

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**REGULAR MEETING OF THE BOARD OF EDUCATION – AGENDA\***

Wednesday, January 19, 2005

Call to Order           The Presiding Officer will call the Meeting to Order at **6:00 p.m.** The Board will recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call                President Nancy Riddle  
                              Vice President Terry Doran  
                              Director John T. Selawsky  
                              Director Shirley Issel  
                              Director Joaquin J. Rivera  
                              Student Director Lily Dorman-Colby\*\*

Administration:        Superintendent Michele Lawrence, Secretary

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c) – Board Conference Room

- a) Conference with Legal Counsel – Existing Litigation
- b) Consideration of Student Expulsion
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release
- e) Public Employment Appointment  
**Superintendent Contract Renewal**
- f) Liability Claims
- g) Property Acquisition

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\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District provides reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. All students will reach high standards, attaining proficiency or better in reading/language arts and mathematics.**
- 2. All limited-English-proficient students will become proficient in English and reach high academic standards, attaining proficiency or better in reading/language arts and mathematics.**
- 3. All students will be taught by highly qualified teachers.**
- 4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.**

Approve Agenda

Approve the Regular Meeting Agenda of  
January 19, 2005

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**TEACHING AND LEARNING PRESENTATION**

Developing a School Culture with a Focus on Health and Wellness: Portion Distortion Bulletin Boards and Advisory Activity – Josie Gerts – King Middle School

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Report  
Superintendent’s Report  
Board Members’ Report:

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Personnel Services

2.1-C Personnel Recommendation	<u>Staff Recommendation:</u> Acceptance of Personnel Report #05-02 Motion _____ Second _____ Vote _____	1
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Educational Services

3.1-C Title I Carryover Waiver	<u>Staff Recommendation:</u> Approve the request for a Title I Carryover Waiver Motion _____ Second _____ Vote _____	9
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3.2-C Consolidated Application Part II	<u>Staff Recommendation:</u> Approve the Consolidated Application Part II Motion _____ Second _____ Vote _____	12 + Separate document
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Business Services

4.1-C Approval of Contracts/Purchase Orders for Services Contracts	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and Deputy Superintendent to execute contracts and purchase orders Motion _____ Second _____ Vote _____	14
4.2-C Approve Listings of Warrants issued in December 2004	<u>Staff Recommendation</u> Approve monthly bill warrants issued in December 2004 Motion _____ Second _____ Vote _____	17
4.3-C Approve Payroll Warrants issued in December 2004	<u>Staff Recommendation:</u> Approve payroll payments made in December 2004 Motion _____ Second _____ Vote _____	20
4.4-C Workers' Compensation Claim Trust Account	<u>Staff Recommendation:</u> Approve funding to cover projected workers' compensation claims trust account for claim activities for the period October 1, 2004 through June 30, 2005 to Gregory Bragg and Associates, Inc. Motion _____ Second _____ Vote _____	23

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Personnel Services

2.1-A Addition of 1.0 FTE Accounting Technician position for Early Childhood Education	<u>Staff Recommendation:</u> Approve and authorize a 1.0 FTE position for an Accounting Technician Motion _____ Second _____ Vote _____	24
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Business Services

4.1-A Create a Surplus Site	<u>Staff Recommendation:</u> Create the Surplus Advisory Committee and ask Committee to consider the Hillside property. Motion _____ Second _____ Vote _____	25
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4.2-A Review and accept the 2005/06 Fiscal Year Budget Calendar	<u>Staff Recommendation:</u> Approve timeline for Fiscal Year 2005/06 Budget Development Process Motion _____ Second _____ Vote _____	27
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**CONFERENCE**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action on the following:

Educational Services

<b>8:30 p.m.</b> 3.1-CF School of Social Justice and Ecology	<u>Staff Recommendation</u> Consider or approve the Request for Authorization for a small school proposal at BHS Motion _____ Second _____ Vote _____	34
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**INFORMATION**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

General Services

1.1-I Revised schedule of 2005 Board of Education Meetings	<u>Staff Recommendation:</u> Receive revised Board of Education Meeting schedule for 2005	88
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Educational Services

<b>9:15 p.m.</b> 3.1-I Presentation of Assessment Data Using Multiple Measures	<u>Staff Recommendation:</u> Receive presentation on assessment of data which combines results from several student assessments to produce overall measure of student achievement	89 + <b>Under separate cover</b>
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<b>8:00 p.m.</b> 3.2-I Special Education Data Presentation	<u>Staff Recommendation:</u> Receive the Special Education Data Presentation on student characteristics, achievement, enrollment, fiscal implications and conclusions	90
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3.3-I Inter District Permit Report	<u>Staff Recommendation:</u> Receive report and review for implications	123
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### **EXTENDED PUBLIC TESTIMONY**

Persons wishing to address the Board at this time should fill out a card located on the table by the door and submit the completed card to the Board Recorder. (Public Testimony is limited to a maximum of 30 minutes- 3 minutes per speaker).

