



BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM
2134 Martin Luther King, Jr. Way, Berkeley, CA 94704
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MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: Tuesday, March 20, 2012
LOCATION: Malcolm X School Library **TIME:** 7:00
1731 Prince St. **Gavel down: 7:15**
CHAIRPERSON: Chris Martin

AGENDA

- 7:15 1. Call to Order & Introductions
2. Establish the Quorum/ Approve Agenda
3. Chairs' Comments (Chris Martin & Elisabeth Hensley)
4. Public Comment
- [Presentation] 7:30 5. ***Financial Updates with Javetta Cleveland,
Deputy Superintendent for Business***
•BUSD Budget Update
•District Disbursement Procedures
•BSEP Audit for 2010-11
- 8:00 6. BSEP Manager's Comments (Monica Thyberg)
•Review of Administrative Recommendation for BSEP Class Size Budget-2012-13
•Subcommittee meetings (CSR & Evaluation)
•Revised P&O Calendar - 2012-13
- Subcommittee Reports/Action Items**
- 8:20 7. BSEP Site Allocations for 2012-13 (Mary Hurlbert)
- [Discussion] 8:30 8. Restructuring BUSD parent outreach services (Thyberg)
8:55 9. Report from Communications Task Force
(Lea Baechler-Brabo & Mark Coplan)
- [Action] 9:20 10. Approval of the Minutes: 2-28-12, 3-6-12
9:30 11. Adjournment

Upcoming P&O Meetings:

April 10: Action: Class Size Plan for 2012-13; **Presentation:** Prof Development, Prog Eval, Parent Outreach
April 24: Action: Parent Outreach for 2012-13 **Presentation:** Library, Music, Visual & Perf Arts, Inst Materials

