

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDAS*

Wednesday, December 13, 2006

Call to Order The Presiding Officer will call the Meeting to Order at **6:00 p.m.**, recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call

Members Present:

Joaquin Rivera, President
John Selawsky, Vice President
Karen Hemphill
Shirley Issel
Nancy Riddle
Mateo Aceves** - Student Director

Administration: Superintendent Michele Lawrence, Secretary
Eric D. Smith, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational Services
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
Student Case #0607-14-091291
Student Case #0607-15-090692
Student Case #0607-16-102891
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

CALL TO ORDER

Report Closed Session action

Approve Agenda

Approve the Regular Meeting Agenda of
December 13, 2006

TEACHING AND LEARNING

Cragmont Elementary School: Parent Information, Education & Events
presented by Jason Lustig and Dean Woods

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
Superintendent's Report
Board Members' Reports

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C
Adopt-A-School Assignment 2006-07

Board Member Recommendation: **8**
Receive the revised Adopt-A-School Assignments for 2006-07 and direct staff to distribute to appropriate individuals

Personnel Services

2.1-C
Personnel Report No. 06-22

Staff Recommendation: **10**
Approve Personnel Report No. 06-22 which tracks personnel changes throughout the District

2.2-C
Approval of Reappointment of Margaret Rowland to Merit Commission

Staff Recommendation: **18**
Approve Reappointment of Margaret Rowland to Merit Commission

Educational Services

3.1-C
Approval of Overnight Field Trip

Staff Recommendation: **19**
Approve Overnight Field Trip in accordance with District policies

3.2-C
Approve Non-Public School Placement for a Special Education Student

Staff Recommendation: **20**
Approve Non Public School Placement for a Special Education Student

3.3-C
Approve City of Berkeley Community Development Block Grant for 2007-08

Staff Recommendation: **21**
Approve City of Berkeley Community Development Block Grant for 2007-08

Business Services

4.1-C
Approval of Contracts and Purchase Orders

Staff Recommendation: **28**
Authorize the Deputy Superintendent and/or Purchasing Agent to execute contracts and purchase orders

4.2-C
Approval of Listings of Warrants Issued in October and November 2006

Staff Recommendation: **32**
Approve the listing of warrants issued in October and November 2006

4.3-C
Approval of Payroll Warrants Issued in October and November 2006

Staff Recommendation: **37**
Approve payroll warrants issued in October and November 2006

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Board Policy 6020 – Parent Involvement	<u>Staff Recommendation</u> Approve Board Policy 6020 on Parent Involvement	42
1.2-A Board Policy 6171 – Title I Programs	<u>Staff Recommendation</u> Approve Board Policy 6171 on Title I Programs	45

Personnel Services

2.1-A Approve Out-of-State Travel for Teacher and Counselor Recruitment	<u>Staff Recommendation:</u> Approve Out of State Travel Request to Atlanta GA and Washington DC for teacher and counselor recruitment	48
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Educational Services

3.1-A Recommendation to Establish the Office of Evaluation and Assessment	<u>Staff Recommendation</u> Approve the Recommendation to Establish the Office of Education and Assessment	49
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Business Services

8:15 pm 4.1-A Certificate of First Interim Report for the period ending October 31, 2006	<u>Staff Recommendation</u> Accept the Positive Certification of the First Interim Report certifying that the District will be able to meet its financial obligations for the current and subsequent two years	58 + under separate cover
4.2-A Approve Third Party Administrator for Administration of Claims for Self Insured Workers Compensation	<u>Staff Recommendation</u> Approve the selection of the firm of Workers Compensation Administrators as the District’s third party administrator for workers compensation claims and authorize the Deputy Superintendent to negotiate the remaining terms and conditions of the agreement.	60

4.3-A Yearly Facilities Plan Modifications	<u>Staff Recommendation:</u> Review and approve the Yearly Facilities Plan Modifications	64
4.4-A Bus Replacement Schedule	<u>Staff Recommendation:</u> Accept Bus Replacement Schedule as itemized	68

CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

Business Services

8:45pm 4.1-CF FCMAT Management Review of Purchasing	<u>Staff Recommendation:</u> Accept as information and discussion the FCMAT report and provide direction to the staff regarding policy implications and effectiveness of the District's Purchasing Department	72 + under separate cover
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action by the Board.

General Services

1.1-I Administrative Regulation 5141.21	<u>Staff Recommendation:</u> Receive Administrative Regulation 5141.21 – Administering Medication and Monitoring Health Conditions for information	74
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Educational Services

3.1-I ADA	<u>Staff Recommendation:</u> Receive report on ADA for information	79
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Business Services

4.1-I BB Financial Update Report	<u>Staff Recommendation:</u> Receive BB Financial Report that updates BB expenditures from July 1, 2006 through October 31, 2006 for information	102
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**EXTENDED PUBLIC TESTIMONY
ANNOUNCEMENTS**

Schedule of Board of Education Meetings for 2007:

January 17	June 6
January 31 – special/ data	June 20
February 7	June 27
February 21	August 22
March 14	September 5
March 28	September 19
April 11	October 10
April 25	October 24
May 9	November 14
May 23	November 28 – tentative
	December 12 - organizational

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**