

REVISED – 3/26/12

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, March 28, 2012

Call to Order The Presiding Officer will call the Meeting to Order at
6:00 p.m., recess to Closed Session and begin open
session at **7:30 p.m.**

Roll Call

Members Present:

John T. Selawsky, President
Leah Wilson, Vice President
Karen Hemphill, Director
Beatriz Leyva-Cutler, Director/Clerk
Josh Daniels, Director
Maddy Roberts – Student Director

Administration:

Superintendent William Huyett, Secretary
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational
Services
Delia Ruiz, Assistant Superintendent of Human Resources

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel – Existing Litigation/Anticipated - West Campus
- b) Consideration of Student Expulsions
Student Case No. 1112-10-102895
Student Case No. 1112-13-080797
Settlement Agreement
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claim - Nos. IN1285 and 1511
- g) Property Acquisition & Disposal

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of March 28, 2012

RECOGNITION

Liliana Aguas, LeConte Teacher, honored by the Association of Supervision and Curriculum Development as Young Educator of the Year for 2012

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Board Members' Reports
Superintendent's Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Human Resources

2.1-C Human Resources Report	<u>Staff Recommendation:</u> Approve Human Resources Report 03.28.12	12
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Educational Services

3.1-C School Safety and Disaster Preparedness Plans	<u>Staff Recommendation:</u> Approve School Safety and Disaster Preparedness Plans	17
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3.2-C Approval of Summer School Plans for 2012	<u>Staff Recommendation:</u> Approve Summer School Plans for 2012	19
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3.3-C Approval of AVID Course at BHS	<u>Staff Recommendation:</u> Approve AVID course at Berkeley High School	21
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3.4-C Approval of Overnight Field Trip and Out of State Travel Requests	<u>Staff Recommendation:</u> Approve the overnight field trip and out-of-state travel requests consistent with District policies and instructional programs	23
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Business Services

4.1-C Approval of Contracts and Purchase Orders for Services	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders	26
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4.2-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations/gifts to the District and request staff to extend letters of appreciation	29
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4.3-C Memorandum of Understanding between Berkeley Adult School and Department of Rehabilitation	<u>Staff Recommendation:</u> Approve the Berkeley Adult School/Department of Rehabilitation Memorandum of Understanding (separate cover)	31
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Facilities

5.1-C Approval to Advertise to Solicit Bids for the Roofing and Solar Installation at Berkeley Arts Magnet and Malcolm X Elementary Schools	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the roofing and solar installation at Berkeley Arts Magnet and Malcolm X Elementary Schools	32
5.2-C Approval to Advertise to Solicit Bids for the Installation of a Transformer at LeConte and Berkeley Arts Magnet Elementary Schools	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the installation of a transformer at LeConte and Berkeley Arts Magnet Elementary Schools	34
5.3-C Approval to Advertise to Solicit Bids for the Roofing Replacement Projects for the G Building and Community Theatre at Berkeley High School	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the roofing replacement projects for the G Building and Community Theatre at Berkeley High School	36
5.4-C Approval to Advertise to Solicit Bids for the Printing and Flooring Project for the G Building at Berkeley High School	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the painting and flooring project for the G Building at Berkeley High School	38
5.5-C Approval to Award the Contract to Replace the Boilers that Serve the G&H Buildings at Berkeley High School	<u>Staff Recommendation:</u> Approve contract to replace the boilers that serve the G&H Buildings at Berkeley High School	40
5.6-C Approval to Increase the Contract with Kleinfelder for Inspection Services related to the Berkeley High School Project Phase I	<u>Staff Recommendation:</u> Approve an Increase to the Contract with Kleinfelder for Inspection Services related to the Berkeley High School Project Phase I	43
5.7-C Approval of a Contract With Baker Vilar Architects for Services related to the Berkeley High School Phase II and III Project	<u>Staff Recommendation:</u> Approve a contract with Baker Vilar Architects for services related to the Berkeley High School Phase II and III Project	44
5.8-C Approval to Accept the Accessibility Project at the Berkeley High School Community Theatre	<u>Staff Recommendation:</u> Accept the accessibility project at the Berkeley High School Community Theatre	45

