

**Berkeley Unified School District**  
**Office of the Superintendent**  
**2020 Bonar Street, Suite 126**  
**Meeting Location: 2134 Martin Luther King Jr. Way**  
**Berkeley, CA 94710**  
**Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***  
Wednesday, May 8, 2013

Call to Order            The Presiding Officer will call the Meeting to Order at 6:00 p.m. and recess to Closed Session and begin Open Session by 7:30 p.m.

Members Present:

Karen Hemphill, President  
Josh Daniels, Vice President  
Judy Appel, Director  
Beatriz Leyva-Cutler, Director  
Julie Sinai, Director

Administration:        Javetta Cleveland, Co-Superintendent  
Neil Smith, Co-Superintendent  
Delia Ruiz, Assistant Superintendent, Human Resources

The Board will recess into closed session after the public meeting has been completed under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel
- b) Consideration of Student Expulsion
- c) Collective Bargaining - update on BFT, BCCE and UBA negotiations
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment - Superintendent Selection
- f) Liability Claims
- g) Property Acquisition & Disposal
- h) Superintendent's Evaluation

\* Board agenda posted on District website: [www.berkeleyschools.net](http://www.berkeleyschools.net)

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

Report Closed Session actions

Approve Regular Meeting Agenda of May 8, 2013

Administration of Oath to New Board Member Julie Sinai

**RECOGNITION**

2013 ROP Student Award Recipients at Berkeley High School:  
Michael Grey, AP Environmental Science; Lily Rockholt, Accelerated  
Biotechnology and Lab Research; Colleen Sparks, Advanced Digital  
Photography; and Keelan Williams, Advanced Video Productions

**PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

**REPORTS**

Union Representatives’ Reports  
Board Members’ Reports  
Superintendents’ Report

**APPROVE CONSENT CALENDAR**

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion.

**PAGE #**

**General Services**

1.1-C  
Approval of Board of Education Minutes:  
April 24, 2013 and May 1, 2013      Staff Recommendation:      **12**  
Approve Board of Education  
Minutes

**Human Resources**

2.1-C  
Approval of Human Resources Report      Staff Recommendation:      **17**  
Approve Human Resources  
Report 05.08.13

**Educational Services**

3.1-C  
Approval of New Textbook for Accounting at  
B-Tech      Staff Recommendation:      **20**  
Approve new textbook for  
accounting at B-Tech

3.2-C  
Approval of Overnight Field Trip and Out of  
State Travel Requests      Staff Recommendation:      **21**  
Approve the overnight field  
trip and out of state travel  
requests consistent with  
District policies and  
instructional programs

3.3-C Approval of Plan for Summer School 2013	<u>Staff Recommendation:</u> Approve plan for summer school 2013	<b>23</b>
3.4-C Approval of Recommendation for Expenditures in 2013-14 of Fund Allocated to Parent Outreach from the <i>Berkeley Public Schools Educational Excellence Act of 2006</i>	<u>Staff Recommendation:</u> Approve recommendation for expenditures in 2013-14 allocated to Parent Outreach	<b>26</b>
3.5-C Approval of Recommendation for Expenditures in 2013-14 of Fund Allocated to Professional Development from the <i>Berkeley Public Schools Educational Excellence Act of 2006</i>	<u>Staff Recommendation:</u> Approve recommendation for expenditures in 2013-14 allocated to Professional Development	<b>31</b>
3.6-C Approval of Recommendation for Expenditures in FY 2013-14 for Funds Allocated to Program Evaluation from the <i>Berkeley Public Schools Educational Excellence Act of 2006</i>	<u>Staff Recommendation:</u> Approve recommendation for expenditures in 2013-14 for funds allocated to Program Evaluation	<b>40</b>
3.7-C Approval of MOU with Equal Opportunity Schools to Work with Staff to Increase the Enrollment of African American, Latino and Low Income Students in AP and IB Courses	<u>Staff Recommendation:</u> Approve MOU with Equal Opportunity Schools	<b>49</b>
<b><u>Business Services</u></b>		
4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	<b>61</b>
4.2-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letters of appreciation	<b>63</b>

<p>4.3-C Ratification of Contract with Alameda County Behavioral Services for Mental Health Services</p>	<p><u>Staff Recommendation:</u> Approve the contract with Alameda County Behavioral Services for mental health services for FY 2012-13</p>	<p><b>64</b></p>
<p><b><u>Facilities</u></b></p>		
<p>5.1-C Approval of an Increase of Contract with ENGEIO for Services Related to the Berkeley High School Phase II and III Project</p>	<p><u>Staff Recommendation:</u> Approve an increase of contract with ENGEIO for services related to the Berkeley High School Phase II and III project</p>	<p><b>65</b></p>
<p>5.2-C Approval of an Increase of Contract with Construction Testing Services for Services Related to the Berkeley High Schools Phase II and III Project</p>	<p><u>Staff Recommendation:</u> Approve an increase of contract with Construction Testing Services for services related to the Berkeley High School Phase II and III project</p>	<p><b>66</b></p>
<p>5.3-C Approval of Contractor Prequalification List for Projects over \$3 Million</p>	<p><u>Staff Recommendation:</u> Approve list of prequalified contractors for projects over \$3 million</p>	<p><b>67</b></p>
<p>5.4-C Approval to Award the Modernization and Expansion Project at Jefferson Elementary School</p>	<p><u>Staff Recommendation:</u> Approve the modernization and expansion project at Jefferson Elementary School</p>	<p><b>69</b></p>
<p>5.5-C Approval of Testing Lab for Services Related to the Jefferson Expansion and Modernization Project</p>	<p><u>Staff Recommendation:</u> Approve testing lab for service related to the Jefferson expansion and modernization project</p>	<p><b>72</b></p>
<p>5.6-C Approval of ITS Enterprises for Inspection Services Related to the Modernization and Expansion Project at Jefferson Elementary School</p>	<p><u>Staff Recommendation:</u> Approve ITS Enterprises for inspection services related to the modernization and expansion project at Jefferson Elementary School</p>	<p><b>73</b></p>
<p>5.7-C Approval to Award the LeConte Playground Project</p>	<p><u>Staff Recommendation:</u> Approve the LeConte playground project</p>	<p><b>74</b></p>