### **ANNOUNCEMENTS**

### **Schedule of Board of Education Meetings for 2005: (Revised as of January 12, 2005)**

February 2  
February 16  
March 2  
March 9  
April 6  
April 20  
May 11  
May 25  
June 8  
June 22  
June 29  
August 24  
September 7  
September 14  
September 21  
October 5  
October 19  
November 2  
November 16  
December 7- **organizational meeting**  
December 14 - **tentative**

### **ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM  
89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A  
NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF  
EDUCATION CARD** (located on the side of the Speaker's stand) and give it to the Board Recorder. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for the item: **PUBLIC TESTIMONY.**

You will be called to speak by the Presiding Officer.

A Speaker has three minutes in which to make his/her remarks. (The Presiding Officer will extend the time allocation for those with special speech needs).

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

# Berkeley Unified School District Organizational Performance Indicators

<b>INDICATORS</b>	<b>2004-05</b>
<b>School Plans w/BSEP</b>	<b>July</b>
<b>Unaudited Actuals</b>	<b>September</b>
<b>Quarterly Access Report (ADA Compliance)</b>	<b>October November March May</b>
<b>Quarterly BB/Financial Update Reports</b>	<b>November February May October</b>
<b>CBEDS</b>	<b>November</b>
<b>Quarterly Report – Special Ed Assessments</b>	<b>November January February</b>
<b>First Interim</b>	<b>December 15</b>
<b>Annual Audit</b>	<b>December 15</b>
<b>Out-of-Zone Transportation</b>	<b>January</b>
<b>Employee Evaluation Report</b> <ul style="list-style-type: none"> <li>■ <b>Certificated</b></li> <li>■ <b>Classified</b></li> </ul>	<b>January January</b>
<b>Annual Facilities Plan</b>	<b>March</b>
<b>Bond Financial Update</b>	<b>March w/Yearly Plan May October November</b>
<b>Second Interim</b>	<b>March 15</b>
<b>Actuarial Workers' Compensation</b>	<b>April</b>



# Berkeley Unified School District Student Performance Indicators

INDICATORS	2004-05	2005-06
<b>Weekly Enrollment Reports</b>	<b>September</b>	<b>September</b>
<b>Adult Base Skills Benchmark</b>	<b>September</b>	<b>September</b>
<b>After School Learning Program</b>	<b>September</b>	<b>September</b>
<b>6-8 Math Assessments</b>	<b>October</b>	<b>October</b>
<b>Class Size Report</b>	<b>October</b>	<b>October</b>
<b>Reading Recovery &amp; District Wide K-5 Reading &amp; Writing Assessments</b>	<b>October</b>	<b>October</b>
<b>Monthly Attendance Report</b>	<b>2<sup>nd</sup> mtg. ea. mo. starting in Oct.</b>	<b>2<sup>nd</sup> mtg. ea. mo. starting in Oct.</b>
<b>School Accountability Report Cards</b>	<b>November</b>	<b>November</b>
<b>Disaggregated Data (DataWorks)</b>	<b>November</b>	<b>November</b>
<b>K-5 Math Assessments</b>	<b>November</b>	<b>November</b>
<b>High School Exit Exam</b>	<b>November</b>	<b>November</b>
<b>Accountability Report Cards</b>	<b>November</b>	<b>November</b>
<b>Secondary School Course Grades</b>	<b>November</b>	<b>November</b>
<b>District Wide Grades 6-8 Writing Assessments</b>	<b>November</b>	<b>November</b>
<b>Standardized Tests</b> <ul style="list-style-type: none"> <li>● California Standards Test</li> <li>● CAT6</li> <li>● CAPA (STAR – Special Education)</li> <li>● SABE2</li> <li>● Adequate Yearly Progress (AYP)</li> </ul>	<b>November</b>	<b>November</b>
<b>Interdistrict Permit Report</b>	<b>December</b>	<b>December</b>
<b>Diversity Balance in Schools</b>	<b>December</b>	<b>December</b>
<b>SAT/AP Results</b>	<b>December</b>	<b>December</b>
<b>Percentage of Participants Receiving Free/Reduced Lunch</b>	<b>January</b>	<b>January</b>
<b>Cal Works Report (To receive Title I Funds)</b>	<b>February</b>	<b>February</b>
<b>English Language Learners</b>	<b>April</b>	<b>April</b>
<b>R320 Language Census &amp; CELDT</b>	<b>April</b>	<b>April</b>
<b>Preschool – Desired Results Development</b>	<b>May</b>	<b>May</b>