel Report	<u>Staff Recommendation:</u> Accept Personnel Report 04-06, as submitted. Motion_____ Second_____ Vote_____	57
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Educational Services

3.1-C Approval of Overnight Field Trip Requests	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with the District Policies and Instructional Programs	62
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Business Services

4.1-C Approval of Contracts/ Purchase Orders for Services and Contracts	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and Purchasing Agent to execute Purchase Orders Motion_____ Second_____ Vote_____	64
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4.2-C Approve Listing of Warrants issued in February 2004	<u>Staff Recommendation:</u> Approve monthly bill warrants issued in February 2004 Motion_____ Second_____ Vote_____	68
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4.3-C Approve Payroll Warrants made in February 2004	<u>Staff Recommendation:</u> Approve payroll payments made in February 2004 Motion_____ Second_____ Vote_____	71
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4.4-C Resolution 03-45: Emergency Approval of Remediation work at Malcolm X School due to a second storm flooding	<u>Staff Recommendation:</u> Approve Resolution 03-45: Approve the bid from Four Star Cleaning and Restoration and override the competitive bid requirements Motion_____ Second_____ Vote_____	74
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<p>4.5-C Resolution 03-43: Hopkins Retaining Wall Project</p>	<p><u>Staff Recommendation:</u> Approve Resolution 03-43: Acceptance of the base bid in the amount of \$29,229 to DeJani Construction for the 1810 Hopkins Retaining Wall Project Motion_____ Second_____ Vote_____</p>	<p>77</p>
<p>4.6-C Resolution 03-44: Approval of the Contract for Krama, Inc., to build the Dinning Commons at King Middle School</p>	<p><u>Staff Recommendation:</u> Approve Resolution 03-44: Acceptance of the base bid in the amount of \$4,620,000, plus Alternates #2 for food service infrastructure in the amount of \$260,000 and Alternate #2 for thermal windows in the amount of \$25,000 for a total amount of \$4,905,000 to KRAMA, Inc., for the Martin Luther King Dining Commons Project Motion_____ Second_____ Vote_____</p>	<p>80</p>
<p>4.7-C Approval of Contracts for Project Management Services and Architectural Services for Modernization of Willard Middle School and the King Science Building</p>	<p><u>Staff Recommendation:</u> Approve contracts for Project Management Services and Architectural Services for Modernization of Willard Middle School and the King Science Building Motion_____ Second_____ Vote_____</p>	<p>84</p>
<p>4.8-C Liability Claims Submitted to the District</p>	<p><u>Staff Recommendation:</u> To deny presented claims and submit to appropriate authority Motion_____ Second_____ Vote_____</p>	<p>85</p>

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Organizational & Student Performance Indicators	<u>Staff Recommendation:</u> Approval of the Performance Indicators for 2004-2005 Motion_____ Second_____ Vote_____	86
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Human Resources

2.1-A Resolution 03-42: Reduction or Elimination of specific classified positions	<u>Staff Recommendation:</u> Approve Resolution 03-42: Reduction or Elimination of specific classified positions Motion_____ Second_____ Vote_____	91
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Educational Services

3.1-A Proposal for a New Course, The Craft of Argumentative Writing, at Berkeley High School	<u>Staff Recommendation:</u> Approve the New Course, The Craft of Argumentative Writing, at Berkeley High School Motion_____ Second_____ Vote_____	94
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3.2-A Proposal for an Advanced Placement Studio Art Course, at Berkeley High School	<u>Staff Recommendation:</u> Approve the Advanced Placement Studio Art Course at Berkeley High School Motion_____ Second_____ Vote_____	100
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3.3-A Proposal for a New Course, Reading and Writing the Short Story, at Berkeley High School	<u>Staff Recommendation:</u> Approve the New Course, Reading and Writing the Short Story, at Berkeley High School Motion_____ Second_____ Vote_____	105
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Business and Operations

4.1-A Staff Recommendation: 109
Reorganization of Approve the Reorganization of the
Business Office Business Office
Motion_____ Second_____ Vote_____

9:00 p.m.

4.2-A Staff Recommendation: 111
Masterplan for Willard Approval of the Masterplan for Willard
Middle School Landscaping Middle School Landscaping and Approval
and the Schematic Design of the Schematic Design for the Willard
for the Willard Middle Middle School Project
School Project Motion_____ Second_____ Vote_____

4.3-A Staff Recommendation: 115
Program Assumptions Approval of Program Assumptions for
for the Berkeley High Berkeley High School Masterplan
School Masterplan Motion_____ Second_____ Vote_____

9:30 p.m.- PUBLIC HEARING

4.4-A Staff Recommendation: 119
Public Hearing and Public Hearing and Approval of the Five-Year
Approval of the Five- Deferred Maintenance Plan
Year Deferred Motion_____ Second_____ Vote_____
Maintenance Plan

4.5-A Staff Recommendation: 121
First Reading of Adopt, at First Reading, Board Policy 3410:
Board Policy 3410: Audit Committee
Audit Committee Motion_____ Second_____ Vote_____

4.6-A Staff Recommendation: 124
Retain Independent Award contract for Auditors for Fiscal Year
Auditors for Fiscal 2003-2004 to Vavrinek, Trine, Day and
Year 2003-2004 Company
Motion_____ Second_____ Vote_____

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Business and Operations

4.1-CF Reconsideration of the portion of the Yearly Facilities Plan Modifications which the Board took no action at its January 14, 2004 Board Meeting (Board Item 4.1-A— Attachment A)	<u>Staff Recommendation:</u> Discuss and Approve the recommendations Motion_____ Second_____ Vote_____	131
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INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require formal action, by the Board.

General Services

1.1-I Accountability Report Cards	<u>Staff Recommendation:</u> Receive for information.	132
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Educational Services

3.1-I CalWORKS and Free And Reduced Price Meals Report	<u>Staff Recommendation:</u> Receive for information.	148
3.2-I Monthly Enrollment and ADA reports	<u>Staff Recommendation:</u> Receive this enrollment and Average Daily Attendance (ADA) for information	151

Business Services

4.1-I
Facilities Construction
Plan Update

Staff Recommendation:
Receive the Facilities Construction Plan
Update for information.

176

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes—3 minutes per speaker.)

ANNOUNCEMENTS

- Schedule of Board of Education Meetings for 2004:

March 24, 2004
April 14, 2004
April 21, 2004
May 5, 2004
May 19, 2004
June 2, 2004
June 23, 2004
July 7, 2004 (Tentative)
August 25, 2004
September 1, 2004
September 15, 2004
October 6, 2004
October 20, 2004
November 3, 2004
November 17, 2004
December 1, 2004
December 15, 2004

- Community Forum to discuss BSEP options

Wednesday, March 31, 2004, 7:00 p.m., Berkeley High School Library

ADJOURNMENT: _____

**Board of Education Meetings are broadcasted live on KPFB/FM 89.3
Berkeley's Government Access Channel 33**

GUIDELINES FOR SPEAKERS

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item—**PUBLIC TESTIMONY**.

You will be called on to speak by the Presiding Officer.

A speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs.)

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.