

BSEP PLANNING & OVERSIGHT COMMITTEE MINUTES

February 12, 2013

Malcolm X School Library
1731 Prince St., Berkeley

P&O Committee Members Present:

Amelia Archer, <i>Berkeley High</i>	Keira Armstrong, <i>Washington (Co-Rep)</i>	Jennifer Braun, <i>Ind. Study (Alt)</i>
Moshe Cohen, <i>Pre-K (co-Rep)</i>	Maria Einaudi, <i>Ind. Study</i>	Aaron Glimme, <i>Berkeley High</i>
Larry Gordon, <i>Berkeley High (Alt)</i>	Patrick Hamill, <i>Thousand Oaks</i>	Elisabeth Hensley, <i>King (co-Chair)</i>
Melissa Kaprelian, <i>Thous.Oaks (Alt)</i>	John Lavine, <i>Berkeley High (Alt)</i>	Chris Martin, <i>LeConte (co-Chair)</i>
Dawn Paxson, <i>Willard</i>	Boyd Power, <i>Emerson</i>	Shauna Rabinowitz, <i>Jefferson</i>
Bruce Simon, <i>King</i>	Ellen Weis, <i>Longfellow (Alt)</i>	Greg Wiberg, <i>Oxford</i>

P&O Committee Members Absent:

Lea Baechler-Brabo, <i>Oxford (Alt)</i>	Juliet Bashore, <i>Rosa Parks (co-Rep)</i>	Lee Bernstein, <i>Arts Magnet</i>
Shannon Cunningham, <i>B-Tech</i>	Ila Deiss, <i>LeConte (Alt)</i>	Catherine Huchting, <i>Malcolm X</i>
Rhonda Jefferson, <i>Berkeley High</i>	Catherine Lazio, <i>Berkeley High</i>	Leslie Lippard, <i>Cragmont</i>
Brittni Milam, <i>Washington (Co-Rep)</i>	Emily Newman, <i>Emerson (Alt)</i>	Danielle Perez, <i>Pre-K (co-Rep)</i>
Margot Reed, <i>Longfellow</i>	Cecilie Rose, <i>John Muir</i>	James Shultz, <i>Rosa Parks (co-Rep)</i>
Abigail Surasky, <i>Longfellow</i>	Hugo Wildmann, <i>John Muir (co-Rep)</i>	Representative, <i>Willard</i>

Visitors, School Board Directors, Union Reps, and Guests:

Josh Daniels, <i>School Board</i>	Jay Nitschke, <i>Director of Technology</i>
Pasquale Scuderi, <i>Principal, Berkeley High School</i>	Tom Prince, <i>TSA – K-6 Literacy Program</i>
Jessie Luxford, <i>TSA – BHS Bridge Program</i>	Kimberly D’Adamo, <i>TSA – BHS Bridge Program</i>
Dana Blanchard – <i>TSA – RtI Program</i>	Julie Venuto – <i>TSA – RtI Program</i>
Armando – <i>BHS Bridge Program Student</i>	Lety – <i>BHS Bridge Program Student</i>
Erica Gratton, <i>Bridge Program Mentor</i>	

BSEP Staff:

Natasha Beery, <i>BSEP Director</i>	Elizabeth Karam, <i>BSEP Senior Budget Analyst</i>
Mark Coplan, <i>Public Information Officer</i>	Mary Hurlbert, <i>Administrative Coordinator</i>
Liz O’Connell-Gates, <i>Staff Support</i>	Barret Donahue, <i>Administrative Coordinator</i>
Linda Race, <i>Staff Support</i>	

1. Call to Order, Introductions & Site Reports

At 7:17 p.m. Co-chair Chris Martin called the meeting to order by welcoming attendees and by asking P&O members to introduce themselves and to report on School Governance Council activity at their sites.

2. Establish the Quorum / Approve Agenda

The quorum was approved with 15 voting members present and the agenda was unanimously approved.

3. Chairs' Comments

Chris Martin & Elizabeth Hensley

Co-Chair Martin said that the Program Support budget is part of the Class Size Reduction portion of the BSEP Measure (sections A and B). The ULSS/RtI² teachers were included under BSEP beginning two years ago as a way to relieve the General Fund of this cost.

Co-Chair Hensley said that she and Martin had thought to create a new P&O subcommittee to take a look at how BSEP Site Discretionary funds were used for core programs at the school sites. BSEP has been used during times of fiscal strain to balance the budget and keep programs going. The Co-Chairs are looking for someone to lead this new subcommittee. Hensley will send out an email to invite people to participate.

