

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA*

Wednesday, October 20, 2004

Call to Order The Presiding Officer will Call the Meeting to Order at **6:00 p.m.** The Board will recess to Closed Session at **6:05 p.m.** and reconvene in Public Session at **7:30 p.m.**

Roll Call President John T. Selawsky
 Vice President Nancy Riddle
 Director Terry S. Doran
 Director Shirley Issel
 Director Joaquin J. Rivera
 Student Director Lily Dorman-Colby**

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release
Senior Budget Analyst
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

		<u>Page</u>
Approve Agenda	Approve the Regular Meeting Agenda of October 20, 2004 Motion _____ Second _____ Vote _____	
Approve Minutes	Approve Board of Education Minutes of: June 25, 2004 June 30, 2004 October 6, 2004 Motion _____ Second _____ Vote _____	1 13 24

TEACHING AND LEARNING PRESENTATION

Middle School Libraries

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Report
Superintendent's Report
Board Members' Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C Acceptance of Gifts/Donations	<u>Staff Recommendation:</u> Accept donations/gifts to the District Motion _____ Second _____ Vote _____	33
1.2-C Resolution in support of Prop 72 on the November ballot	<u>Board Recommendation:</u> Approve Resolution supporting Proposition 72 on the November ballot Motion _____ Second _____ Vote _____	34
1.3-C Proclamation in Support of Vista Community College's 30 th Anniversary	<u>Board Recommendation:</u> Approve Proclamation in Support of Vista Community College's 30 th Anniversary celebration on December 2, 2004 at Ashkenaz Motion _____ Second _____ Vote _____	37
1.4-C Proclamation in Recognition of Peralta Community College District Trustee Darryl Moore	<u>Board Recommendation:</u> Approve Proclamation in Recognition of Peralta Community College District Trustee Darryl Moore Motion _____ Second _____ Vote _____	40
1.5-C Proclamation in Recognition of Peralta Community College District Trustee Susan Duncan	<u>Board Recommendation:</u> Approve Proclamation in Recognition of Peralta Community College District Trustee Susan Duncan Motion _____ Second _____ Vote _____	42

Personnel Services

2.1-C Personnel Recommendation	<u>Staff Recommendation:</u> Acceptance of Personnel Report #04-18 Motion _____ Second _____ Vote _____	44
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Educational Services

3.1-C Overnight field trip(s)	<u>Staff Recommendation:</u> Approve the overnight field trip(s) for students consistent with the District policies and instructional programs Motion _____ Second _____ Vote _____	46
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Business Services

4.1-C Approval of Contracts/Purchase Orders for Service Contracts	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and Deputy Superintendent to approve the following contracts and purchase orders Motion _____ Second _____ Vote _____	48
4.2-C Approve Listing of Warrants issued in September 2004	<u>Staff Recommendation:</u> Approve monthly bill warrants issued in September 2004 Motion _____ Second _____ Vote _____	52
4.3-C Approve Payroll Warrants issued in September 2004	<u>Staff Recommendation</u> Approve payroll payments made in September 2004 Motion _____ Second _____ Vote _____	55
4.4-C Authorization to Accept the Oxford Playground renovation	<u>Staff Recommendation:</u> Accept the project as complete Motion _____ Second _____ Vote _____	58
4.5-C Authorization to accept the asphalt installation at Malcolm X, Emerson, LeConte and Longfellow schools	<u>Staff Recommendation:</u> Accept the project as complete Motion _____ Second _____ Vote _____	60
4.6-C Resolution 04-14 Authorization to accept new flooring at Emerson, John Muir, Oxford and 1810 Hopkins Street	<u>Staff Recommendation:</u> Accept the project as complete Motion _____ Second _____ Vote _____	62
4.7-C Resolution 04-13 Authorization to accept the completion of the Berkeley High Health Center	<u>Staff Recommendation:</u> Accept the facilities project as complete Motion _____ Second _____ Vote _____	64
4.8-C Approval of a contract to hire WLC Architects to design the demolition and new field at East Campus	<u>Staff Recommendation:</u> Approve the hiring of WLC Architects Motion _____ Second _____ Vote _____	66

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Business Services

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| 4.1-A | <u>Staff Recommendation:</u> | 67 |
| Approve Resolution 04-09 for Temporary transfer of available fund balances for cash flow purposes | Approve Resolution No.04-09 for the temporary borrowing of balances from one fund to another
Motion _____ Second _____ Vote _____ | |

