

BUSD BSEP PLANNING & OVERSIGHT COMMITTEE CALENDAR, 2012-2013

BSEP Planning and Oversight Committee meetings are held in the Malcolm X School Library, 1731 Prince Street, Berkeley, on 2nd & 4th Tuesdays @ 7:00 pm, unless otherwise noted.

October 18 **Transitional Meeting of P&O Committees of 2011-2012 and 2012-1013.** **Review:** School Governance Council elections & training. **Update:** Selection of new Superintendent. **Update:** Selection of new BSEP Staff. **Recommendation:** Class Size Report for FY 2012-2013.

October 25 (Thursday) – School Leadership Training (SGC, BHS BSEP & SSC, PTA)

November 27 **Orientation: New P&O Reps. Organization:** • Election of Chair • Establishment of P&O calendar. Appointment of P&O Reps to SBAC. **Presentation:** Annual Report for FY 2011-12.

January 15 **Update by Co-Superintendent Javetta Cleveland: State Budget and Implications for BUSD**
Presentation & Action: BSEP Annual Report for FY 2011-12.

January 29 **Overview with Director, Fiscal Services:** BSEP Class Size funds & “Teacher Template”
Presentation: First Interim Fiscal Report for 2012-13. **Request:** BSEP Materials Funds

February 12 **Presentation:** BSEP Revenue Projection & COLA for 2013-14. **Focus on:** *ULSS/Rtl, Expanded Course Offerings (ECO) & Program Support*

February 26 **Focus on:** *Professional Development* **Recommendation:** BSEP Annual Plan for CSR in 13-14

March 4 (Monday) BSEP Budget Allocations for FY 2013-14 to Sites, Departments

March 12 **Study Session::** Use of BSEP Class Size Funds in FY 2013-14 **Action:** BSEP Annual Plan for Class Size Funds in FY 2013-14

March 26 **Financial Updates with Co-Supt Javetta Cleveland:** BUSD budget, BSEP Audit for 2011-12.
Focus on: *Evaluation & Assessment and Parent Outreach & Engagement*

April 9 **Recommendations** for BSEP Annual Plans for FY 2013-14:
• Professional Development • Program Evaluation • Parent Outreach & Engagement

April 15 (Monday) School Site Plans and budgets for FY 2013-14 due

April 16 **Study Session & Possible Action:** • Professional Development • Program Evaluation • Parent Outreach & Engagement

April 23 **Action:** BSEP Annual Plans for FY 2013-14: • Professional Development. • Program Evaluation
Parent Outreach & Engagement. **Recommendations:** BSEP Annual Plans for FY 2013-14 for:
• Library Program • Music & Visual & Performing Arts (VAPA) • Technology

May 7 **Study Session::** Public Information, Translation, BSEP Implementation, P&O Support

May 14 **Recommendation** for BSEP Annual Plan for 2013-14 for Public Info, Translation, P&O Support
Action: BSEP Annual Plans for FY 2013-14: • Library Program. • VAPA • Technology

May 28 **Action:** BSEP Plan for Public Information, Translation & BSEP Implementation for FY 2013-14.
Overview: BSEP Site Plans for FY 2013-14. **Organization:** Summer Plans & Steering Com.

June 4 **Meeting to be held if needed**

