

**BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES**

**January 15, 2013**

Malcolm X School Library  
1731 Prince St., Berkeley

**P&O Committee Members Present:**

Amelia Archer, <i>Berkeley High</i>	Keira Armstrong, <i>Washington (Co-Rep)</i>	Juliet Bashore, <i>Rosa Parks (co-Rep)</i>
Lea Baechler-Brabo, <i>Oxford (Alt)</i>	Lee Bernstein, <i>Arts Magnet</i>	Ila Deiss, <i>LeConte (Alt)</i>
Maria Einaudi, <i>Ind. Study</i>	Aaron Glimme, <i>Berkeley High</i>	Larry Gordon, <i>Berkeley High (Alt)</i>
Patrick Hamill, <i>Thousand Oaks</i>	Elisabeth Hensley, <i>King (co-Chair)</i>	Catherine Huchting, <i>Malcolm X</i>
Rhonda Jefferson, <i>Berkeley High</i>	Melissa Kaprelian, <i>Thous.Oaks (Alt)</i>	Catherine Lazio, <i>Berkeley High</i>
Chris Martin, <i>LeConte (co-Chair)</i>	Brittini Milam, <i>Washington (Co-Rep)</i>	Danielle Perez, <i>Pre-K (co-Rep)</i>
Boyd Power, <i>Emerson</i>	Shauna Rabinowitz, <i>Jefferson</i>	Cecilie Rose, <i>John Muir</i>
Bruce Simon, <i>King</i>	Ellen Weis, <i>Longfellow (Alt)</i>	

**P&O Committee Members Absent:**

Moshe Cohen, <i>Pre-K (co-Rep)</i>	Shannon Cunningham, <i>B-Tech</i>	John Lavine, <i>Berkeley High (Alt)</i>
Leslie Lippard, <i>Cragmont</i>	Dawn Paxson, <i>Willard</i>	Margot Reed, <i>Longfellow</i>
James Shultz, <i>Rosa Parks (co-Rep)</i>	Abigail Surasky, <i>Longfellow</i>	Greg Wiberg, <i>Oxford</i>
Hugo Wildmann, <i>John Muir (co-Rep)</i>	Representative, <i>Willard</i>	

**Visitors, School Board Directors, Union Reps, and Guests:**

Javetta Cleveland, <i>Co-Superintendent</i>	Jay Nitschke, <i>Director of Technology</i>
Monica Thyberg, <i>BSEP Manager (retired)</i>	

**BSEP Staff:**

Natasha Beery, <i>BSEP Director</i>	Elizabeth Karam, <i>BSEP Senior Budget Analyst</i>	Mary Hurlbert, <i>Admin. Coord.</i>
Liz O'Connell-Gates, <i>Staff Support</i>		

**1. Call to Order & Introductions**

Co-Chair Chris Martin called the meeting to order at 7:15 by welcoming attendees and by inviting P&O members to introduce themselves and to give an update on the work of their School Governance Councils.

**2. Establish the Quorum/Approve Agenda**

The quorum was established with 15 voting representatives present.

**3. Chairpersons' Comments (Chris Martin & Elisabeth Hensley)**

Co-Chair Martin referred to the P&O Committee Calendar for 2012-2013, outlining the work flow of the spring. He noted that the Committee would hear a presentation for the use of each BSEP Resource (Class Size Reduction, Music, Visual and Performing Arts, etc.) for next school year, and would have a chance to review and discuss each proposal before voting at a subsequent meeting. He noted that P&O

Subcommittees would be established to allow deeper discussion of the issues of particular BSEP Resource.

Martin said that the P&O Committee would start the process this evening by reviewing the BSEP year-end report for last school year, looking at each BSEP Resource as presented in the *BSEP Annual Report for Fiscal Year (FY) 2011-2012*.

**4. BSEP Director's Comments (Natasha Beery)**

BSEP Director Natasha Beery said that the P&O Committee found itself at an interesting point in the year, when it was both looking back at FY 2011-2012 while beginning to plan for FY 2013-14.

**5. Public Comment**

There was no public comment.

**6. Update on State Budget: Implications for BUSD**

Javetta Cleveland, *Co-Superintendent*

Cleveland said that although she had primarily served as Deputy Superintendent of Business Services and Operations during her five-and-a-half year tenure at BUSD, she had added to those duties this year by agreeing to serve as interim Co-Superintendent along with Co-Superintendent Neil Smith. She said that the School Board would continue its search for a new superintendent this spring.

Cleveland shared that her New Year's resolution was to make sure that she appreciated people more. In line with this decision, she said her first group appreciation of the year went to everyone involved in the P&O Committee. She said she recognized that 25% of the District's revenue came from the BSEP tax and she wanted the P&O Committee to know that its contribution as an advisory body was critical to BUSD's academic success.

Cleveland added that her first individual appreciation of the year went to Technology Director Jay Nitschke for his invaluable assistance to her and for his superlative efforts on behalf of the District.

