

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

REGULAR MEETING OF THE BOARD OF EDUCATION AGENDA*

Wednesday, April 20, 2005

Call to Order The Presiding Officer will call the Meeting to Order at **5:30 p.m.** The Board will recess to Closed Session at **5:35 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call President Nancy Riddle
 Vice President Terry Doran
 Director John T. Selawsky
 Director Shirley Issel
 Director Joaquin J. Rivera
 Student Director Lily Dorman-Colby**

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal/ Release
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District provides reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

| | | |
|-----------------|---|-------------|
| Approve Agenda | Approve the Regular Meeting Agenda of April 20, 2005 Motion _____ Second _____ Vote _____ | Page |
| Approve Minutes | Approve the Regular Meeting Minutes of March 09, 2005 and April 06, 2005 Motion _____ Second _____ Vote _____ | |

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TEACHING AND LEARNING PRESENTATION

John Muir Cross-Age Tutoring Program, presented by Nancy D. Waters, Principal and Barbara Getz, Reading Recovery Teacher

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Report
Superintendent’s Report
Board Members’ Report

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

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| 1.1-C Board Resolution in Support of the Senate Constitutional Amendment No. 8 | <u>Board Member Recommendation</u> Approve the Board Resolution in Support of the Senate Constitutional Amendment No. 8 | 28 |
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Personnel Services

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| 2.1-C Personnel Recommendation | <u>Staff Recommendation</u> Accept the Human Resources Report #05-08 | 30 |
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Educational Services

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| 3.1-C Overnight Field Trip | <u>Staff Recommendation:</u> Approve the overnight field trip for students consistent with the District Policies and Instructional Programs Motion _____ Second _____ Vote _____ | 36 |
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| 3.2-C Adult Education Grant: Workforce Investment Act, Adult Education and Family Literacy Funds | <u>Staff Recommendation</u> Approve the Adult School’s Application for the 2005- 2006 Adult Education Workforce Investment Act Grant | 37 |
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Business Services

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| 4.1-C Approval of Contracts/ Purchase Orders for Service Contracts | <u>Staff Recommendation</u> Authorize the Purchasing Manager and Deputy Superintendent to Execute the Following Purchase Orders and Contracts | 48 |
| 4.2-C Approval of Listing of Warrants Issued In March 2005 | <u>Staff Recommendation</u> Approve Monthly Bill Warrants Issued in March 2005 | 54 |
| 4.3-C Approval of Payroll Warrants Issued in March 2005 | <u>Staff Recommendation</u> Approve Payroll Payments Made in March 2005 | 57 |
| 4.4-C Window Supply Bid for Building C at Berkeley High School | <u>Staff Recommendation</u> Award the Window Supply Bid for Building C at Berkeley High School | 60 |
| 4.5-C Locker Supply Bid for Building C at Berkeley High School | <u>Staff Recommendation</u> Award the Locker Supply Bid for Building C at Berkeley High School | 61 |
| 4.6-C Resolution No. 04-46 to Accept the Completion of the New Lawns at Malcolm X Elementary School | <u>Staff Recommendation</u> Approve Resolution No. 04-46 to Accept the Completion of the New Lawns at Malcolm X Elementary School | 62 |
| 4.7-C Resolution No. 04-45 to Accept the Completion of the Tree Replacement at Malcolm X Elementary School | <u>Staff Recommendation</u> Approve Resolution No. 04-45 to Accept the Completion of the Tree Replacement at Malcolm X Elementary School | 64 |

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

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| 1.1-A Waiver Board Policy GBDD Principal Selection | <u>Staff Recommendation</u> Approve Waiver of Process Board Policy GBDD Regarding Principal Selection | 66 |
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| 1.2-A Calculation Template for Class Size Reduction | <u>Staff Recommendation</u> Approve the Template for the Use and Calculation of Measure B and BSEP Funds to Create Lower Class Sizes | 80 |
| 1.3-A Second Reading of Charter School Policy and Administrative Regulations | <u>Staff Recommendation</u> Accept And Approve the Second Reading of the Charter School Policy and Administrative Regulations | 85 |
| 1.4-A Conflict of Interest Policy/Board Bylaw 9270 | <u>Staff Recommendation</u> Accept and Approve the Second Reading of the Conflict of Interest Policy/Board Bylaw 9270 | 100 |

Personnel Services

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| 2.1-A Resolution No. 04-49 for Elimination of Specified Classified Positions | <u>Staff Recommendation</u> Approve Resolution No. 04-49 for Elimination of Specified Classified Positions | 108 |
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Educational Services

