

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA*

Wednesday, February 2, 2005

Call to Order The Presiding Officer will call the Meeting to Order at **5:30 p.m.** The Board will recess to Closed Session at **5:35 p.m.** and reconvene in Public Session at **6:00 p.m.** and conduct Youth Commission interviews until **6:30 p.m.** Regular Board meeting will begin by **7:30 p.m.**

Roll Call President Nancy Riddle
 Vice President Terry Doran
 Director John T. Selawsky
 Director Shirley Issel
 Director Joaquin J. Rivera
 Student Director Lily Dorman-Colby**

Administration: Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
Level III Grievances
- d) Public Employee Discipline/Dismissal /Release
- e) Public Employment Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District provides reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. All students will reach high standards, attaining proficiency or better in reading/language arts and mathematics.**
- 2. All limited-English-proficient students will become proficient in English and reach high academic standards, attaining proficiency or better in reading/language arts and mathematics.**
- 3. All students will be taught by highly qualified teachers.**
- 4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.**

Approve Agenda

Approve the Regular Meeting Agenda of
February 2, 2005

Motion _____ Second _____ Vote _____

TEACHING AND LEARNING PRESENTATION

Lesson Study in Mathematics at Willard, presented by Jake Disston and Michele Patterson

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Report
Superintendent’s Report
Board Members’ Report:

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

PAGE

General Services

1.1-C Acceptance of Gifts/Donations	<u>Staff Recommendation:</u> Accept the donations/gifts presented to the District Motion _____ Second _____ Vote _____	1
1.2-C Resolution No. 04-27 Calling on the Governor to Fully Fund Education According to the Requirements of Proposition 98	<u>Staff Recommendation:</u> Approve Resolution #04-27 asking Governor Schwarzenegger to fully fund education according to requirements of Proposition 98 Motion _____ Second _____ Vote _____	2
1.3-C Proclamation declaring February 2005 as Black History Month	<u>Board Member Recommendation:</u> Approve Proclamation declaring February 2005 as Black History Month Motion _____ Second _____ Vote _____	5

Personnel Services

2.1-C Personnel Recommendation	<u>Staff Recommendation:</u> Acceptance of Personnel Report #05-03 Motion _____ Second _____ Vote _____	7
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2.2-C Appointment of Third Personnel Commissioner to Personnel Commission	<u>Staff Recommendation:</u> Approve appointment of Third Personnel Commissioner to Personnel Commission Motion _____ Second _____ Vote _____	12
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Educational Services

3.1-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trip(s) for students consistent with District policies and instructional programs Motion _____ Second _____ Vote _____	13
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Business Services

4.1-C Approval of Contracts/Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize Purchasing Manager and Deputy Superintendent to approve the purchase orders or contracts with consultants or independent contractors Motion _____ Second _____ Vote _____	14
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4.2-C Alameda County School Insurance Group (ACSIG)	<u>Staff Recommendation:</u> Approve funding to cover paid dental claims activities during initial 6 weeks of policy period from December 1, 2004 to May 31, 2005 Motion _____ Second _____ Vote _____	17
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4.3-C Alameda County Treasurer’s Investment Report	<u>Staff Recommendation:</u> Review July, August, September and October 2004 Monthly Investment Reports Motion _____ Second _____ Vote _____	18
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4.4-C Resolution #04-25 Approval of a Change Order on the Willard and Berkeley High School Landscape Project	<u>Staff Recommendation:</u> Approve Resolution #04-25 for change order on the Willard and Berkeley High School Landscape Project Motion _____ Second _____ Vote _____	19
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4.5-C Resolution #04-26 Approval of a Change Order on the Franklin Adult School Modernization Project	<u>Staff Recommendation:</u> Approve Resolution #04-26 for change order on the Franklin Adult School Modernization Project Motion _____ Second _____ Vote _____	22
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4.6-C Review and accept the 2005-2006 Fiscal Year Budget Calendar	<u>Staff Recommendation:</u> Approve timeline for Fiscal Year 2005-06 Budget Development Process Motion _____ Second _____ Vote _____	25
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ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Personnel Services

2.1-A Approve hiring of Part-Time Administrative Assistant in Benefits Department	<u>Staff Recommendation:</u> Approve hiring of part-time Administrative Assistant in Benefits Department Motion _____ Second _____ Vote _____	26
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2.2-A Approval of Waiver for Berkeley High School Counselor Roland Stringfellow to serve as interim Vice Principal	<u>Staff Recommendation:</u> Approve Waiver for Berkeley High School Counselor Roland Stringfellow to serve as interim vice principal Motion _____ Second _____ Vote _____	28
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Business Services