4. BSEP Director's Comments

Natasha Beery, BSEP Director

Beery noted that this was a time of transition and that it was up to the P&O Committee to learn and teach others such as the Board and the community about the BSEP Measure and its complexities. Beery is also the Direction of Communications and Community Relations and is working on the Superintendent search.

5. Public Comment

Josh Daniels, School Board Member & Former Board Liaison to the P&O Committee

Daniels shared the timeline and overall plan for the Superintendent search. The leadership profile was developed last year with community support. The Board wants to move forward to schedule interviews, feeling that a delay may result in fewer candidates. The existing profile is being used. The position was posted on Friday, February 8th and will close March 15th. The Board will use a community process to generate criteria and interview questions. Three community meetings and an online forum will be held as follows:

- Thursday, Feb. 28, 7:00 p.m., Malcolm X Elementary
- Friday, Mar. 1, 7:00 p.m., King Middle School
- Sat., Mar. 2, 9:30 a.m., BUSD Administrative Building on Bonar

First round interviews will take place after March 1, followed by site visits to the prospective candidate's district.

For historic reference, Daniels noted that last year the BSEP COLA (Cost of Living Adjustment) could have been as high as 3.23%, but the Board chose to use a lower COLA (3.17%) in consideration of the struggling economy.

6. Presentation—Projected BSEP Revenue and COLA Rate for 2013-14

Liz Karam, Senior Budget Analyst and Natasha Beery

Karam provided a handout: BSEP/Measure A of 2006, FY 2013/14 Revenue Projection as of 2/11/13.

Karam said that the COLA basis for next year is 1.65% and that the BSEP revenue is received by the district in three payments (December, April, and August/September). The annual BSEP budget is based on a projection of tax revenue that has not been collected yet. Karam reviewed the BSEP revenue projected for the next school year (net revenue = \$24,326,200). After allocating 2% of the revenue (\$486,524) for Public Information, P&O Committee support, and Translation, and after deducting the Indirect Cost contribution (6.73% as determined by the State), the net available for

allocation is \$22,336,434. The projected allocation to the various Resources, in accordance with the percentages in the Measure, is shown on the document. Karam's Notes/Assumptions for 2013-14 are listed at the bottom of the handout. She noted that the 9% of the BSEP revenue is allocated for a combination of Professional Development, Evaluation and Technology and that the division among those three Resources, within the 9% can be changed.

Beery noted that these numbers would be seen again as the budget moves forward for each of the BSEP Resources. There will be a focus on the Class Size Reduction Resource at the next meeting.

7. Recommendation for the Expenditure of BSEP Books & Materials Funds and BHS Bridge Program
Tom Prince and Jessie Luxford

Beery introduced the item by explaining that Prince and Luxford were there to give more details about Neil Smith's request for the expenditure of the old BSEP Books and Educational Materials Fund (Fund 6 from Measure B of 1994), which was presented to the Committee on January 29 and was on tonight's agenda for action.

Teacher on Special Assignment and District-wide Literacy Coach Tom Prince provided a handout: Common Core State Standards: Common Core "Shifts." Prince said that new English Language standards are being rolled out statewide, called "Common Core" standards. The new standards require substantially more non-fiction books for K-6 students, hence this request. Schools will receive a baseline minimum number of books, and a per pupil basis. Some schools may augment their book collections with PTA or other funds, but the baseline should be sufficient to deliver the reading program. The books will be ordered in March, with delivery at the end of the year for placement in the classrooms for the next school year. Recommendations of specific book titles are being developed now by each school's literacy coach, with a focus on both the individual school's needs, and the grade level's needs. These books will go into classroom libraries. Staff will also avail themselves of the school libraries for additional books.

Jessie Luxford, Coordinator for the Berkeley High Bridge program, introduced Kimberly D'Adamo, Bridge teacher, Erica Gratton, Bridge mentor-tutor-advisor, and two students, Letty and Armando. Luxford described how the Bridge program helps students transition from middle school to high school, supports students in high school and helps them with eligibility to 4-yr colleges. Bridge offers academic support, coaching, counseling tutoring, and advising. In addition, the program supports improved communication between students, teachers, parents, and counselors.

The voluntary program is in its third year with 32 juniors, 25 sophomores and 25 freshmen. An important aspect of the program is Bridge students are given the use of a laptop computer for academic support and as an incentive to keep grades above D/F.