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| 3.1-A Summer School | <u>Staff Recommendation</u> Approve the Summer School Program Plan | 111 |
| 3.2-A R-30 Language Census | <u>Staff Recommendation</u> Accept for Approval the R-30 Language Census Report | 113 |

Business Services

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| 4.1-A Resolution No. 04-43 for Issuance of General Obligation Bonds and Resolution 04-44 for Refunding 1992 General Obligations Bonds Series 1 | <u>Staff Recommendation</u> Approve Resolution No. 04-43 for the Issuance of \$24,500,000 in General Obligation Bonds and Approve Resolution No. 04-44 to Refinance Existing Bonds | 122 |
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CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

General Services

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| 1.1-CF Board Bylaws | <u>Staff Recommendation</u> Accept the First Reading of the Board Bylaws and Move to Second Reading | 162 |
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Educational Services

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| 3.1- I Music Curriculum Committee Annual Report | <u>Staff Recommendation</u> Receive and Review the Music Curriculum Committee Annual Report for Information | 198 |
| 3.2-I Student National Origin Report | <u>Staff Recommendation</u> Receive and Review the Student National Origin Report for Information | 206 |
| 3.3-I Percentage of English Learner Students Meeting Annual Objectives | <u>Staff Recommendation</u> Receive and Review the AMAO #1 and #2 on CELDT for Information | 211 |

Business Services

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| 4.1-I Maintenance and BB Quarterly Update | <u>Staff Recommendation</u> Receive and Review the Maintenance and BB Quarterly Update for Information | 214 |
| 4.2-I Measure BB Quarterly Financial Update | <u>Staff Recommendation</u> Receive and Review the Measure BB Quarterly Financial Update for Information | 218 |

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

ANNOUNCEMENTS

Schedule of Board of Education Meetings for 2005:

May 11
May 25
June 8
June 22
June 29
August 24
September 7
September 14
September 21
October 5
October 19
November 2
November 16
December 7- **organizational meeting**
December 14 - **tentative**

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item: **PUBLIC TESTIMONY.**

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. All students will reach high standards, attaining proficiency or better in reading/language arts and mathematics.**
- 2. All limited-English-proficient students will become proficient in English and reach high academic standards, attaining proficiency or better in reading/language arts and mathematics.**
- 3. All students will be taught by highly qualified teachers.**
- 4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.**

Berkeley Unified School District Organizational Performance Indicators

| INDICATORS | 2004-05 |
|--|---|
| School Plans w/BSEP | July |
| Unaudited Actuals | September |
| Quarterly Access Report (ADA Compliance) | October November March May |
| Quarterly BB/Financial Update Reports | November February May October |
| CBEDS | November |
| Quarterly Report – Special Ed Assessments | November January February |
| First Interim | December 15 |
| Annual Audit | December 15 |
| Out-of-Zone Transportation | January |
| Employee Evaluation Report <ul style="list-style-type: none"> ■ Certificated ■ Classified | January January |
| Annual Facilities Plan | March |
| Bond Financial Update | March w/Yearly Plan May October November |
| Second Interim | March 15 |
| Actuarial Workers' Compensation | April |

Berkeley Unified School District Student Performance Indicators

| INDICATORS | 2004-05 | 2005-06 |
|--|---|---|
| Weekly Enrollment Reports | September | September |
| Adult Base Skills Benchmark | September | September |
| After School Learning Program | September | September |
| 6-8 Math Assessments | October | October |
| Class Size Report | October | October |
| Reading Recovery & District Wide K-5 Reading & Writing Assessments | October | October |
| Monthly Attendance Report | 2 nd mtg. ea. mo. starting in Oct. | 2 nd mtg. ea. mo. starting in Oct. |
| School Accountability Report Cards | November | November |
| Disaggregated Data (DataWorks) | November | November |
| K-5 Math Assessments | November | November |
| High School Exit Exam | November | November |
| Accountability Report Cards | November | November |
| Secondary School Course Grades | November | November |
| District Wide Grades 6-8 Writing Assessments | November | November |
| Standardized Tests <ul style="list-style-type: none"> ● California Standards Test ● CAT6 ● CAPA (STAR – Special Education) ● SABE2 ● Adequate Yearly Progress (AYP) | November | November |
| Interdistrict Permit Report | December | December |
| Diversity Balance in Schools | December | December |
| SAT/AP Results | December | December |
| Percentage of Participants Receiving Free/Reduced Lunch | January | January |
| Cal Works Report (To receive Title I Funds) | February | February |
| English Language Learners | April | April |
| R320 Language Census & CELDT | April | April |
| Preschool – Desired Results Development | May | May |