



BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM
2134 Martin Luther King, Jr. Way, Berkeley, CA 94704
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MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: **Tuesday, November 1, 2011**
LOCATION: Malcolm X School Library **TIME:** 7:00
1731 Prince Street **Gavel down: 7:15**
CHAIRPERSON: Chris Martin (guest)

AGENDA

- 7:15 1. Call to Order & Introductions
2. Establish the Quorum/ Approve Agenda
- [Action] 3. Nominations/Election of Chairperson(s) for 2011-12
[From the Floor]
4. BSEP Manager Report (Nancy Hoeffler)
- [Action] • Proposed P&O Committee meeting calendar 2011-12
• P&O Orientation
- [Discussion] • Threshold for Annual Plan Changes
• Class Size Report - 2011-12
5. Public Comment
- [Presentation] 8:00 6. *P&O Member Orientation Series part III:*
P&O and the School Board: affecting a powerful presence
Josh Daniels, Nancy Hoeffler
- [Presentation] 7. Overview of the BSEP Annual Plan for 2011-12
(Nancy Hoeffler, Mary Hurlbert)
- Subcommittee Reports/Action Items**
- [Action] 9:00 8. Revision to Technology Budget for 2011-12 (Jay Nitschke)
- [Action] 9. Nominations/selection of P&O reps to district committees:
• Superintendent's Budget Advisory Committee (SBAC)
• Facilities, Safety & Oversight Committee (FSMOC)
- [Action] 10. Approval of the Minutes - 9/20/11
11. Additional Items for Discussion
- 9:30 12. Adjournment

This is the first meeting of the incoming BSEP Planning & Oversight Committee for the 2011-2012 School Year. **All P&O Representatives are requested to call or e-mail the BSEP Office to confirm their attendance at this meeting.** This is a Brown Act Committee, open to the public.