

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, January 23, 2013

Call to Order The Presiding Officer will call the Meeting to Order at **6:30 p.m., recess to Closed Session** and begin open session at **7:30 p.m.**

Members Present:

Leah Wilson, President
Josh Daniels, Vice President
Judy Appel, Director
Karen Hemphill, Director
Beatriz Leyva-Cutler, Director/Clerk
Juliette Mueller, Student Director

Administration: Javetta Cleveland, Co-Superintendent
Neil Smith, Co-Superintendent
Delia Ruiz, Assistant Superintendent of Human Resources

The Board will recess into closed session after the public meeting has been completed under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel
- b) Consideration of Student Expulsion
- c) Collective Bargaining: Update on negotiations with BCCE and BFT
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal
- h) Superintendent's Evaluation

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

Report Closed Session actions

Approve Regular Meeting Agenda of January 23, 2013

RECOGNITION

Willard Middle School for advancing equity, opportunity and inclusion for students with disabilities, as recognized by the 2012 TASH Award

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

COMMITTEE REPORT

Union Representatives' Reports
Board Members' Reports
Superintendent's Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Human Resources

2.1-C Approval of Human Resources Report	<u>Staff Recommendation:</u> Approve Human Resources Report 01.23.13	11
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2.2-C Elimination/Reduction of Certain Classified Position	<u>Staff Recommendation:</u> Approve Resolution to eliminate/reduce certain classified position	14
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Educational Services

3.1-C Approval of Resolution No. 13-033 Recognizing February 2013 as African American History Month	<u>Staff Recommendation:</u> Approve Resolution No. 13-033 recognizing February 2013 as African American History Month	16
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3.2-C Approval of Overnight Field Trip Request	<u>Staff Recommendation:</u> Approve overnight field trip	19
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3.3-C Approval of BSEP Annual Report for FY 2011-12	<u>Staff Recommendation:</u> Approve BSEP Annual Report for FY 2011-12	20
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Business Services

4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	59
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4.2-C Approval of Listing of Warrants Issued in December 2012	<u>Staff Recommendation:</u> Approve the listing of warrants issued in December 2012	61
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4.3-C Approval of Payroll Warrants Issued in December 2012	<u>Staff Recommendation:</u> Approve payroll warrants issued in December 2012	63
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4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letters of appreciation	65
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4.5-C Approval of Budget Development Calendar for FY 2013-14	<u>Staff Recommendation:</u> Approve Budget Development Calendar	67
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4.6-C Approval of Contracts with Edu Safe Associates and Dimensions Unlimited Inc. to Conduct a Safety Audit and Emergency Preparedness Training	<u>Staff Recommendation:</u> Approve contracts with Edu Safe Associates and Dimensions Unlimited, Inc.	70
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4.7-C Approval of Consultant Firm to Conduct Classification and Compensation Study for Classified Service	<u>Staff Recommendation:</u> Approve selection of consultant firm to conduct classification and compensation study for classified employees	72
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Facilities

5.1-C Approval of Contract Increase for One Source Engineering to Inspect, Service and Repair District Boilers	<u>Staff Recommendation:</u> Approve contract increase for One Source Engineering to inspect, service and repair District boilers	73
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5.2-C Approval of an Increase to Contract for Kleinfelder to Provide Special Testing and Inspection for Two Projects	<u>Staff Recommendation:</u> Approve increase in contract to Kleinfelder	74
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ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

Human Resources

2.1-A	<u>Staff Recommendation:</u>	75
Approval of Consultant Firms to Conduct Superintendent Search	Approve contracts for consultant firms to conduct superintendent search activities	

Business Services

4.1-A	<u>Staff Recommendation:</u>	76
Approval of Independent Audit Report for Fiscal Year ending June 30, 2012	Review and accept the independent audit report and financial statements	

Facilities

5.1-A	<u>Staff Recommendation:</u>	77
Approval of the LeConte Grounds Masterplan and Schematic	Approve the LeConte Grounds Masterplan and schematic	

PRESENTATION ITEMS

These items are presented for information and discussion. No Board action is requested.

Business Services

4.1-P	<u>Staff Recommendation:</u>	83
Information on the Governor’s Budget	Review and accept the information on Governor’s Budget	
4.2-P	<u>Staff Recommendation:</u>	84
One Time Expenditure Plan	Receive list of one-time expenditures for information	

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action by the Board. No staff presentations are planned.

General Services

1.1-I	<u>Staff Recommendation:</u>	92
Board Policies and Administrative Regulations	Receive updated Board Policies and Administrative Regulations for information	

Business Services

4.1-I	<u>Staff Recommendation:</u>	136
School Enrollment and Attendance Report	Receive report as information	

Facilities

5.1-I
Facilities Plan Update

Staff Recommendation:
Receive and accept Facilities Plan
update

139

ADDITIONAL ACTION ITEM

Approve Board of Education Minutes: 1-9-13
Approve Board of Education Minutes: 1-16-13

EXTENDED PUBLIC TESTIMONY

ADJOURNMENT

Board of Education Meeting Dates – 2013

February 13	March 13	April 10
February 20 *	March 20 *	April 17 *
February 27	March 27	April 24
May 8	June 12	No July meeting
May 15 *	June 19 *	
May 22	June 26	
August 21	September 11	October 9
	September 18 *	October 16 *
	September 25	October 23
November 13	December 11	
November 20 *		

*** Study Session**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to**

individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints. You may obtain information about this procedure from a school or from the Superintendent's Office.

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

District Goals 2010 – 2013

I. Curriculum & Instruction: Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.

A.Pre-K: Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children's academic, social, emotional and physical well-being.

B.ELA and Math Instruction: Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.

C.English Language Development: Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.

D.Evaluation and Assessment: Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.

II.Strategies to Promote Student Success: Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.

A.Student Engagement: Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.

B.ULSS / RTI²: Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district's model of Response to Intervention and Instruction (RtI²).

C.Positive Behavior Support: Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.

D.Disproportionality: Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.

E.Educational Options for Secondary School Students: Develop engaging and innovative educational options for secondary students, including career technical education.

F. Extended Learning Opportunities: Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

G. Transitions: Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

III. Family/Community Engagement: Establish partnerships with our families and community to increase academic success for all students.

A. Family Engagement Framework: Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children's success in school.

B. Family Leadership & Advocacy Training: Strengthen parents' capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

C. Family Advisory Council: Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

D. Communication: Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

IV. Cultural & Linguistic Relevance: Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

A. Culture and Climate of District and Schools: Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

B. Recruit and Retain Teachers and Administrators of Color: Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

C. Professional Development: Create a culturally and linguistically responsive climate throughout the district through focused professional development.

V. Resources: Generate and equitably allocate resources for programs and services that enable every student to succeed.

A. Efficient Use of Resources: Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

B.Parcel Tax and Bond Revenues: Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

C.Partnerships: Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.