

## BERKELEY UNIFIED SCHOOL DISTRICT

### Minutes, Regular Meeting

### OFFICIAL MINUTES

Wednesday, September 15, 2010  
Berkeley Unified School District  
2134 Martin Luther King Jr. Way  
Berkeley CA 94704

### Roll Call 6:30pm

Members Present:

Karen Hemphill, President  
Beatriz Leyva-Cutler, Vice President  
John T. Selawsky, Director /Clerk  
Shirley Issel, Director  
Nancy Riddle, Director

Administration: Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Delia Ruiz, Assistant Superintendent of Human Resources

President Hemphill called the meeting to order at 7:53 pm

### Report closed session items

Classified employee discipline

**Issel/ Selawsky** and approved unanimously employee suspension for 15 days

### Swearing in of student director, Lias Djili

Lias Djili sworn in as student director by Board President, Karen Hemphill

### Approve Regular meeting agenda of September 15

Selawsky recused from **4.13C**

**Selawsky/Cutler** and approved unanimously to approve agenda as revised.

### Teaching and Learning

Summer Bridge Program: Christina Faulkner and Jessica Quindel

A video testimony of the programs goals to provide academic, social and emotional support during the transition to high school was shown. The Summer Bridge program was attended by incoming BHS freshmen. The three classes provided were:

- 1) How to exceed at BHS and Beyond
- 2) How to be an outstanding student
- 3) Literacy skills-speaking, reading and writing

**Public Testimony:** None

**Union Reports:** Anita Thomson, BCCE, thanked the board for voting to support the preschools. Ms. Thompson requested additional classified employee communication and training on earthquake and emergency preparedness. Ms. Thomson commended Paula Phillips, BCCE President, for working so hard to support classified staff.

**Board members' report:** Lias Djili, Student Director, commented on BHS welcoming the incoming freshmen as well as, Principal Scuderi. President Hemphill reported on Secretary Arne Duncan's visit to Longfellow Middle School. "Our middle school math scores are incredible. Pat Saddler should be commended for her work."

**Superintendent's Report:** Mr. Huyett spent part of the summer working on the 2020 Vision in conjunction with WestEd. The summer bridge program was an initiative of the 2020 Vision plan. Mr. Huyett is lobbying the 2020 Vision committee to take a more aggressive design concept to include indicators of success. The District will be coming back to the Board next week with a few choices regarding our plan for the preschools.

An error was made in the County Counsel's Impartial Analysis of Measure H. A correction is being made and sent out.

Mr. Huyett made a formal apology to Dr. Akom, of the Caesar Chavez Institute. Mr. Huyett wanted to ensure the public that the District has full trust in them as we move forward.

#### **APPROVE CONSENT CALENDAR**

The following items were moved to Consent:

- 1.1-I – Board Bylaws – 9270 – Conflict of Interest
- 3.3-I – New textbook for AP and IB Biology at BHS

**Selawsky/Issel** and approved unanimously as amended  
Selawsky recused from 4.13C item 8

#### **ACTION ITEMS**

2.1-A – Approval of Certificated Layoffs

The Board approved the postponement of the layoff of 18 FTE Permit teachers in the Child Development Program until October 31, 2010.

**Selawsky/Cutler** : Approved on a vote of 4-0 with Director Issel absent

2.2-A = Approval Declaration of Need

**Selawsky/Cutler:** Approved unanimously

4.1-A – Unaudited Actuals

Presentation by Javetta Cleveland, Deputy Superintendent and Pauline Follansbee, Director of Fiscal Services

- The District met the 3% state required reserve of \$3.3 million
- No backfill was needed from parcel tax for General Fund’s share of the 3% reserve
- The District closed its books with \$553,000 more than budgeted
- The District closed its books with deficit spending of \$783, 274. The District had enough reserve to absorb the deficit.
- The District has an ending fund balance of \$2.3 million going forward to 2010 – 2011 FY.
- There are first interim budget adjustments needed to be made to the FY 2010-2011 budget that were not included in the adoption.

**Proposed First Interim Budget Adjustments for fiscal year 2010-2011**

Ending Fund Balance - Unaudited Actuals	\$ 2,317,189
Deficit Spending as of Adopted Budget	<u>(1,103,920)</u>
Projected Ending Fund Balance at end of 2010-2011	\$ 1,213,269
Designated for Revolving Fund	(100,000)
Designated for summer staff development	(50,000)
Instructional Materials	(75,000)
WASC Support BHS	(50,000)
Increase in Substitute Costs based on Historical Cost	(85,000)
Bond and Parcel Tax Election Costs	(300,000)
Increase in Teacher Staffing of 3.4 FTE due to increase in enrollment	(219,000)
Adjusted Projected Ending Fund Balance	<u>\$ 334,269</u>

- Special education cost in unaudited actuals was only \$19K over estimated actual. Therefore contribution from general fund only increased by \$19,000 at closing.

