

Berkeley Unified School District

2020 Bonar Street, Technology Lab, Room 126

Berkeley, CA 94702

Personnel Commission

Dan F. Lee, Chairperson

Ann Aoyagi, Vice-Chairperson

Timothy Carter, Commissioner

Randy Perez, Secretary

Meeting Agenda

October 12, 2012 4:00pm

- 1. **Call to Order** Chairperson Lee
- 2. **Roll Call & Establishment of Quorum** Secretary Perez
- 3. **Report from Closed Session** Chairperson Lee
- 4. **Public Comments (15 minute limit)** Public
 This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
- 5. **Approval & Adoption of Agenda** Chairperson Lee
- 6. **Consent Items** Chairperson Lee
 Ratification of Eligibility Lists
 a) Accountant p. 3
 b) Instructional Assistant p. 4
 c) School Campus Monitor p. 5
 d) Senior Food Service Assistant p. 6
 e) Instructional Assistant, Early Childhood Education p. 7
- 7. **Approval of Minutes** Chairperson Lee
 Approve September 6, 2012 Meeting Minutes p. 8-11
- 8. **Information Items**
 a) Examinations administered in the month of August p. 12
 b) New hires processed in the month of August p. 12
- 9. **Conference Items**
 These items are presented for discussion and action, and may have been reviewed at a previous meeting.
 This item is presented for discussion and does not require action.
 a) Agenda Item Request – Record of Policy/Procedures Change p. 13
 b) Agenda Item Request – Reemployment Rights of BCCE members p. 14
 c) Agenda Item Request – Classified Vacancies p. 15
 d) Follow up investigation into claim from BCCE that the District is contracting out bargaining unit work at LeConte Elementary p. 16
- 10. **Discussion Item**
 This item is presented for discussion and does not require action.
 a) Agenda Item Request – Request by Wanda McAfee to be reinstated for medical benefits p. 17
- 11. **Reports**
 a) Union Union Representatives

b) Commissioners Reports

Commissioners

c) Personnel Director

Secretary Perez

i. Classification and Compensation Study

12. Public Comments (15 minute limit)

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13. Next Meeting

Chairperson Lee

Follow up items for next Personnel Commission Meeting

14. Adjournment

Chairperson Lee