

**BERKELEY UNIFIED SCHOOL DISTRICT
SCHOOL GOVERNANCE COUNCIL (SGC)
MEETING SUMMARY REPORT**

School: John Muir

A *Single Plan for Student Achievement (SPSA)* must be approved by the School Board prior to the expenditure of any school site discretionary funds (e.g. BSEP, Title I, EIA, SIP, etc.).

Decisions of the School Governance Council must be documented in official minutes of the meeting and summarized on this form. This form is to be submitted to the Educational Services office after each SGC meeting. If changes to the *SPSA* and budget are made during the school year, these changes must be made by the duly constituted School Governance Council, and recorded on the School Site Plan Addendum form (p. 2). Please attach agenda and complete minutes of the meeting.

Day, Date & Location of Meeting:

Tuesday, October 11, 2011, 4:30 p.m., John Muir Library

SGC Members Present:

Edwin Cooper (Parent)
Hugo Wildmann (Parent)
Christina Henry (Parent)
Sara Tool (Parent)
David Bogdonoff (Parent)
Sarah Mackay Lynch (Parent)
Audrey Amos (Principal)
Maggie Knutson (Teacher)

SGC Members Absent:

Patricia Camacho (Parent)
Stephen Rutherford (Teacher)

Visitors:

Lori MacDonald, Berkeley Evaluation and Assessment Office

The meeting was called to order by Chairperson Edwin Cooper at 4:35 p.m.

A quorum was established with 6 parents, 2 staff and 0 students.

Meeting adjourned: 6:10 p.m.

Next meeting: Tuesday, November 8, 2011 at 4:30 p.m. in the Library

Actions Taken: (Attach additional pages as necessary.)

Mr. Cooper gave a brief explanation regarding the purpose and responsibilities of the SGC and P&O.

Elections were held:

- Co-Chairs: David Bogdonoff and Audrey Amos (by consensus)
- P&O Rep.: Sara Tool, Maggie Knutson (Alternate) (by consensus)
- ELAC Rep.: Christina Henry, Sarah Mackay Lynch (Alternate) (by consensus)

Ms. MacDonald gave a data presentation on John Muir's API and AYP results.

Meeting Summary prepared by: Audrey Amos

Summary approved by SGC: _____
Date Signatures [Principal SGC Chair]

[No. of pages attached _____]

**Berkeley Unified School District
School Site Plan Addendum**

School: _____ **Date:** _____

On _____ a School Governance Council meeting was held to discuss changes to the School Site Plan. **(Attach Meeting Summary Report, agenda, and minutes.)**

During this meeting the SGC decided to make the following change. (Note the Goal & Strategy affected.)

This decision makes the following budget changes:

Decrease

Increase

Signed: _____

Principal

School Governance Council Chair

Date: _____