Cleveland said that on January 10<sup>th</sup> Governor Jerry Brown had released his proposed state budget for 2013-14. She had just returned from a Sacramento workshop focused on interpreting his budget proposal. Cleveland said that the budget contained not only a cost of living increase, but also, for the first time in four years, no true budget reductions for K-12 education. She said that in addition to allocating base revenue as determined by average daily attendance (ADA), an additional \$2.7 billion in funding was proposed for districts statewide. She explained that the governor proposed that the distribution of these extra funds be determined by a weighted formula which factored in a district's percentage of English Language Learners (ELL) and low-income students. She noted that this weighted formula had the potential to put BUSD gradually behind in revenue, since Berkeley's enrollment would not meet the threshold for the higher rate of per pupil funding.

Cleveland added that the proposed state budget called for the speedy pay out of deferred revenue owed to districts that had been deferred, and the timely delivery of future funds, which would be a significant improvement from the present situation. Cleveland also noted that the Governor had earmarked \$400 million for energy efficiency projects. She added that the Governor was also proposing to give school districts an extra \$100 million in exchange for their agreeing to accept fixed reimbursements for

“mandated costs” claims (costs associated with collective bargaining negotiations, teacher evaluations, inter-district permits, graduations, behavioral intervention plans, etc.) Cleveland added that the Governor’s budget proposal included \$300 million to provide adult education courses at community colleges. She said that if this were to happen, BUSD might have to consider whether or not to continue its adult education program. Cleveland said that the Governor proposed to continue the *Sell-A-Property* Program which was introduced during the recession, and will make it more flexible. Going forward, this program would allow a district to earmark property sale proceeds for their General Fund, as long as the district maintained sufficient funds in reserve for deferred maintenance.

## **7. BSEP Annual Compliance Report for 2011-2012**

Natasha Beery, *BSEP Director*

Natasha Beery distributed the *BSEP Annual Report for FY 2011-2012*. She reminded P&O members that part one of the Annual Report Presentation took place in November when budget managers gave oral presentations about their programs, followed by the opportunity for P&O members to meet with those managers in small group sessions to learn more about the programs and to ask questions about specific 2012-13 budget goals.

Beery said this written report formed part two of the Annual Report Presentation. She said that one of the P&O Committee’s tasks each year was to review the report of the previous year’s BSEP expenditures, to confirm that the expenditures were in compliance with the BSEP Measure, and to send the report on to the School Board for their adoption. She said the P&O Committee had four opportunities in the budget cycle to look at a given year’s BSEP budget and expenditures. Each budget cycle begins with the Annual Plan (May-June), then moves to the First Interim Report (November) and then the Second Interim Report (February). Finally, after the fiscal books are closed (August) the Annual Report is prepared and presented (December-January).

She said that in reviewing the Annual Report for FY 2011-2012 the idea was to look backwards and to ask whether or not the expenditures made were in accordance with the terms of the BSEP Measure A of 2006

In addition to crediting retired BSEP Manager Monica Thyberg for suggesting important format improvements to this year’s report, Beery hailed the heroic efforts of BSEP Senior Budget Analyst Liz Karam, who ensured the accuracy of the annual report. Beery noted that the goal of the report was to show what expenditures were made and to explain any variances between budget and expenses.

Senior Budget Analyst Liz Karam then gave an overview of the Revenue Allocation Summary report for 2011-12. She said that BSEP money was collected from two sources: County Tax Collections and City of Berkeley Tax Collections. She explained that, after rebates and expenses were subtracted from the total projected revenue, the remaining money (minus 2% “off the top” for public information, translation, and P&O Committee support) was divided among the individual Resources: Class Size Reduction (66%), School Site Discretionary (10.25%), Music, Visual Performing Arts (6.25%), Parent Outreach Services (1.25%), School Libraries (7.25%), and Professional Development, Program Evaluation, and Instructional Technology ( 9% shared by the latter three Resources).

The individual sections of the report (one for each BSEP Resource) were reviewed briefly. Discussion and Question and Answer followed. Natasha Beery announced that the next P&O meeting (Tuesday,

January 29<sup>th</sup>) would focus on the largest BSEP Resource: Class Size Reduction, Expanded Course Offerings, and Middle School Counseling Services. She said that Director of Fiscal Services Pauline Follansbee would attend, to review the First Interim Budget, and to give a presentation on the BSEP “*Teacher Template*.”

**Motion: To approve the BSEP Annual Report for 2011-2012**

**Motion Carried: (Bernstein/Glimme)**

The motion carried by acclamation.

**8. Approval of P&O Committee Minutes – November 27, 2012**

**Motion: To approve the P&O Committee meeting minutes of November 27, 2012.**

**Motion Carried: (Bashore/Bernstein)**

The motion passed on a voice vote, with three abstentions.

**9. Adjournment**

The meeting was adjourned at 9:30 p.m.