



BERKELEY UNIFIED SCHOOL DISTRICT
BERKELEY SCHOOLS EXCELLENCE PROGRAM
2134 Martin Luther King, Jr. Way, Berkeley, CA 94704
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MEETING NOTICE

COMMITTEE: BSEP Planning & Oversight Committee
DATE: Tuesday, May 29, 2012
LOCATION: Malcolm X School Library **TIME:** 7:00
1731 Prince St. **Gavel down: 7:15**
CHAIRPERSON: Chris Martin

AGENDA

- 7:15 1. Call to Order & Site Reports
2. Establish the Quorum/ Approve Agenda
3. Chairs' Comments (Chris Martin & Elisabeth Hensley)
4. BSEP Manager's Comments (Monica Thyberg)
5. Public Comment
- [Presentation] 7:30 6. BSEP Site Plans for 2012-13 (Mary Hurlbert)
- [Presentation] 7:50 7. BUSD Communications: Presentation and Feedback
Mark Coplan, Public Information Officer
Lea Baechler-Brabo

Action Items

- [Action] 8:15 8. ***Recommendation for the expenditure of the BSEP Fund for Public Information, Translation, P&O Committee Support in 2012-13*** (William Huyett)
- [Action] 8:35 9. P&O Committee Statement about the new BSEP Office
Elisabeth Hensley
- [Action] 9:00 10. ***Summer Steering Committee***
- 9:30 11. Adjournment

First Fall P&O Meeting: September 18, 2012