Leticia and Armando, two BHS juniors in the Bridge Program, described their positive experiences in the program. With support, counseling, and mentoring they increased their communications skills with teachers and parents, and improved their grades. They received help with SAT prep classes, CAHSEE, and AP classes. Both students spoke about how Bridge provided a sense of community/family and helped with their leadership skills.

Mary Hurlbert added that the requested funds remain from the BSEP Measure of 1994, and that it was Smith's intention to create a laptop library for the Bridge Program. D'Adamo said that the use of the laptops helped to address the digital divide and provided a valuable incentive for hard work.

Luxford said that program retention of the first cohort is 32 juniors out of the 36 that started their freshman year.

MOTION CARRIED (Paxson/Simon): To approve Co-Superintendent Neil Smith's request to spend the remainder of the old BSEP Books and Educational Materials Fund (Fund 6 from Measure B of 1994).

The motion was approved by a voice vote, with one abstention.

8. Presentation: Expanded Course Offerings (ECO), Math Class Sizes, Focus on ULSS/RtI2

Pasqual Scuderi, Dana Blanchard, Julie Venuto

BHS ECO, AP Augmentation, Math Class Sizes at BHS

Scuderi provided handouts: AP Augmentation Fact Sheet, Algebra and IMP 2 Grades Semester 1 2012-13, Information Sheet, Breakout of Expanded Course Funding.

Scuderi described the AP Augmentation program at BHS as a place where students can get extra support for Advanced Placement (AP – college level) curriculum. AP is a big issue for BHS with the traditional AP model not being as diverse as the augmentation program, which serves a more representative sample of BHS students. This program gives access to AP coursework to students at BHS who would otherwise not have access to it.

ECO funds support many offerings at BHS including AP Augmentation, which has been available since the 2007-08 school year. It is up to seven sections now due to increased enrollment. Scuderi does not have data on AP Augmentation but research indicates that that if a student takes an AP course in high school it has a positive impact on the first year of college. The number of AP tests passed did trend down over the last 5 or 6 years, but a lot of that may be that the high performing kids are taking IB tests instead of AP tests. More kids are now taking the AP tests.

Scuderi said that the BSEP funds for lower class size in the Algebra and Geometry classes helped improve grades for students with math challenges.

Beery said that the administration's recommendation for the use of BSEP Class Size Reduction (CSR) funds in FY 2013-14 would be presented at the next P&O meeting (Feb. 26). Martin reminded the group that they had reviewed the CSR Teacher Template in detail at the January 29th meeting.

Focus on ULSS/RTI2

Blanchard showed a PowerPoint and provided handouts: Key Components of Response to Instruction and Intervention (RtI²). Blanchard said that BSEP funds the RtI² coaches. She and Venuto provided an overview of how the RtI² program functions, as a comprehensive way of using data to make decisions about student learning and to tailor education to meet all students' needs. RtI² identifies early learning needs, provides advancement and enrichment as students are identified for extra support.

RtI² is not a remediation or Special Ed program, but it came out of the need to find better ways to support students who aren't learning and who don't have a disability. RTI² is a broader program and has grown in consistency across the district by becoming more systematic and using successful models, such as Rosa Parks' use of flexible of grouping students to provide more intensive help

during the day. There are RtI² teams at every site now so there is more support and systems in place this year.

RtI² can be seen as a pyramid: Tier I: (base) All students get quality core instructional program, Tier II: Supplemental/ Targeted Small Group Instruction and Tier III: Intensive Individual Intervention. All teachers and staff work as a team in a collaborative approach to help students progress. Universal screening assessments are done at the beginning of the school year to provide extra support early and to provide teachers with a good picture of their class and what kinds of instruction will be effective.

Teacher leaders from each school site learn RtI² and then take the model back to their sites and share the information. This builds capacity at the site level. All RtI² teacher leaders wrote SMART goals for their programs this year, with high expectations and measurable outcomes. RtI² will support the transition to Common Core Standards and will help K-5 intervention programs align with classroom work. In addition, RtI² supports sites by working with the special education teachers and afterschool programs to reinforce quality instruction in math and reading. This year the RTI² manual was written, available at <http://www.berkeleyschools.net/teaching-and-learning-2/>.

9. Approval of Minutes – January 29, 2013

MOTION CARRIED (Hamill/Glimme): To approve the minutes of the January 29, 2013 P&O Committee meeting.

The motion was approved by a voice vote, with one abstention.

10. Adjournment

The meeting was adjourned by acclamation at 9:20 p.m.

Minutes submitted by Linda Race