**Riddle/Selawsky:** Approved unanimously

**CONFERENCE ITEM**

1.1-CF – SSC Bylaws

**Issel/Selawsky** Approved by a vote of 4:1 with Director Riddle voting no.

## INFORMATION ITEMS

### 1.1-I – Board Bylaws – 9270 – Conflict of Interest

This item was moved to consent calendar where it was unanimously approved.

### 2.1-I – Approval of Employee Evaluation Report

Mr. Huyett: 90% is a good number and the quality of evaluations is improving. Delia Ruiz is conducting training sessions with Principals and Administrators. How do we take teachers from “good” to “best”?

### 3.1-I – Report on Adequate Yearly Progress (AYP) and Academic Performance Index (API).

Presentation by Dr. Rebecca Chung, Director of Evaluations and Assessment  
Growth was shown across the board in API. An example of this is outlined in Table 9: BUSD Longitudinal Growth API Scores.

Table 9: BUSD Longitudinal Growth API Scores

	2002	2007	2008	2009	<b>2010</b>	02-10	07-10
Arts Magnet	766	797	803	829	<b>854</b>	+88	+57
Cragmont	720	802	842	843	<b>840</b>	+120	+38
Emerson	808	801	818	842	<b>858</b>	+50	+57
Jefferson	793	834	853	864	<b>894</b>	+101	+60
John Muir	764	818	835	805	<b>821</b>	+57	+3
LeConte	683	706	757	748	<b>763</b>	+80	+57
Malcolm X	720	818	854	834	<b>847</b>	+127	+29
Oxford	792	834	839	875	<b>877</b>	+85	+43
Rosa Parks	672	729	759	735	<b>797</b>	+125	+68
T. Oaks	656	776	796	824	<b>835</b>	+179	+59
Wash.	714	720	783	811	<b>852</b>	+138	+132
King	730	778	780	779	<b>833</b>	+103	+55
Longfellow	694	744	783	784	<b>819</b>	+125	+75

Willard	638	721	745	772	<b>788</b>	+150	+67
Berkeley High	733	**	**	**	**	N/A	N/A
B-Tech	N/A	428	596***	490	<b>528</b>	+100	N/A

\*\*There is no score available due to an inadequate percentage of students tested.

The Accountability Progress Report provides one measure of the effectiveness of the District’s educational practices. The information, combined with a variety of other educational measures, helps district and site staff evaluate programs and practices and improve plans to address the needs of all students.

### 3.2-I – Measure Achievement Objectives for English Learners

Presentation by Dr. Rebecca Chung, Director of Evaluations and Assessment

The target established by the state for the 2009-2010 school year is 53.1%. The District has exceeded this target with 61.1% of our EL students meeting this Annual Measurable Achievement Objective.

### 3.3-I – New textbook for AP and IB Biology at BHS

This item was moved to consent calendar where it was unanimously approved.

### 3.4-I – Enrollment Update

Data presented by Neil Smith, Assistant Superintendent

Current enrollment (day 10): 9499

Projected 2010-11 enrollment: 9403

90 students over projection

279 additional students then at this time last year

An additional 3<sup>rd</sup> grade class was added at BAM. Additional teachers were required at Willard Middle School.

### 5.1-I – Plan for Berkeley School Facilities

Presented by Lew Jones, Director of Facilities

The “Blue Book” was presented to the board as a public information document.

The “Blue Book” contains:

- an overview of Measure H and I
- Maintenance and Bond language
- Measure I issuance schedule and cumulative tax implications
- Lifecycle list for maintenance and construction
- Highlight of current maintenance measure
- Highlights of current and past bonds

The document is also available online.

**APPROVAL OF MINUTES**

June 30, 2010: Riddle/Cutler 5-0 with changes

August 4, 2010: Riddle/Issel 5-0 with changes

August 18, 2010: Issel/Riddle 5-0 without changes

August 31, 2010: Issel/Riddle 3-0 without changes (Selawsky, Cutler abstained)

**EXTENDED PUBLIC TESTIMONY:** None

**ADJOURNMENT:** 10:12

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John T. Selawsky, Clerk  
Board of Education