5.8-C Approval to Award the Modernization Project at 1810 Hopkins	<u>Staff Recommendation:</u> Approve modernization project at 1810 Hopkins	<b>76</b>
5.9-C Approval to Modify the Facilities Safety Maintenance Oversight Committee Bylaws	<u>Staff Recommendation:</u> Approve modification of the Facilities Maintenance Oversight Committee Bylaws	<b>78</b>

**PRESENTATION ITEMS**

These items are presented for information and discussion. No Board action is requested.

**Educational Services**

3.1-P Report on School Gardening and Cooking Program	<u>Staff Recommendation:</u> Accept report on school gardening and cooking program for information	<b>84</b>
3.2-P Budget Proposal for Implementation of Common Core State Standards	<u>Staff Recommendation:</u> Accept budget proposal for implementation of Common Core Standards for information	<b>100</b>

**CONFERENCE ITEM**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**General Services**

1.1-CF Discuss Board of Education Appointments to Committees and School Assignments	<u>Board Member Recommendation:</u> Discussion of status of unfilled Board of Education appointments to committees and schools	<b>104</b>
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**Human Resources**

2.1-CF Elimination/Reduction of Certain Classified Positions	<u>Staff Recommendation:</u> Approve Resolution to eliminate/reduce certain classified positions	<b>106</b>
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**INFORMATION ITEMS**

These items are presented for information only. No action is required.

**Educational Services**

3.1-I Proposal for K-5 Math Curriculum Aligned with Common Core Standards	<u>Staff Recommendation:</u> Accept proposal for K-5 math curriculum aligned with Common Core Standards for information	<b>110</b>
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**Business Services**

4.1-I P-2 School Average Daily Attendance	<u>Staff Recommendation:</u> Receive the P-2 average daily attendance summary reports for information	<b>116</b>
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**Facilities**

5.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive Facilities Plan update	<b>119</b>
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**EXTENDED PUBLIC TESTIMONY  
ADJOURNMENT**

**Board of Education Meeting Dates – 2013**

May 15 *	September 18 *
May 22	September 25
June 12	October 9
June 19 *	October 16 *
June 26	October 23
No July meeting	November 13
August 21	November 20 *
September 11	December 11

\*Study Session

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks. Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent’s Office.

		Study Sessions	
January	9	16	23
	CTE	Orientation	Governor's Budget Proposal
February	13	20	27
	Site Plan Format	Negotiations (closed session)	African American Master Plan
March	13	20	27
	Second Interim Budget	Common Core Standards	CTE
April	10	17	24
	BSEP	EL Master Plan/ TWI Update	African American Master Plan DHH Update
May	8	15	22
	Budget Recommendations; Gardening and Cooking	Report on BHS & BTech, including 9 <sup>th</sup> grade Algebra 1	African American Master Plan; Governor's Revised Budget
June	12	19	26
	Preliminary Budget; McKinney Vento	RTI and Culture/Climate (Parent Engagement)	2013-14 Budget Adoption; Site Plans Approval
July			
	No Meeting	No Meeting	No Meeting
August			21
	No Meeting	No Meeting	Classification and Compensation Study
September	11	18	25
	Unaudited Actuals Closing Books for 12-13	Student Data	CTE
October	9	16	23
	RTI	African American Master Plan	Common Core Standards
November	13	20	
		Board Priorities, Board Goal Evaluation	No Meeting
December	11		
	First Interim Budget	No Meeting	No Meeting

**Berkeley Unified School District Mission:**

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

**Berkeley Unified School District Vision:**

**Our Students** are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

**Our Educators** believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

**Our Families and Community** are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

**Our Schools** are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

**Values and Beliefs of Berkeley Unified School District:**

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.



## District Goals 2010 – 2013

**I. Curriculum & Instruction:** Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.

**A.Pre-K:** Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children's academic, social, emotional and physical well-being.

**B.ELA and Math Instruction:** Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.

**C.English Language Development:** Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.

**D.Evaluation and Assessment:** Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.

**II.Strategies to Promote Student Success:** Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.

**A.Student Engagement:** Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.

**B.ULSS / RTI<sup>2</sup>:** Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district's model of Response to Intervention and Instruction (RtI<sup>2</sup>).

**C.Positive Behavior Support:** Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.

**D.Disproportionality:** Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.

**E.Educational Options for Secondary School Students:** Develop engaging and innovative educational options for secondary students, including career technical education.

**F. Extended Learning Opportunities:** Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

**G. Transitions:** Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

**III. Family/Community Engagement:** Establish partnerships with our families and community to increase academic success for all students.

**A. Family Engagement Framework:** Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children's success in school.

**B. Family Leadership & Advocacy Training:** Strengthen parents' capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

**C. Family Advisory Council:** Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

**D. Communication:** Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

**IV. Cultural & Linguistic Relevance:** Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

**A. Culture and Climate of District and Schools:** Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

**B. Recruit and Retain Teachers and Administrators of Color:** Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

**C. Professional Development:** Create a culturally and linguistically responsive climate throughout the district through focused professional development.

**V. Resources:** Generate and equitably allocate resources for programs and services that enable every student to succeed.

**A. Efficient Use of Resources:** Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

**B.Parcel Tax and Bond Revenues:** Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

**C.Partnerships:** Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.