5.9-C Approval to Accept the Boiler Replacement Project at King Middle School	<u>Staff Recommendation:</u> Accept the boiler replacement project at King Middle School	47
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ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Human Resources

2.1-A Criteria for Selection of Superintendent	<u>Staff Recommendation:</u> Approve Criteria for Selection of Superintendent and provide direction to staff and consultants	49
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2.2-A Proposal for Additional Safety Officer at Berkeley Technology Academy	<u>Staff Recommendation:</u> Approve the request for the addition of a 1.0FTE Safety Officer at B-Tech	53
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PUBLIC HEARING

2.3-A Initial Proposal from the Operations and Support Services Unit for Interim Contract and Successor Agreement	<u>Staff Recommendation:</u> Acknowledge receipt of initial proposal from OSS for an interim contract and successor agreement and conduct public hearing	54
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PUBLIC HEARING

2.4-A Initial Proposal from the Berkeley Federation of Teachers' Successor Agreement	<u>Staff Recommendation:</u> Acknowledge receipt of initial proposal from BFT for a successor agreement and conduct public hearing	56
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PUBLIC HEARING

2.5-A Initial Proposal from BUSD for a Successor Agreement with the Operations and Support Services Unit (BCCE, OSS)	<u>Staff Recommendation:</u> Conduct public hearing and approval initial proposal	60
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Business Services

4.1-A Independent Auditor's Report for Measures A (BSEP) , BB and I	<u>Staff Recommendation:</u> Review and accept the Independent Performance and Accounting Auditor's reports for Measures A (BSEP) , BB and I (separate cover)	63
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CONFERENCE ITEM

This item is submitted for advance planning and to assist the board in establishing future agenda items. The Board may, however, take action.

Facilities

5.1-CF	<u>Staff Recommendation:</u>	64
Discussion and Possible Decision to Create a Surplus Facilities Committee to Study a Strip of Property on Gilman Street	Discuss and decide whether to create a Surplus Facilities Committee to study a strip of property on Gilman Street	

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Educational Services

3.1-I	<u>Staff Recommendation:</u>	66
Proposed Model for Parent Outreach	Accept proposed model for Parent Outreach for information	
3.2-I	<u>Staff Recommendation:</u>	74
LEARNS Budget Update	Accept LEARNS budget update for information	
8:30 p.m.		
3.3-I	<u>Staff Recommendation:</u>	78
Role of the District Attorney in SARB Process	Accept role of the District Attorney in SARB process for information	

ADDITIONAL ACTION ITEM

Approve Board of Education Minutes – March 7, 2012

EXTENDED PUBLIC TESTIMONY

ADJOURNMENT

Board of Education Meeting Dates – 2012

April 11	August 22
April 25	September 12
May 2 - Special	September 19
May 9	October 10
May 23	October 24
June 6	November 14
June 20	November 28
June 27	December 12

Board of Education Meetings are broadcast live on KPFB/FM 89.3 Berkeley Government Access Channel 33

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

District Goals 2010 – 2013

I. Curriculum & Instruction: Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.

A.Pre-K: Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children's academic, social, emotional and physical well-being.

B.ELA and Math Instruction: Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.

C.English Language Development: Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.

D.Evaluation and Assessment: Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.

II.Strategies to Promote Student Success: Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.

A.Student Engagement: Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.

B.ULSS / RTI²: Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district's model of Response to Intervention and Instruction (RtI²).

C.Positive Behavior Support: Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.

D.Disproportionality: Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.

E.Educational Options for Secondary School Students: Develop engaging and innovative educational options for secondary students, including career technical education.

F.Extended Learning Opportunities: Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

G.Transitions: Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

III. Family/Community Engagement: Establish partnerships with our families and community to increase academic success for all students.

A.Family Engagement Framework: Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children’s success in school.

B.Family Leadership & Advocacy Training: Strengthen parents’ capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

C.Family Advisory Council: Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

D.Communication: Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

IV. Cultural & Linguistic Relevance: Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

A.Culture and Climate of District and Schools: Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

B.Recruit and Retain Teachers and Administrators of Color: Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

C.Professional Development: Create a culturally and linguistically responsive climate throughout the district through focused professional development.

V.Resources: Generate and equitably allocate resources for programs and services that enable every student to succeed.

A.Efficient Use of Resources: Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

B.Parcel Tax and Bond Revenues: Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

C.Partnerships: Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.