

Berkeley Unified School District

1720 Oregon Street Conference Room

Berkeley, CA 94703

Personnel Commission

Dan F. Lee, Chairperson

Ann Aoyagi, Vice-Chairperson

Timothy Carter, Commissioner

Randy Perez, Secretary

Meeting Agenda

October 4, 2012 3:30pm

1. **Call to Order** Chairperson Lee
2. **Roll Call & Establishment of Quorum** Secretary Perez
3. **Closed Session** Chairperson Lee
Personnel Matter
4. **Report from Closed Session** Chairperson Lee
5. **Public Comments (15 minute limit)** Public
This is an opportunity for the public to comment on Personnel Commission business not on the agenda.
The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
6. **Approval & Adoption of Agenda** Chairperson Lee
7. **Consent Items** Chairperson Lee
Ratification of Eligibility Lists
a) Accountant p. 3
b) Instructional Assistant p. 4
c) School Campus Monitor p. 5
d) Senior Food Service Assistant p. 6
e) Instructional Assistant, Early Childhood Education p. 7
8. **Approval of Minutes** Chairperson Lee
Approve September 6, 2012 Meeting Minutes p. 8-11
9. **Information Items**
a) Examinations administered in the month of August p. 12
b) New hires processed in the month of August p. 12
10. **Conference Items**
These items are presented for discussion and action, and may have been reviewed at a previous meeting.
This item is presented for discussion and does not require action.
a) Agenda Item Request – Record of Policy/Procedures Change p. 13
b) Agenda Item Request – Reemployment Rights of BCCE members p. 14
c) Agenda Item Request – Classified Vacancies p. 15
d) Follow up investigation into claim from BCCE that the District is contracting out bargaining unit work at LeConte Elementary p. 16
11. **Discussion Item**
This item is presented for discussion and does not require action.
a) Agenda Item Request – Request by Wanda McAfee to be reinstated for medical benefits p. 17
12. **Reports**
a) Union Union Representatives

b) Commissioners Reports Commissioners

c) Personnel Director Secretary Perez

i. Classification and Compensation Study

13. Public Comments (15 minute limit) Public

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14. Next Meeting Chairperson Lee

Follow up items for next Personnel Commission Meeting

15. Adjournment Chairperson Lee