

**Berkeley Unified School District
Office of the Superintendent
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Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, February 23 2011

Call to Order The Presiding Officer will call the Meeting to Order at
5:30 p.m. recess to Closed Session, and reconvene in
Public Session by **7:30 p.m.**

Roll Call

Members Present:

Beatriz Leyva-Cutler, President
John T. Selawsky, Vice President/Clerk
Karen Hemphill, Director
Leah Wilson, Director
Josh Daniels, Director
Lias Djili - Student Director

Administration:

Superintendent William Huyett, Secretary
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational
Services
Delia Ruiz, Assistant Superintendent of Human Resources

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
Classified Employee
- f) Liability Claims
Claim No. IN0004
- g) Property Acquisition & Disposal
Hillside
- h) Superintendent's Evaluation

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of February 23, 2011

RECOGNITION

Beth Trevor - First Grade Teacher, Jefferson Elementary. Recipient of 826 Foundation Teacher of the Month Award

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
Audit Committee Report

CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C
Approve Resolution No.11-34 placing a measure on the June 2011 ballot calling for a five-year revenue extension to protect our schools and students by making education a priority in our state

Board Members' Recommendation
Approve Resolution No. 11-34

8

Human Resources

2.1-C
Approval of Personnel Report

Staff Recommendation:
Acceptance of Personnel Report #2-23-11

11

Educational Services

3.1-C Summer School Plan, 2011	<u>Staff Recommendation:</u> Approve the 2011 Summer School Plan	13
3.2-C Approval of Out of State Travel Request	<u>Staff Recommendation:</u> Approve the Out of State Travel Request consistent with District policies and instructional programs	15
3.3-C Proposal for Additional Musical Instruments funded by BSEP	<u>Staff Recommendation:</u> Approve proposal for additional musical instruments	16
3.4-C Establishment of the Berkeley Unified School District's School Attendance Review Board for the 2010-11 School Year	<u>Staff Recommendation:</u> Approve the establishment of the BUSD SARB board for the 2010-11 school year	18

Business Services

4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent or Purchasing Manager to approve contracts and purchase orders	19
4.2-C Approval of Listing of Warrants Issued in January 2011	<u>Staff Recommendation:</u> Approve the listing of warrants issued in January 2011	21
4.3-C Approval of Payroll Warrants Issued in January 2011	<u>Staff Recommendation:</u> Approve payroll warrants issued in January 2011	23
4.4-C Approval of Department of Rehabilitation (DOR) Augmented Contract with Berkeley Adult School (BAS)	<u>Staff Recommendation:</u> Approve the Department of Rehabilitation (DOR) Augmented Contract Amendment with Berkeley Adult School (BAS) and authorize Principal Burr to sign documents related to this contract	25
4.5-C Approval of Additional Agreement for Legal Services for Fiscal Year 2010-11	<u>Staff Recommendation:</u> Approve the services agreement with Kingsley Bogard Thompson LLP	39

4.6-C Approval of Increases to Master Contracts for Non Public Agencies	<u>Staff Recommendation:</u> Approve and authorize increases to the master contracts for Ed Support services and Maxim Health Care, non public agencies	51
4.7-C Approval of MOU with Nursefinders for 2010-11 School Year	<u>Staff Recommendation:</u> Approve MOU with Nursefinders for nursing services for 2010-11 school year	53
<u>Facilities</u>		
5.1-C Approval to Advertise to Solicit Bids for the Purchase and Installation of Solar Panels at Emerson School	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the purchase and installation of solar panels at Emerson School	59
5.2-C Approval to Advertise to Solicit Bids for Replacement of the Boiler at the Science Building at King Middle School	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the replacement of the boiler at the Science Building at King Middle School	61
5.3-C Approve an Increase to Contract with ENGEO for Services Related to the West Campus Project	<u>Staff Recommendation:</u> Approve an increase to contract with ENGEO for services related to the West Campus project	63

ACTION ITEMS

These items are presented for action at this time. They may have been reviewed at a previous meeting

Business Services

8:30 pm 4.1-A Independent Audit Report for Fiscal Year ending June 30, 2010	<u>Staff Recommendation:</u> Review and accept the Audit Report and Financial Statements as presented by Perry- Smith LLP. (under separate cover)	64
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Facilities

5.1-A Draft Bylaws for the Measure I Citizens' Oversight Committee	<u>Staff Recommendation:</u> Accept the recommended by-laws or provide feedback to staff on alternate language for by-laws	65
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CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

General Services

1.1-CF Board Priorities and Study Session Topics	<u>Staff Recommendation:</u> Conference regarding Board Priorities and Study Session Topic	72
1.2-CF Board Policy Subcommittee Topics for Policy Revision or Formation	<u>Staff Recommendation:</u> Conference regarding Board policy priorities for policy revision or formation	74

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Human Resources

2.1-I Appointment of Personnel Commissioner	<u>Staff Recommendation:</u> Receive as information the appointment of the Personnel Commissioner	75
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Business Services

4.1-I Parcel/Special Tax as Contingency Plan	<u>Staff Recommendation:</u> Receive information	76
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Facilities

5.1-I Surplus Property Information	<u>Staff Recommendation:</u> Receive surplus property information	79
5.2-I Maintenance and Measure BB Update	<u>Staff Recommendation:</u> Receive Maintenance and Measure BB update as information	81

SUPERINTENDENT AND BOARD MEMBER COMMENTS

EXTENDED PUBLIC TESTIMONY

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

BOARD OF EDUCATION MEETING DATES FOR 2011

March 9	June 8	September 21
March 23	June 22	October 12
April 13*	June 29 – tentative	October 26
April 27	August 24	November 9
May 11	September 14*	November 16*
May 25		December 14

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.