

Berkeley Unified School District
Office of the Superintendent
2020 Bonar Street
Meeting Location: 2134 Martin Luther King Jr. Way
Berkeley, CA 94704
Phone: (510) 644-6206 Fax: (510) 540-5358

BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, May 22, 2013

Call to Order The Presiding Officer will call the Meeting to Order at 6:30 p.m., recess to Closed Session and begin Open Session by 7:30 p.m.

Members Present:

Karen Hemphill, President
Josh Daniels, Vice President
Judy Appel, Director
Beatriz Leyva-Cutler, Director
Julie Sinai, Director
Juliette Mueller, Student Director

Administration:

Javetta Cleveland, Co-Superintendent
Neil Smith, Co-Superintendent
Delia Ruiz, Assistant Superintendent, Human Resources

The Board will recess into closed session after the public meeting has been completed under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel
- b) Consideration of Student Expulsion
- c) Collective Bargaining - Update on Negotiations
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal
- h) Superintendent's Evaluation

* Board agenda posted on District website: www.berkeleyschools.net

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

Report Closed Session actions
Approve Regular Meeting Agenda of May 22, 2013

RECOGNITION

Former School Board Member Leah Wilson
Anaiya Olivares, Berkeley High School student awarded Gates Scholarship

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives’ Reports
Board Members’ Reports
Superintendents’ Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion.

Page

General Services

1.1-C Staff Recommendation: **13**
Approval of Board of Education minutes
Minutes – 5-8-13

1.2-C Board Member Recommendation: **17**
Approval of Resolution No. 13-068 In
Support of Healthy Hunger-Free Kids
Act

Human Resources

2.1-C Staff Recommendation: **19**
Approval of Human Resources Report
05.22.13

Educational Services

3.1-C Staff Recommendation: **21**
Approval of Overnight Field Trip
Requests
Approve overnight field trip requests
in accordance with District policies
and instructional programs

3.2-C Approval of Recommendation for Expenditures in 2013-14 for Funds Allocated to the Visual and Performing Arts Programs from the <i>Berkeley Public Schools Educational Excellence Act of 2006</i> (BSEP Resource 0853)	<u>Staff Recommendation:</u> Approve recommendation	23
3.3-C Approval of Recommendation for Expenditures in 2013-14 for Funds Allocated to the Library Program from the <i>Berkeley Public Schools Educational Excellence Act of 2006</i> (BSEP Resource 0860)	<u>Staff Recommendation:</u> Approve recommendation	34
<u>Business Services</u>		
4.1-C Approval of Contracts and Purchase Orders for Services	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	41
4.2-C Approval of Listing of Warrants Issued in April 2013	<u>Staff Recommendation:</u> Approve the listing of warrants issued in April 2013	43
4.3-C Approval of Payroll Warrants Issued in April 2013	<u>Staff Recommendation:</u> Approve payroll warrants issued in April 2013	45
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations/gifts to the District and request staff to extend letters of appreciation	47
4.5-C Approval of Resolution No.13-063 for Intra-Budget Year-End Transfers	<u>Staff Recommendation:</u> Approve Resolution No.13-063 for Intra-budget Year-End Transfers	48
4.6-C Approval of Resolution No. 13-057 Updating Current Signatures for the Local Agency Investment Fund	<u>Staff Recommendation:</u> Approve Resolution No. 13-057 to authorize updated current authorized signatures for the Local Agency Investment Fund if needed	51

4.7-C Authorization to Designate Adult Education Revenue as Special Fund Revenue	<u>Staff Recommendation:</u> Accept staff recommendation to formally designate Adult Education revenue as special revenue	54
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Facilities

5.1-C Approval to Award the Transformer Project at Washington Elementary School	<u>Staff Recommendation:</u> Approve award of transformer project at Washington Elementary School	56
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5.2-C Approval to Award the Field Project at King Middle School	<u>Staff Recommendation:</u> Approve award of the field project at King Middle School	58
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5.3-C Approval to Award the H Building Roofing Project at Berkeley High School	<u>Staff Recommendation:</u> Approve award of H Building roofing project at Berkeley High School	60
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5.4-C Approve Furniture Award	<u>Staff Recommendation:</u> Approve furniture award	62
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ACTION ITEMS

These items are presented for action at this time.

General Services

1.1-A Approve Superintendent’s Employment Contract	<u>Staff Recommendation:</u> Review and approve employment contract for incoming superintendent	63
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1.2-A Approve Tentative Agreement for Orientation for Superintendent	<u>Staff Recommendation:</u> Review and approve tentative agreement for orientation for the incoming superintendent	64
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Human Resources

8:30 p.m.

Public Hearing for Initial Proposals for a Successor Agreement with the Professional and Technical Engineers, Local 21, AFL-CIO

2.1-A Approve Initial Proposals for a Successor Agreement between the District and Local 21	<u>Staff Recommendation:</u> Approve request to negotiate and direct staff on parameters	65
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Business Services

8:45 p.m.

