

# Berkeley Unified School District

1835 Allston Way, Annex Conference Room

Berkeley, CA 94703

## Personnel Commission

Dan F. Lee, Chairperson

Ann Aoyagi, Vice-Chairperson

Timothy Carter, Commissioner

Randy Perez, Secretary

## Meeting Agenda

August 7, 2012 4:00pm

1. **Call to Order** Chairperson Lee
2. **Roll Call & Establishment of Quorum** Secretary Perez
3. **Public Comments (15 minute limit)** Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** Chairperson Lee
5. **Consent Items** Chairperson Lee

Ratification of Eligibility Lists

  - a) Instructional Technician p. 2
  - b) Library Media Technician, Middle p. 3
  - c) School Bus Driver p. 4
  - d) Program Supervisor, After School Programs p. 5
6. **Approval of Minutes** Chairperson Lee

Approve June 7, 2012 Meeting Minutes p. 6 - 10
7. **Discussion Item**

This item is presented for discussion and does not require action.

  - a) Agenda Item Request – Record of Policy/Procedures Change p. 11
8. **Information Items**
  - a) Examinations administered in the month of July p. 12
  - b) New hires processed in the month of July p. 12
9. **Reports**
  - a) Union Union Representatives
  - b) Commissioners Reports Commissioners
  - c) Personnel Director Secretary Perez
    - i. Classification and Compensation Study
10. **Public Comments (15 minute limit)** Public

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11. **Next Meeting** Chairperson Lee

Follow up items for next Personnel Commission Meeting
12. **Adjournment** Chairperson Lee