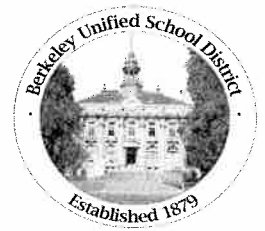


Berkeley Unified School District

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Personnel Commission Members

Dan Lee, Chairperson
Ann Aoyagi, Vice Chairperson
Randy Perez, Secretary

Personnel Commission Meeting Minutes March 1, 2012

Call to Order

The meeting was called to order at 4:10 pm

Present: Dan Lee, Chairperson and Ann Aoyagi, Vice Chairperson

Absent: Randy Perez (Attending training)

A quorum was established and the meeting commenced.

Chairperson, Lee reported that there would be no closed session today.

Approval and Adoption of Agenda

Commissioner Lee motioned for approval of the agenda; Commissioner Aoyagi confirmed with a request to remove statements that may be construed as slander.

Move to approve agenda with amendments; Approved 2-0.

Consent Items

Commissioner Lee requested ratification of the following eligibility lists:

- a) Administrative Coordinator
- b) Library Media Technician - Elementary
- c) Specialist, Data Integrity
- d) Food Services Assistant

Chairperson Lee made the motion to approve; Approved 2-0.

Reports

Union

President Phillips commented that BCCE members are being discriminated against. They are trying to become re-employed with the District and are not being given the opportunity.

Paula Phillips, BCCE was not in agreement with the requested changes to the agenda. She stated that a person's comments should not be censored out. She believes the commission is falling short to the employees, the community, and the public.

Paula Phillips, BCCE wanted to know how many employees have been employed without being on the eligibility list. She also wanted to know how many of the Food Service Assistant subs were hired.

Paula is concerned that the postings are not always accessible to employees. In the King Dining Commons the employees do not have an assigned break room

Mr. Rafael Adames was not informed that the Data Integrity position was available. He was not contacted by the Commission as he is on the 39 month re-hire list.

Paula Phillips, BCCE will be submitting a Demand to Bargain working conditions as the commission is violating its own merit rules. The union will need copies of what comprises total compensation.

Public Comments

Mr. Rafael Adames spoke and stated that he felt he was being singled out by the District. He has taken the CalPads training and other additional trainings in Sacramento. He believes he should have been contacted to test for the Data Integrity position that was just filled.

Tim Donnelly, BCCE representative, spoke and informed the commission that soon after Ms. Virma Reyes retired he contacted the District because retired employees do not have re-hire rights.

Mildred Scherr, BCCE representative, spoke on behalf of Mr. Adames. She affirms that his job still exists. She thought he was laid off due to lack of funds. She believes there is someone working in the position that Mr. Adames would be entitled to.

Delia Ruiz, Assistant Superintendent HR, commented that the position of Specialist, Data Integrity is not the same. In fact, it is very different. The state requires statistics on attendance; however, we are not getting the ADA like we used to. Therefore, we had to create another position that was more technology based to remedy the situation. This position is not just about collecting data as it was in the past.

Marie Ferguson, BCCE & School Secretary stated it was not fair to have the secretaries responsible for the job postings.

Commissioners'

Chairperson Lee spoke briefly about the classification study. He stated that Secretary Perez had presented the power point presentation to the Board. He also mentioned that there was a possibility of the commission using the information from the last classification study as a baseline. He proceeded to walk us through the power point presentation handouts.

Commissioner Lee mentioned that he would be asking Secretary Perez to look into the posting issue. Perhaps there could be some further outreach for job announcements. He also stated that the employees also have a responsibility.

Commissioner Aoyagi asked Paula Phillips, BCCE President, what would prevent her from noticing employees when there was a vacancy. If she knew there was a vacancy why did she not advise Mr. Adames of the opening. She also mentioned, until things improve; perhaps Paula should notify employees of potential opportunities.

Personnel Director (Secretary Perez was absent) Delia Ruiz, Assistant Superintendent mentioned that she just initiated a Weekly Bulletin for the administrators. This weekly bulletin can also remind the administrators to watch out for the job announcements.

Conference Item

No conference items.

Additional Action Item

No items at this time.

Next Meeting

No Items at this time.

Meeting adjourned at 4:55pm.

Respectfully Submitted:

Randy Perez
Secretary, Personnel Commission

Date

Approved:

Dan F. Lee
Chairperson, Personnel Commission

Date