

BSEP/Measure A PLANNING & OVERSIGHT COMMITTEE MINUTES
April 24, 2012

Malcolm X School Library
1731 Prince St., Berkeley

P&O Committee Members Present:

Keira Armstrong, <i>Washington (Alt)</i>	Lea Baechler-Brabo, <i>Oxford (Alt)</i>	Nicole Bowen, <i>Arts Magnet</i>
Aaron Glimme, <i>Berkeley High</i>	Larry Gordon, <i>Berkeley High</i>	Elisabeth Hensley, <i>King (co-Chair)</i>
Catherine Huchting, <i>Malcolm X (Alt)</i>	John Lavine, <i>King</i>	Catherine Lazio, <i>Willard</i>
Chris Martin, <i>LeConte (co-Chair)</i>	Brittni Milam, <i>Washington</i>	Dawn Paxson, <i>Emerson</i>
Shauna Rabinowitz, <i>Jefferson</i>	Margot Reed, <i>Longfellow</i>	Abigail Surasky, <i>Longfellow (Alt)</i>
Sara Tool, <i>John Muir</i>	Greg Wiberg, <i>Oxford</i>	

P&O Committee Members Absent:

Marjorie Alvord, <i>Berkeley High (Alt)</i>	Juliet Bashore, <i>Rosa Parks</i>	Brett Cook, <i>Malcolm X</i>
Mariane Ferme, <i>Berkeley High</i>	Patrick Hamill, <i>Thousand Oaks</i>	Esther Hirsh, <i>Berkeley High</i>
Ruby Holder, <i>B-Tech</i>	Diana Kuderna, <i>Berkeley High (Alt)</i>	Jay Nitschke, <i>King (Alt)</i>
Dialy Paulino, <i>Cragmont</i>	Ardel Thomas, <i>Pre-K</i>	Evon Williams, <i>Longfellow</i>
Representative, <i>Willard</i>	Representative, <i>Independent Study</i>	

Visitors, School Board Directors, Union Reps, and Guests:

Cathy Campbell, <i>Berkeley Federation of Teachers</i>	Debbi D'Angelo, <i>Director, Evaluation & Assessment</i>
Josh Daniels, <i>Board of Education</i>	Neil Smith, <i>Assistant Superintendent for Education</i>

BSEP Staff:

Monica Thyberg, <i>Acting BSEP Manager</i>	Mary Hurlbert, <i>Admin. Coord.</i>	Liz Karam, <i>Senior Budget Analyst</i>
Mark Coplan, <i>Public Information Officer</i>	Liz O'Connell-Gates, <i>Staff Support</i>	

1. Call to Order & Introductions

Co-Chair Chris Martin called the meeting to order at 7:20 p.m. and asked the Representatives to introduce themselves.

2. Establish the Quorum / Approve the Agenda

The quorum was established with 14 voting members present.

3. Chairs' Comments

Chris Martin, co-chair

Martin said the Subcommittee meeting on professional development had been productive.

4. Update on the Superintendent's Budget and Advisory Committee (SBAC)

Larry Gordon and Greg Wiberg, P&O representatives to SBAC

Gordon and Wiberg distributed a chart showing BUSD staff recommendations for budget reductions in 2012-13. They reported that the SBAC had taken a straw vote on this recommendation at its last meeting, and that the SBAC would continue to discuss and process various budget-cutting recommendations.

5. Recommendation for Expenditure of BSEP Funds for Professional Development in 2012-13

Neil Smith, Assistant Superintendent for Educational Services

Smith began by distributing a document showing BUSD's professional development efforts including those funded by BSEP, and how they matched District goals and School Board-recommended strategies. Smith then distributed a document showing a comparison summary of BSEP's Professional Development Program from FY 11 through FY 13. Finally he distributed the detailed recommendation for the use of BSEP funds for Professional Development in FY 2012-13, showing descriptions of positions and initiatives, and their cost.

6. Recommendation for Expenditure of BSEP Funds for Program Evaluation in 2012-13

Debbi D'Angelo, Director, Berkeley Evaluation and Assessment

D'Angelo distributed her recommendations, and led the P&O Committee through the highlights. She said that improving student achievement by assessing the effectiveness of BUSD's educational programs was central to her recommendation.

Transition from DataWise to *Illuminate*

D'Angelo said that the conversion to *Illuminate*, the District's new, BSEP-funded data-warehouse and assessment system, would require an investment in intense training and support for using that data to drive instruction and to determine whether students were in the right educational programs. D'Angelo explained that personnel would first export clean data from DataWise and Powerschool to *Illuminate*, a system already aligned with the new Common Core State Standards. She said the system came with a contract that could be renewed annually.

D'Angelo noted that the \$5,000 budgeted in 2011-12 to help SGCs at two schools access data had been successful. She said that, in collaboration with her department, two Cal interns from the Cal Corps Program and two from the UC School of Public Policy had fulfilled many requests for assessment data.

