

Superintendent's Two Way Immersion Task Force Meeting Minutes from March 20, 2012

Public Comment: A Thousand Oaks parent stated that the process and speed of the work of the TWI Task Force has been a concern for all community. She said that although the Thousand Oaks community was informed that process was going to slow down with formation of the EL Work Group and their charge to look at overall EL program across the District. She expressed her disappointment at not having that be the case as she worries that EL families will feel that their opinions were not considered and that teachers will feel that the work they have done in their TWI programs will be left behind.

Approval of Minutes: The minutes from the 3/6/12 meeting were approved by all voting members present.

Draft Recommendation to Board

The final draft recommendation document was reviewed. Notable edits/additions included:

- An 11th recommendation added by B. Leyva-Cutler for the collection of student data to enable ongoing review of the TWI program, including coding of TWI students in the student database to more effectively follow their progress overtime in the program.
- The results of the EL Parent Survey would be more relevant to EL Work Group, it was agreed that it was important that all reports and survey results should be available and shared with Superintendent and Board as they deliberate the TWI consolidation.
- It should be noted that there are concerns with the validity of the results of the survey, given issues with how the survey was conducted and validated.
- There has to be an acknowledgement that the task (of TWI consolidation) is complex, layered, and has multiple perspectives. There needs to be a forum for gathering ample community input, as process moves forward and prior to the Board making a decision about TWI consolidation.
- In terms of the seed funding, the request should be more specific than \$100,000. It makes more sense to ask for a full time employee who would coordinate the transition and may become the literacy coach at the TWI school (ongoing, not just the first year) plus \$20,000 for supplies and expenses (at least for four years)
- The consolidation process will require a lot of work, there will need to be a TWI coordinator who can carry out the work. Even if the Board decides not to consolidate, there will need to be coordination amongst the three sites to improve the current program.
- Need to highlight through the reference of the EL Parent Survey and group discussions that something needs to be changed about the Program at Thousand Oaks.
- The work with the Bilingual program at T.O. can be part of the work of the Elementary ELD Coach

- EL Work Group needs to consider the impact of an extension of the program at T.O., as if more T.O. students choose to enter the TWI program at Longfellow, capacity might be an issue.

T. Alper will make final revisions to the recommendations and will mail to C. Chinn, H. Tugwell, N. Massoumi and M. Hernandez for final review. The recommendations document will be sent to the district translator once it is finalized.

All voting members present approved the process for the final revisions of the Recommendations to the Board.

Superintendent thanked the TWI Task Force for their work on such a complex issue and praised them for maintaining their timeline. He talked about next steps, now that the TWI Task Force has made their final recommendation:

He has an obligation to look at the recommendations of the TWI Task Force and have those recommendations be reviewed by the ELD Coaches, who are working on the EL Master Plan. The recommendations will then be given back to the superintendent, who will then make his recommendation to the board. The recommendation from the Superintendent to the Board will be presented in May or June. After the recommendation is made to the Board, there will be more process and deliberation.

Superintendent Huyett will brief the new superintendent, who will carry on the work of the Board, and the recommendations of staff, which when done, will need to be delivered to Board, the community, and EL groups. He also stated that he would send the report and recommendation to the Board in this week's Friday Notes, and that the English and Spanish versions of the report would be posted on the Task Force website as soon as they were completed.

TWI Task Force member D. Dugatkin volunteered to review translated document before it is posted.