



**BERKELEY UNIFIED SCHOOL DISTRICT**  
**BERKELEY SCHOOLS EXCELLENCE PROGRAM**  
2134 Martin Luther King, Jr. Way, Berkeley, CA 94704  
Phone: 644-8717 Fax: 644-8923 [www.berkeley.net](http://www.berkeley.net)

**MEETING NOTICE**

**COMMITTEE:** BSEP Planning & Oversight Committee  
**DATE:** **Tuesday, November 27, 2012**  
**LOCATION:** Malcolm X School Library **TIME:** 7:00  
1731 Prince Street **Gavel down: 7:15**  
**CHAIRPERSON:** Chris Martin (guest)

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**AGENDA**

- 7:15 1. Call to Order/Introductions & Site Reports  
2. Establish the Quorum/ Approve Agenda  
[Action] 3. Nomination/Election of Chairperson(s) for 2012-13  
[From the Floor]  
[Action] 4. Nominations/Selection of P&O Reps to Superintendents'  
Budget Advisory Committee (SBAC) for 2012-13  
[Action] 5. Adoption of P&O meeting calendar for 2012-13  
[Action] 6. Approval of Minutes: 10-18-12  
7. Public Comment  
[Presentation] 8:00 8. **BSEP Annual Report for 2011-2012**  
• **Music and Visual & Performing Arts** - Suzanne McCulloch  
• **Parent Outreach & Engagement** - Charity DaMarto  
• **Program Evaluation** - Debbi D'Angelo  
• **Library Program** - Becca Todd  
• **Technology** - Jay Nitschke  
• **Public Information, Translation, P&O Support** - Lea Baechler-Brabo  
• **Site Discretionary Program** - Mary Hurlbert  
[Discussion] 9:00 9. Break into Small Groups for Q&A  
10. Additional Items for Discussion  
9:30 11. Adjournment

This is the first meeting of the incoming BSEP Planning & Oversight Committee for the 2012-2013 School Year. **All P&O Representatives are requested to e-mail or call the BSEP Office to confirm their attendance at this meeting.** This is a Brown Act Committee, open to the public.

**ORIENTATION FOR NEW P&O REPRESENTATIVES**

**WHO:** New members of the P&O Committee (Veterans are welcome to attend)  
**WHEN:** 6:00-7:00 pm (immediately before the regular P&O Committee meeting)  
**WHERE:** Malcolm X School Library, 1731 Prince St.  
**WHAT:** Brief overview of the P&O Committee, while we enjoy a light supper  
**PLEASE RSVP:** to [MaryHurlbert@berkeley.net](mailto:MaryHurlbert@berkeley.net)