

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***  
Wednesday, December 8, 2010

Call to Order            The Presiding Officer will call the Meeting to Order at  
**5:30 pm, swear in Newly Elected Board Members at 5:45  
pm, recess to Closed Session at 6:00 pm, and  
reconvene** in Public Session by **7:30 p.m.**

Roll Call  
Members Present:

Karen Hemphill  
Beatriz Leyva-Cutler  
John T. Selawsky  
Leah Wilson  
Josh Daniels  
Lias Djili - Student Director

Administration:        Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational  
Services  
Delia Ruiz, Assistant Superintendent of Human Resources

**5:30 pm**  
**The Board will thank Shirley Issel and Nancy Riddle for their service as  
Board members**

**5:45 pm**  
**Swearing in of Newly Elected Board Members by City Clerk**

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation  
Classified Employees

- e)Public Employment /Appointment
- f)Liability Claims
- g)Property Acquisition & Disposal
- h) Superintendent’s Evaluation

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent’s Office 48 hours prior to the meeting at 510-644-6206***

**YEARLY ORGANIZATIONAL REQUIREMENTS**

**Election of Officers:**

Item 1.1-0 – President

Item 1.2-0 - Vice President

Item 1.3-0 –Clerk

	<b>PAGE</b>
Item 1.4-0 Approve 2011 Board of Education Meeting Schedule for 2011	<b>9</b>
Item 1.5.0 Board of Education Appointments Approve each Board member’s selection to serve on a Community Advisory Committee	<b>11</b>
Item 1.6-0 Board of Education Appointments Approve each Board member’s selection to serve on various Board Committees and Commissions	<b>13</b>
Item 1.7-0 Board of Education Assignments Approve each Board member’s selection for “Adopt-A-School” assignments	<b>16</b>

**REGULAR MEETING AGENDA**

**CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of December 8, 2010

**RECOGNITION**

Karen Hemphill, President, Board of Education, 2009-2010

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

**COMMITTEE REPORT**

Pastor Michael McBride – Koshland Project for South and West Berkeley – Legacy Mentorship Project

Union Representatives’ Reports  
Board Members’ Reports  
Superintendent’s Report

**APPROVE CONSENT CALENDAR**

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

**Personnel Services**

2.1-C	<u>Staff Recommendation:</u>	<b>18</b>
Approval of Personnel Recommendations	Approve Personnel Report No. 10-21 which tracks personnel changes throughout the district	
2.2-C	<u>Staff Recommendation:</u>	<b>19</b>
Approval of College and Career Advisor Job Description	Approve College and Career Advisor job description	

**Educational Services**

3.1-C	<u>Staff Recommendation:</u>	<b>22</b>
Approval of Overnight Field Trips	Approve the overnight field trips consistent with District policies and instructional programs	
3.2-C	<u>Staff Recommendation:</u>	<b>25</b>
Supplementary Educational Services (SES) Contracts 2010-11	Approve SES Contracts for 2010-11 School Year	

3.3-C Approval of Revised Perkins Budget for 2010-11 Funding for Berkeley High School	<u>Staff Recommendation:</u> Approve Revised Perkins budget for 2010-11 funding for Berkeley High School	<b>27</b>
<b><u>Business Services</u></b>		
4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders	<b>33</b>
4.2-C Approval of Listing of Warrants Issued in November 2010	<u>Staff Recommendation:</u> Approve the listing of warrants issued in November 2010	<b>35</b>
4.3-C Approval of Payroll Warrants Issued in November 2010	<u>Staff Recommendation:</u> Approve payroll warrants issued in November 2010	<b>37</b>
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letter of appreciation	<b>39</b>
4.5-C Approval of Contract Extension with American Logistics for Non Public School Transportation through August 31, 2011	<u>Staff Recommendation:</u> Approve contract extension with American Logistics to provide and manage District's NPS transportation program through August 31, 2011	<b>40</b>
4.6-C Approval of Master Contract for Non Public School Placement of Students for School Year 2010-11	<u>Staff Recommendation:</u> Approve and authorize the placement of students in non public school for the Special Education Department for 2010-11 School Year	<b>49</b>
4.7-C Approval of 2010-11 Contract with A Show of Hands, a Non Public Agency	<u>Staff Recommendation:</u> Approve 2010-11 Contract with A Show of Hands, a Non Public Agency	<b>50</b>
4.8-C Approval of Authority to Proceed with Jones-Campbell Co. for Purchase of Furniture for West Campus Site	<u>Staff Recommendation:</u> Approve and grant staff authority to proceed with negotiation of contract with Jones-Campbell for purchase of furniture for West Campus facilities	<b>56</b>

