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**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
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Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, May 25, 2011

Call to Order            The Presiding Officer will call the Meeting to Order at 6:00 p.m., recess to Closed Session, and begin regular Board Meeting agenda by 7:30 p.m.

Roll Call

Members Present:

Beatriz Leyva-Cutler, President  
John T. Selawsky, Vice President/Clerk  
Karen Hemphill, Director  
Leah Wilson, Director  
Josh Daniels, Director  
Lias Djili - Student Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Delia Ruiz, Assistant Superintendent of Human Resources

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
Student Case No. 1011-24 -011194
- c) Collective Bargaining
- d) Public Employee  
Discipline/Dismissal/Release/Evaluation/Appointment/Reassignment
- e) Liability Claims
- f) Property Acquisition & Disposal

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

**REGULAR MEETING AGENDA**

**CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of May 25, 2011

**RECOGNITION**

Kim Laurance and Hilary Mitchell, Washington Elementary teachers, for their leadership in addressing issues of equity

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports

Lifelines Presentation by Pastor Michael McBride with Stewart Wakeling and Koshland group

P&O Committee statement on BSEP Class Size Reduction funds

**CONSENT CALENDAR**

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

**Human Resources**

2.1-C Personnel Recommendations	<u>Staff Recommendation:</u> Accept Personnel Report No. 5-25-11	<b>11</b>
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**Educational Services**

3.1-C CTE Longfellow Middle School Grant for 2011-12 School Year	<u>Staff Recommendation:</u> Approve CTE Longfellow Middle School Grant for 2011-12 School Year	<b>12</b>
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3.2-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve the overnight field trips consistent with District policies and instructional programs	<b>14</b>
3.3-C Approval of BSEP Measure A Funds for Visual and Performing Arts (VAPA) in FY 2011-12	<u>Staff Recommendation:</u> Approve the proposal for BSEP/Measure A funds for the Visual and Performing Arts Programs in FY 2011-2012	<b>16</b>
3.4-C Approval of BSEP/Measure A Funds for the Library Program in FY 2011-12	<u>Staff Recommendation:</u> Approve the proposal for BSEP Measure A Funds for the Library program in FY 2011-12	<b>22</b>
3.5-C Approval of Expenditure of BSEP Measure A Funds for Class Size Reduction in FY 2011-12	<u>Staff Recommendation:</u> Approve the expenditure of BSEP Measure A Funds for Class Size Reduction in FY 2011-12	<b>28</b>
<b><u>Business Services</u></b>		
4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Deputy Superintendent and/or Purchasing Agent to approve contracts and purchase orders	<b>37</b>
4.2-C Approval of Listing of Warrants Issued in April 2011	<u>Staff Recommendation:</u> Approve the listing of warrants issued in April 2011	<b>39</b>
4.3-C Approval of Payroll Warrants Issued in April 2011	<u>Staff Recommendation:</u> Approve payroll warrants issued in April 2011	<b>41</b>
4.4-C Intra-Budget Year End Transfers	<u>Staff Recommendation:</u> Approve Resolution No. 11-59 to make year-end transfers with the approval of the Alameda County Office of Education	<b>43</b>
4.5-C Memorandum of Understanding Between Berkeley Adult School and The Bread Project	<u>Staff Recommendation:</u> Approve the Berkeley Adult School/The Bread Project Memorandum of Understanding	<b>46</b>

4.6-C Approval of Increases to Master Contracts for one non public school and one non public agency	<u>Staff Recommendation:</u> Approve and authorize increases to the Master Contracts for Bayhill High School (non public school) and Center for Education of Infant Deaf (CEID), a non public agency	<b>55</b>
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**ACTION ITEMS**

These items are presented for action at this time. They may have been reviewed at a previous meeting

**Human Resources:**

2.1-A Resolution to Eliminate or Reduce Certain Classified Positions	<u>Staff Recommendation:</u> Approve Resolution to eliminate or reduce certain classified positions	<b>56</b>
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**Educational Services:**

3.1-A Proposal for a Two-Way Immersion Working Group to Plan the Consolidation of TWI at One Site	<u>Staff Recommendation:</u> Approve the proposal for a Two-Way Immersion Working Group to plan the consolidation of TWI at one site	<b>58</b>
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**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Educational Services**

3.1-I Board Policy and Administrative Regulation for Seal of Bi-literacy	<u>Staff Recommendation:</u> Accept Board Policy and Administrative Regulation for Seal of Bi-literacy as First Reading	<b>61</b>
3.2-I Board Policy for Translation	<u>Staff Recommendation:</u> Accept Board Policy for Translation as First Reading	<b>64</b>
3.3-I Progress Report on Work to Eliminate Weapons at Berkeley High School	<u>Staff Recommendation:</u> Accept Progress Report on Work to Eliminate Weapons at Berkeley High School for Information	<b>66</b>

**Business Services**

4.1-I Superintendent's Proposed Budget Reductions	<u>Staff Recommendation:</u> Receive the Superintendent's proposed budget reductions to balance budget for fiscal year 2011- 2012 for information	<b>68</b>
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**Facilities**

5.1-I Extension of the Date for Bid Opening at Hillside School	<u>Staff Recommendation:</u> Receive extension of the date for bid opening at Hillside School for information	<b>71</b>
5.2-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive facilities plan update as information	<b>72</b>

**SUPERINTENDENT AND BOARD MEMBER COMMENTS**

**EXTENDED PUBLIC TESTIMONY**

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

**BOARD OF EDUCATION MEETING DATES FOR 2011**

June 1 – Study Session	September 21
June 8	October 12
June 22	October 26
June 29 – tentative	November 9
August 24	November 16*
September 14*	December 14

**Berkeley Unified School District Mission:**

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

**Berkeley Unified School District Vision:**

**Our Students** are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

**Our Educators** believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

**Our Families and Community** are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

**Our Schools** are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

**Values and Beliefs of Berkeley Unified School District:**

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

## District Goals 2010 – 2013

**I. Curriculum & Instruction:** Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.

**A.Pre-K:** Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children's academic, social, emotional and physical well-being.

**B.ELA and Math Instruction:** Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.

**C.English Language Development:** Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.

**D.Evaluation and Assessment:** Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.

**II. Strategies to Promote Student Success:** Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.

**A.Student Engagement:** Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.

**B.ULSS / RTI<sup>2</sup>:** Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district's model of Response to Intervention and Instruction (RtI<sup>2</sup>).

**C.Positive Behavior Support:** Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.

**D.Disproportionality:** Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.

**E.Educational Options for Secondary School Students:** Develop engaging and innovative educational options for secondary students, including career technical education.



**F. Extended Learning Opportunities:** Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

**G. Transitions:** Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

**III. Family/Community Engagement:** Establish partnerships with our families and community to increase academic success for all students.

**A. Family Engagement Framework:** Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children's success in school.

**B. Family Leadership & Advocacy Training:** Strengthen parents' capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

**C. Family Advisory Council:** Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

**D. Communication:** Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

**IV. Cultural & Linguistic Relevance:** Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

**A. Culture and Climate of District and Schools:** Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

**B. Recruit and Retain Teachers and Administrators of Color:** Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

**C. Professional Development:** Create a culturally and linguistically responsive climate throughout the district through focused professional development.

**V. Resources:** Generate and equitably allocate resources for programs and services that enable every student to succeed.

**A. Efficient Use of Resources:** Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

**B.Parcel Tax and Bond Revenues:** Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

**C.Partnerships:** Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.