P&O feedback voiced satisfaction with the new system's user-friendly features, and its capability of assessing kids' progress daily and generating on-demand reports for teachers in English and Spanish. D'Angelo said *Illuminate* had a parent portal component which she would consider implementing once the conversion was firmly in place and teacher training successfully completed. Some P&O members said that, aside from the mandate to plug in student grades and assessment information every quarter or every progress-report period, BUSD lacked a comprehensive policy requiring teachers to input student data regularly. The point was made that teachers had to buy into the idea of using data to provide information about the outcomes of their instruction.

Math Performance Snapshot: 2009-2011

D'Angelo distributed a couple of PowerPoint slides showing BUSD students' math scores from 2008-09 to 2010-11. The document gave a three-year look at the progress of students in 7th grade math, 8th grade Algebra I, 9th grade Geometry, 10th grade Algebra II, and 11th grade. The snapshot showed a significant drop in 10th Grade Algebra II scores from 08-09 to 10-11. D'Angelo added that these slides were part of a 90 minutes presentation that she would make the next evening to the Board on student achievement at Berkeley High.

7. Revised Recommendation for the Expenditure of the BSEP Class Size Reduction monies in FY 2012-13.

Neil Smith, Assistant Superintendent for Educational Services

Smith distributed the revised document. He led the Committee through minor revisions and shared the Superintendent's rationale for those changes.

MOTION CARRIED (Glimme/Reed): Motion to adopt the Revised Recommendation for the Expenditure of BSEP funds for Class Size Reduction in 2012-13.

The motion carried, with 13 ayes, 0 nays, and one abstention.

8. Statement from the P&O Committee regarding the Superintendent's recommendation for the expenditure of the BSEP Class Size Reduction Fund in FY 2012-13

Chris Martin and Elisabeth Hensley, Co-chairs

Martin distributed a draft statement from P&O to the Board regarding the use of BSEP Class Size Reduction monies in FY 2012-13. Discussion followed and committee members suggested changes to the language.

Josh Daniels, Board Liaison to the P&O, counseled the committee on how to craft a strong statement that would be well-received by the Board and would likely result in the action the P&O desired.

MOTION TABLED (Reed/Glimme): To approve the P&O's statement to the Board on the use of BSEP Class Size funds in 2012-13, as amended.

The motion was tabled, to be held over for further discussion at the May 1st P&O meeting.

9. Announcement of Mary Hurlbert's Retirement

Neil Smith, Assistant Superintendent for Educational Services

Smith said that yesterday Hurlbert had given him a letter stating that she would be retiring as of June 30th. He said he had accepted her request with great regret.

10. P&O Statement regarding Superintendent Search

Board Liaison Josh Daniels gave an update on the process. He said that the application deadline had now passed and that the Board would review applications during a closed session meeting on May 2nd. He advised the P&O to read any statement on this matter during the public comment session before the May 2nd closed session. He said that the consulting firm would whittle down the applicants to 10 or 12 and that the Board would then interview those candidates on May 11th and 12th and would reduce the finalists to three. Daniels said the Board would spend more time with those three candidates and would eventually select one. He said that once a potential finalist had been selected, Board members and others would visit the finalist's school district.

Chris Martin distributed a draft statement from the P&O Committee to the Board, saying that consensus showed the value of hiring a Superintendent experienced in handling local tax measures. Discussion followed and P&O members reworked the statement and agreed on changes.

MOTION CARRIED (Glimme/Wiberg): To extend the meeting for ten minutes.

The motion carried by acclamation.

It was agreed that co-Chair Chris Martin would read the statement at tomorrow's Board meeting (April 25th.) and that co-Chair Elizabeth Hensley would read the same statement on May 2nd.

MOTION CARRIED (Glimme/Gordon): To approved the P&O Statement to the Board regarding the search for a new Superintendent.

The motion was approved with 12 ayes, 0 nays, 0 abstentions.

11. Approval of the Minuets: 2-28-12, 3-6-12, 3-20-12

MOTION CARRIED (Glimme/Paxson): To approve the P&O Committee minutes of February 28, 2012.

The motion passed by acclamation.

MOTION CARRIED (Bowen/Reed): To approve the P&O Committee minutes of March 6, 2012.

The motion passed by acclamation.

MOTION CARRIED (Bowen/Gordon): To approve the P&O Committee minutes of March 20, 2012.

The motion passed by acclamation.

12. Announcements

Thyberg distributed a revised P&O Spring meeting calendar, and a revised FY 2012-13 Revenue page. She also reminded the Committee that the Public Information Subcommittee would meet Tuesday, May 8th.

13. Adjournment

The meeting was adjourned by acclamation at 9:45 pm.