4.9-C Approval of Third Party Administrator for Workers Compensation Effective January 1, 2011	<u>Staff Recommendation:</u> Approve the selection of the District's third party administrator for workers compensation and authorize the Deputy Superintendent to negotiate the remaining terms and conditions of the agreement for FY 2011	<b>57</b>
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**Facilities**

5.1-C Approval to Accept the Installation of Heating Controls at Jefferson Elementary and King Middle Schools	<u>Staff Recommendation:</u> Accept the installation of heating controls at Jefferson Elementary and King Middle schools	<b>59</b>
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5.2-C Approval to Increase the Agreement with Grainger Industrial Supply to Purchase Maintenance Supplies in Conjunction with the Western State Contracting Alliance Bid	<u>Staff Recommendation:</u> Approve the increase to the agreement with Grainger Industrial Supply to purchase maintenance supplies in conjunction with the Western State Contracting Alliance bid	<b>61</b>
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5.3-C Approval of a Contract Extension with Provide Annual Elevator Maintenance Service and Repair	<u>Staff Recommendation:</u> Approve contract extension with Provide Annual Elevator Maintenance Service and Repair	<b>62</b>
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**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**General Services**

1.1-A 2011 CSBA Delegate Assembly Election	<u>Staff Recommendation:</u> Approve nomination(s) of interested Board Members for CSBA Delegate Assembly	<b>64</b>
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**Business Services**

4.1-A Certification of First Interim Report for the Period Ending October 31, 2010	<u>Staff Recommendation:</u> Accept certification of the First Interim Report ( <b>separate cover</b> )	<b>67</b>
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4.2-A BSEP Annual Report for FY 2010 and First Interim Report for FY 2011	<u>Staff Recommendation:</u> Accept BSEP Annual Report for FY 2010 and First Interim Report FY 2011	<b>69</b>
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**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Educational Services**

3.1-I Student Enrollment Diversity Report	<u>Staff Recommendation:</u> Receive the Student Enrollment Diversity Report for information	<b>112</b>
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3.2-I Annual Report on Inter-District Permits	<u>Staff Recommendation:</u> Receive the Annual Report on Inter- District Permits for information	<b>134</b>
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**Business Services**

4.1-I Monthly School Enrollment and Average Daily Attendance Summaries	<u>Staff Recommendation:</u> Receive the monthly enrollment and average daily attendance summary reports as information	<b>137</b>
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**Facilities**

5.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive Facilities Plan update as information	<b>142</b>
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5.2-I Maintenance and Measure BB Update	<u>Staff Recommendation:</u> Receive and accept Maintenance and Measure BB update as information	<b>146</b>
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5.3-I First Interim FY 2010-11 BB Financial Update Report	<u>Staff Recommendation:</u> Receive First Interim 2010-11 BB Financial Report that updates BB Expenditures from July 1, 2010 through October 31, 2010 for information	<b>149</b>
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**ADDITIONAL ACTION ITEMS**

Approve Minutes of October 27, 2010

Approve Minutes of November 3, 2010

**EXTENDED PUBLIC TESTIMONY**

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

**Berkeley Unified School District Mission:**

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

**Berkeley Unified School District Vision:**

**Our Students** are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

**Our Educators** believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

**Our Families and Community** are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

**Our Schools** are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

**Values and Beliefs of Berkeley Unified School District:**

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.