

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA\***

Wednesday, November 17, 2004

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

Call to Order            The Presiding Officer will call the Meeting to Order at **6:00 p.m.** The Board will recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call                President John T. Selawsky  
                             Vice President Nancy Riddle  
                             Director Terry S. Doran  
                             Director Shirley Issel  
                             Director Joaquin J. Rivera  
                             Student Director Lily Dorman-Colby\*\*

Administration:        Superintendent Michele Lawrence, Secretary

**Nomination of Personnel Commissioner        Conduct oral interviews to fill Personnel Commissioner vacancy**

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

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\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

		<u>Page</u>
Approve Agenda	Approve the Regular Meeting Agenda of November 17, 2004 Motion _____ Second _____ Vote _____	
Approve Minutes	Approve Board of Education Minutes of: October 20, 2004 Motion _____ Second _____ Vote _____	1

**TEACHING AND LEARNING PRESENTATION**

BTSA – Beginning Teacher Support Assessment

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Report  
Superintendent’s Report  
Board Members’ Report:  
**2 x 2 Committee Report**

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1.-C	<u>Staff Recommendation:</u>	14
Acceptance of Gifts/Donations	Accept the donations/gifts to the District Move _____ Second _____ Vote _____	

Personnel Services

2.1-C	<u>Staff Recommendation:</u>	15
Personnel Recommendation	Acceptance of Personnel Report #04-19 Move _____ Second _____ Vote _____	
2.2-C	<u>Staff Recommendation:</u>	25
Annual Declaration of Need for Fully Qualified Educators – Title V Regulation 80026	Approve Declaration Move _____ Second _____ Vote _____	

Educational Services

3.1-C Approval of overnight trip	<u>Staff Recommendation:</u> Approve the overnight field trips for students consistent with District policies and instructional programs Move _____ Second _____ Vote _____	31
3.2-C Carl Perkins Grant	<u>Staff Recommendation:</u> Approve the Carl D. Perkins Vocational and Technical Education Application/Plan for Berkeley High School Move _____ Second _____ Vote _____	32
3.3-C Approve Site Plans	<u>Staff Recommendation:</u> Approve the revised Single Plan for Student Achievement for the District Move _____ Second _____ Vote _____	<b>40+</b> <b>Under separate cover</b>
3.4-C Approve Resolution 04-18 – Child Development Services Contract: STATE PRESCHOOL for FY 2004-05	<u>Staff Recommendation:</u> Approve Resolution 04-18 Child Development Contract for the purpose of providing quality child care and development Move _____ Second _____ Vote _____	41
3.5-C Approve Resolution 04-17 – Child Development Services Contract for FY 2004-05	<u>Staff Recommendation:</u> Approve Resolution 04-17 Child Development Contract for the purpose of providing quality child care and development Move _____ Second _____ Vote _____	42
3.6-C Approve Resolution 04-16 Child Development Contract for FY 2004-05	<u>Staff Recommendation:</u> Approve Resolution 04-16 Child Development Contract for the purpose of providing quality child care and development Move _____ Second _____ Vote _____	43
3.7-C Approve Resolution 04-15 Child Development Contract for FY 2004-05	<u>Staff Recommendation:</u> Approve Resolution 04-15 Child Development Contract for the purpose of providing quality child care and development Move _____ Second _____ Vote _____	44

Business Services

- 4.1-C Staff Recommendation: 62  
Approval of Authorize the Purchasing Manager and  
Contracts/Purchase Deputy Superintendent to execute the  
Orders for Services following contracts and purchase orders  
Contracts Move \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- 4.2-C Staff Recommendation 68  
Approve Payroll Warrants Approve payroll payments made in October  
issued in October 2004 2004  
Move \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

- 2.1-A Staff Recommendation 71  
Appointment of Appoint candidate to the Personnel  
Personnel Commission effective December 1, 2004 as the  
Commissioner for Board's designated appointee.  
Board of Education Move \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Vacancy

Educational Services

**8:30 p.m.**

- 3.1-A Staff Recommendation 72  
Resolution for Grades It is recommended that the Board of Education  
K-12 Textbook and hold a public hearing at **8:30 p.m.** and adopt  
Instructional Materials the Resolution for Grades K-12 Textbook and  
Compliance for Fiscal Instructional Materials Compliance for Fiscal  
Year 2004-05 Year 2004-05  
Move \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Business Services

- 4.1-A Staff Recommendation: 75  
Berkeley Unified Accept for final reading and approval of  
School District Food Berkeley Unified School District's Food Policy  
Policy Move \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**CONFERENCE**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Business Services