Open Public Hearing on Item 4.1-A -
Categorical Flexibility for Fiscal Year
2013-14 – Resolution No.13-064
Categorical Flexibility

68

4.1-A
Approval of Resolution No. 13-064
Categorical Flexibility for Fiscal Year
2013-14

Staff Recommendation:
Approve Resolution No. 13-064 –
categorical flexibility of Berkeley
Unified School District’s programs
for “educational purposes” as part of
the Unrestricted General Fund for
Fiscal Year 2013-14

CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

General Services

1.1-CF
Information Regarding Recent Incidents
of Gun Violence in the Community

Staff Recommendation:
Receive the information regarding
recent incidents of gun violence in the
community and provide input

76

Human Resources

2.1-CF
Elimination/Reduction of Certain
Classified Positions

Staff Recommendation:
Approve Resolution to
Eliminate/Reduce Certain Classified
Positions

78

Educational Services

3.1-CF
Plan to Accelerate the Achievement of
African American Students – Strategies
for 2013-14

Staff Recommendation:
Approve the Plan for 2013-14 to
Accelerate the Achievement of African
American Students

80

PRESENTATION ITEMS

These items are presented for information and discussion. No Board action is requested.

Educational Services

3.1-P
Anticipated Costs to Implement Common
Core Standards

Staff Recommendation:
Receive presentation

106

3.2-P Recommendation of Expenditures for 2013-14 and 2014-15 for funding allocated to the BUSD Garden & Cooking Program	<u>Staff Recommendation:</u> Approve creation of a district-wide, California Common Core Standards-based, pre-K - 12 th grade garden and cooking program and curriculum, supported by \$300,000 leverage funding for 2013-2014, and pending available funds, \$300,000 for 2014-15	112
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ADDITIONAL ACTION ITEM

This item is presented for action at this time

Business Services

4.2-A Proposal for Funding for Fiscal Year 2013-14	<u>Staff Recommendation:</u> Approve additional staffing and resources	115
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INFORMATION ITEM

This item is presented for information only. No action is required.

Business Services

4.1-I May Revise to the State Budget	<u>Staff Recommendation:</u> Receive as information	119
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**EXTENDED PUBLIC TESTIMONY
ADJOURNMENT**

Board of Education Meeting Dates – 2013

- | | |
|-----------------|----------------|
| June 12 | September 18 * |
| June 19 * | September 25 |
| June 26 | October 9 |
| No July meeting | October 16 * |
| August 21 | October 23 |
| September 11 | November 13 |
| | November 20 * |
| | December 11 |

*Study Session

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be

submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks. Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

		Study Sessions	
January	9	16	23
	CTE	Orientation	Governor's Budget Proposal
February	13	20	27
	Site Plan Format	Negotiations (closed session)	African American Master Plan
March	13	20	27
	Second Interim Budget	Common Core Standards	CTE
April	10	17	24
	BSEP	EL Master Plan/ TWI Update	African American Master Plan DHH Update
May	8	15	22
	Budget Recommendations; Gardening and Cooking	Report on BHS & BTech, including 9 th grade Algebra 1	African American Master Plan; Governor's Revised Budget
June	12	19	26
	Preliminary Budget; McKinney Vento	RTI and Culture/Climate (Parent Engagement)	2013-14 Budget Adoption; Site Plans Approval
July			
	No Meeting	No Meeting	No Meeting
August			21
	No Meeting	No Meeting	Classification and Compensation Study
September	11	18	25
	Unaudited Actuals Closing Books for 12-13	Student Data	CTE
October	9	16	23
	RTI	African American Master Plan	Common Core Standards
November	13	20	
		Board Priorities, Board Goal Evaluation	No Meeting
December	11		
	First Interim Budget	No Meeting	No Meeting

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

District Goals 2010 – 2013

- I. Curriculum & Instruction:** Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.
- A. Pre-K:** Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children’s academic, social, emotional and physical well-being.
- B. ELA and Math Instruction:** Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.
- C. English Language Development:** Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.
- D. Evaluation and Assessment:** Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.
- II. Strategies to Promote Student Success:** Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.
- A. Student Engagement:** Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.
- B. ULSS / RTI²:** Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district’s model of Response to Intervention and Instruction (RtI²).
- C. Positive Behavior Support:** Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.
- D. Disproportionality:** Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.
- E. Educational Options for Secondary School Students:** Develop engaging and innovative educational options for secondary students, including career technical education.

F. Extended Learning Opportunities: Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

G. Transitions: Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

III. Family/Community Engagement: Establish partnerships with our families and community to increase academic success for all students.

A. Family Engagement Framework: Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children’s success in school.

B. Family Leadership & Advocacy Training: Strengthen parents’ capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

C. Family Advisory Council: Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

D. Communication: Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

IV. Cultural & Linguistic Relevance: Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

A. Culture and Climate of District and Schools: Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

B. Recruit and Retain Teachers and Administrators of Color: Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

C. Professional Development: Create a culturally and linguistically responsive climate throughout the district through focused professional development.

V. Resources: Generate and equitably allocate resources for programs and services that enable every student to succeed.

A. Efficient Use of Resources: Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

B. Parcel Tax and Bond Revenues: Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

C. Partnerships: Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.