



BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM
 2134 Martin Luther King, Jr. Way, Berkeley, CA 94704
 Phone: 644-8717 Fax: 644-8923 www.berkeley.k12.ca.us

MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: **Tuesday, September 20, 2011**
LOCATION: Malcolm X School Library **TIME:** 7:00
 1731 Prince Street **Gavel down: 7:15**
CHAIRPERSON: Chris Martin

AGENDA

- 7:15 1. Call to Order/Introductions & Site Reports
 - School Governance Council Elections
 - Selection of P&O Representatives
- [Discussion] 2. Establish the Quorum/ Approve Agenda
- 3. Chairperson's comments (Chris Martin)
- 4. BSEP Manager Comments (Nancy Hoeffler)
- 5. Public Comment
- [Presentation] 8:00 6. *P&O Member Orientation Series II: Communication Strategies and New Technology in BUSD*
Jay Nitchke and Nancy Hoeffler
- 8:45 7. Presentation of BSEP Annual Plan for 2011-2012
- [Action] 9:00 8. Approval of the Minutes: April 12 & 26, May 10 & 24, June 7, 2011
- 9. Establish date of first P&O meeting of 2011-2012 School Year
- Subcommittee Reports/Action Items**
- 10. Additional Items for Discussion
- 9:30 11. Adjournment

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**School Governance Council
 Chairpersons' Training
 Thursday, October 27, 7:00-8:30
 Location TBD**