4.1-CF	<u>Staff Recommendation:</u>	78
First Reading:	Accept for First Reading, Board Policy regarding	
Board Policy	Conflict of Interest	
regarding	Move _____ Second _____ Vote _____	
Conflict of Interest		

**INFORMATION**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Educational Services

3.1-I	<u>Staff Recommendation:</u>	83
Class size	As part of the performance indicators, a report on current class sizes will be presented by staff	
3.2-I	<u>Staff Recommendation:</u>	95
Monthly Enrollment and ADA Reports	Receive this enrollment and ADA report for information	

Business Services

4.2-I	<u>Staff Recommendation:</u>	120
Informational update on several BUSD facilities	Receive for information	

**EXTENDED PUBLIC TESTIMONY**

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

**ANNOUNCEMENTS**

Schedule of Board of Education Meetings for 2004:

**November 30, 2004 – Special Closed Session**

December 8, 2004

December 15, 2004

**New calendar to be set at Board meeting of December 8, 2004**

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

**Berkeley Unified School District  
Organizational Performance Indicators**

<b>INDICATORS</b>	<b>2004-05</b>
<b>School Plans w/BSEP</b>	<b>July</b>
<b>Unaudited Actuals</b>	<b>September</b>
<b>Quarterly Access Report (ADA Compliance)</b>	<b>October November March May</b>
<b>Quarterly BB/Financial Update Reports</b>	<b>November February May October</b>
<b>CBEDS</b>	<b>November</b>
<b>Quarterly Report – Special Ed Assessments</b>	<b>November January February</b>
<b>First Interim</b>	<b>December 15</b>
<b>Annual Audit</b>	<b>December 15</b>
<b>Out-of-Zone Transportation</b>	<b>January</b>
<b>Employee Evaluation Report</b> <ul style="list-style-type: none"> <li>■ <b>Certificated</b></li> <li>■ <b>Classified</b></li> </ul>	<b>January January</b>
<b>Annual Facilities Plan</b>	<b>March</b>
<b>Bond Financial Update</b>	<b>March w/Yearly Plan May October November</b>
<b>Second Interim</b>	<b>March 15</b>
<b>Actuarial Workers' Compensation</b>	<b>April</b>

**Berkeley Unified School District  
Student Performance Indicators**

INDICATORS	2004-05	2005-06
<b>Weekly Enrollment Reports</b>	<b>September</b>	<b>September</b>
<b>Adult Base Skills Benchmark</b>	<b>September</b>	<b>September</b>
<b>After School Learning Program</b>	<b>September</b>	<b>September</b>
<b>6-8 Math Assessments</b>	<b>October</b>	<b>October</b>
<b>Class Size Report</b>	<b>October</b>	<b>October</b>
<b>Reading Recovery &amp; District Wide K-5 Reading &amp; Writing Assessments</b>	<b>October</b>	<b>October</b>
<b>Monthly Attendance Report</b>	<b>2<sup>nd</sup> mtg. ea. mo. starting in Oct.</b>	<b>2<sup>nd</sup> mtg. ea. mo. starting in Oct.</b>
<b>School Accountability Report Cards</b>	<b>November</b>	<b>November</b>
<b>Disaggregated Data (DataWorks)</b>	<b>November</b>	<b>November</b>
<b>K-5 Math Assessments</b>	<b>November</b>	<b>November</b>
<b>High School Exit Exam</b>	<b>November</b>	<b>November</b>
<b>Accountability Report Cards</b>	<b>November</b>	<b>November</b>
<b>Secondary School Course Grades</b>	<b>November</b>	<b>November</b>
<b>District Wide Grades 6-8 Writing Assessments</b>	<b>November</b>	<b>November</b>
<b>Standardized Tests</b> <ul style="list-style-type: none"> <li>● California Standards Test</li> <li>● CAT6</li> <li>● CAPA (STAR – Special Education)</li> <li>● SABE2</li> <li>● Adequate Yearly Progress (AYP)</li> </ul>	<b>November</b>	<b>November</b>
<b>Interdistrict Permit Report</b>	<b>December</b>	<b>December</b>
<b>Diversity Balance in Schools</b>	<b>December</b>	<b>December</b>
<b>SAT/AP Results</b>	<b>December</b>	<b>December</b>
<b>Percentage of Participants Receiving Free/Reduced Lunch</b>	<b>January</b>	<b>January</b>
<b>Cal Works Report (To receive Title I Funds)</b>	<b>February</b>	<b>February</b>
<b>English Language Learners</b>	<b>April</b>	<b>April</b>
<b>R320 Language Census &amp; CELDT</b>	<b>April</b>	<b>April</b>
<b>Preschool – Desired Results Development</b>	<b>May</b>	<b>May</b>