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| 4.2-A | <u>Staff Recommendation:</u> | 69 |
| Second reading and request for adoption of the Maintenance and Grounds Department 2004-2005 Measure BB Annual Plan | Received and adopt the Maintenance and Grounds Department 2004-2005 Measure BB Annual Plan
Motion _____ Second _____ Vote _____ | |

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| 4.3-A | <u>Staff Recommendation:</u> | 85 + |
| Refunding of Series A Bonds | Approve Resolution authorizing the administration to proceed with the refunding of the outstanding bond issues mentioned
Motion _____ Second _____ Vote _____ | documents under separate cover |

CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

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| 1.1-CF | <u>Staff Recommendation:</u> | 94 |
| Discussion regarding the potential implementation time line for Measure B | Receive for discussion
Motion _____ Second _____ Vote _____ | |

INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

General Services

1.1-I Discussion and presentation on the Strategic Planning process	<u>Staff Recommendation:</u> Receive for information and discussion the conceptual plans on the process to develop a District wide strategic plan. Joining the staff in the presentation will be UC Professor Norton Grubb	96
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Educational Services

9:00 p.m. 3.1.I Berkeley Integrated Services Network (BISN) Community Resources in Berkeley Schools	<u>Staff Recommendation:</u> Receive for information and discussion the outline and intended formation of a model to bring together communities agencies	98
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9:30 p.m. 3.2-I Class size	<u>Staff Recommendation:</u> As part of the performance indicators, a report on current class sizes will be presented by staff	105
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3.3-I Monthly enrollment and ADA reports	<u>Staff Recommendation:</u> Receive the report	117
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8:30 p.m. 3.4-I 6-8 th grade math assessment	<u>Staff Recommendation:</u> Staff will present a report detailing the math scores of Middle School students	138
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Business Services

4.1-I Measure BB and Maintenance Quarterly update	<u>Staff Recommendation:</u> Receive the report	154
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4.2-I Measure BB Quarterly Financial Summary update	<u>Staff Recommendation:</u> Receive the report	159
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4.3-I Facilities update	<u>Staff Recommendation:</u> Receive the report	163
4.4-I Facilities financial update	<u>Staff Recommendation:</u> Receive the report	168
4.5-I Accessibility Report	<u>Staff Recommendation:</u> Receive the report	181

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

ANNOUNCEMENTS

Schedule of Board of Education Meetings for 2004:

November 3, 2004

November 17, 2004

December 1, 2004

December 15, 2004

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item – **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

Berkeley Unified School District Organizational Performance Indicators

INDICATORS	2004-05
School Plans w/BSEP	July
Unaudited Actuals	September
Quarterly Access Report (ADA Compliance)	October November March May
Quarterly BB/Financial Update Reports	November February May October
CBEDS	November
Quarterly Report – Special Ed Assessments	November January February
First Interim	December 15
Annual Audit	December 15
Out-of-Zone Transportation	January
Employee Evaluation Report ■ Certificated ■ Classified	January January
Annual Facilities Plan	March
Bond Financial Update	March w/Yearly Plan May October November
Second Interim	March 15
Actuarial Workers' Compensation	April

Berkeley Unified School District Student Performance Indicators

INDICATORS	2004-05	2005-06
Weekly Enrollment Reports	September	September
Adult Base Skills Benchmark	September	September
After School Learning Program	September	September
6-8 Math Assessments	October	October
Class Size Report	October	October
Reading Recovery & District Wide K-5 Reading & Writing Assessments	October	October
Monthly Attendance Report	2nd mtg. ea. mo. starting in Oct.	2nd mtg. ea. mo. starting in Oct.
School Accountability Report Cards	November	November
Disaggregated Data (DataWorks)	November	November
K-5 Math Assessments	November	November
High School Exit Exam	November	November
Accountability Report Cards	November	November
Secondary School Course Grades	November	November
District Wide Grades 6-8 Writing Assessments	November	November
Standardized Tests <ul style="list-style-type: none"> ● California Standards Test ● CAT6 ● CAPA (STAR – Special Education) ● SABE2 ● Adequate Yearly Progress (AYP) 	November	November
Interdistrict Permit Report	December	December
Diversity Balance in Schools	December	December
SAT/AP Results	December	December
Percentage of Participants Receiving Free/Reduced Lunch	January	January
Cal Works Report (To receive Title I Funds)	February	February
English Language Learners	April	April
R320 Language Census & CELDT	April	April
Preschool – Desired Results Development	May	May