4.1-A Approval of Design Community and Environment (DCE) to Facilitate and Provide Planning Services for West Campus, Oregon/Russell and the Old City Hall Sites	<u>Staff Recommendation:</u> Approve the hiring of DCE to assist the District in defining the West Campus, Oregon/Russell and Old City Hall projects Motion _____ Second _____ Vote _____	30
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4.2-A 8:15 p.m. Presentation of the Landscape Masterplan and Approval of the Schematic Design for Washington School	<u>Staff Recommendation:</u> Approve the masterplan for Washington landscaping and approve the schematic design for the Washington playground Motion _____ Second _____ Vote _____	32
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4.3-A 8:30 p.m. Presentation of the Landscape Masterplan and Approval of the Schematic Design for LeConte School	<u>Staff Recommendation:</u> Approve the masterplan for LeConte landscaping and approve the schematic design for LeConte playground Motion _____ Second _____ Vote _____	34
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CONFERENCE

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Educational Services

3.1-CF Textbook Adoption	<u>Staff Recommendation:</u> Receive for review and adoption consideration – <i>Economics: Principles in Action</i> –’05 edition	36
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INFORMATION

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

General Services

1.1-I BUSD Communications Plan	<u>Staff Recommendation:</u> Formally accept Berkeley Unified School District’s Communications plan	37
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Educational Services

9:00 p.m. 3.1-I School Diversity Report	<u>Staff Recommendation:</u> Receive this school student diversity report for information	38
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Business Services

4.1-I Measure BB Financial Update	<u>Staff Recommendation:</u> Receive financial update on Measure BB	40
4.2-I Maintenance Department and BB Update	<u>Staff Recommendation:</u> Receive update on the Maintenance Department and Measure BB	44

EXTENDED PUBLIC TESTIMONY

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

ANNOUNCEMENTS

Schedule of Board of Education Meetings for 2005:

February 16
March 2
March 9
April 6
April 20
May 11
May 25
June 8
June 22
June 29
August 24
September 7
September 14
September 21
October 5
October 19
November 2
November 16
December 7- **organizational meeting**
December 14 - **tentative**

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM
89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A
NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF
EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item: **PUBLIC TESTIMONY.**

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

Berkeley Unified School District Organizational Performance Indicators

INDICATORS	2004-05
School Plans w/BSEP	July
Unaudited Actuals	September
Quarterly Access Report (ADA Compliance)	October November March May
Quarterly BB/Financial Update Reports	November February May October
CBEDS	November
Quarterly Report – Special Ed Assessments	November January February
First Interim	December 15
Annual Audit	December 15
Out-of-Zone Transportation	January
Employee Evaluation Report <ul style="list-style-type: none"> ■ Certificated ■ Classified 	January January
Annual Facilities Plan	March
Bond Financial Update	March w/Yearly Plan May October November
Second Interim	March 15
Actuarial Workers' Compensation	April

Berkeley Unified School District Student Performance Indicators

INDICATORS	2004-05	2005-06
Weekly Enrollment Reports	September	September
Adult Base Skills Benchmark	September	September
After School Learning Program	September	September
6-8 Math Assessments	October	October
Class Size Report	October	October
Reading Recovery & District Wide K-5 Reading & Writing Assessments	October	October
Monthly Attendance Report	2nd mtg. ea. mo. starting in Oct.	2nd mtg. ea. mo. starting in Oct.
School Accountability Report Cards	November	November
Disaggregated Data (DataWorks)	November	November
K-5 Math Assessments	November	November
High School Exit Exam	November	November
Accountability Report Cards	November	November
Secondary School Course Grades	November	November
District Wide Grades 6-8 Writing Assessments	November	November
Standardized Tests <ul style="list-style-type: none"> ● California Standards Test ● CAT6 ● CAPA (STAR – Special Education) ● SABE2 ● Adequate Yearly Progress (AYP) 	November	November
Interdistrict Permit Report	December	December
Diversity Balance in Schools	December	December
SAT/AP Results	December	December
Percentage of Participants Receiving Free/Reduced Lunch	January	January
Cal Works Report (To receive Title I Funds)	February	February
English Language Learners	April	April
R320 Language Census & CELDT	April	April
Preschool – Desired Results Development	May	May