

Berkeley Unified School District
Office of the Superintendent
2020 Bonar Street
Meeting Location: 2134 Martin Luther King Jr. Way
Berkeley, CA 94704
Phone: (510) 644-6206 Fax: (510) 540-5358

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, June 26, 2013

Call to Order The Presiding Officer will call the Meeting to Order at 6:30 p.m., recess to Closed Session and begin Open Session by 7:30 p.m.

Members Present:

Karen Hemphill, President
Josh Daniels, Vice President
Judy Appel, Director
Beatriz Leyva-Cutler, Director
Julie Sinai, Director

Administration: Javetta Cleveland, Co-Superintendent
Neil Smith, Co-Superintendent
Delia Ruiz, Assistant Superintendent, Human Resources

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel
- b) Consideration of Student Expulsions
Case 1112-24-071598
Case 1213-01-052999
- c) Collective Bargaining -Negotiations Update
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment - Principal Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal
- h) Superintendent’s Evaluation

* Board agenda posted on District website: www.berkeleyschools.net

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent’s Office 48 hours prior to the meeting at 510-644-6206

Report Closed Session actions

Approve Regular Meeting Agenda of June 26, 2013

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

- Union Representatives’ Reports
- Board Members’ Reports
- Superintendents’ Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion.

Page

General Services

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| <p>1.1-C Approval of Resolution No. 13-081 Commemorating the 50th Anniversary of Martin Luther King Jr’s National March in Washington, D.C. “Fulfill the Dream” – National March for Immigrant Rights</p> | <p><u>Board Members’ Recommendation:</u> Approve Resolution No. 13-081</p> | <p>12</p> |
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Human Resources

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| <p>2.1-C Approval of Human Resources Report</p> | <p><u>Staff Recommendation:</u> Approve Human Resources Report - 06.26.13</p> | <p>14</p> |
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Educational Services

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| <p>3.1-C Approval of Overnight Field Trips and Out-Of-State Travel Requests</p> | <p><u>Staff Recommendation:</u> Approve overnight field trips and out- of-state travel requests consistent with District policies and instructional programs</p> | <p>16</p> |
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| <p>3.2-C Approval of International Professional Development Travel and Overnight Field Trips</p> | <p><u>Staff Recommendation:</u> Approve the international travel and field trip consistent with the District Policies and instructional programs.</p> | <p>19</p> |
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| <p>3.3-C Approval of Resolutions to Authorize the Contracts with California Department of Education for the Child Development Programs for 2013-2014</p> | <p><u>Staff Recommendation:</u> Approve the Resolutions to Authorize the Contracts with the California Department of Education for the Childhood Development Programs for 2013-2014</p> | <p>22</p> |
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| 3.4-C Approval of Berkeley High School Safety Plans | <u>Staff Recommendation:</u> Approve Berkeley High School Safety Plans (separate cover) | 27 |
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Business Services

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| 4.1-C Approval of Contracts and Purchase Orders | <u>Staff Recommendation:</u> Approve contracts and purchase orders | 29 |
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| 4.2-C Approval of Listings and Warrants Issued in May 2013 | <u>Staff Recommendation:</u> Approve listings and warrants issued in May 2013 | 33 |
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| 4.3-C Approval of Payroll Warrants Issued in May 2013 | <u>Staff Recommendation:</u> Approve payroll warrants issued in May 2013 | 35 |
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| 4.4-C Approval of Gifts and Donations | <u>Staff Recommendation:</u> Approve donations and gifts to the District and request staff to extend letters of appreciation | 37 |
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| 4.5-C Approval of Purchase Order for Non- Public School (NPS) Transportation School Year 2013-14 | <u>Staff Recommendation:</u> Approve purchase order for school year 2013 to provide services and manage the District's NPS transportation program | 39 |
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Facilities

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| 5.1-C Approval of Annual Plan for Measure H | <u>Staff Recommendation:</u> Approve Annual Plan for Measure H | 40 |
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| 5.2-C Approval to Award the Slurry Project for Thousand Oaks, Malcolm X and Berkeley Arts Magnet Elementary Schools | <u>Staff Recommendation:</u> Approve award of Slurry Project for Thousand Oaks, Malcolm X and Berkeley Arts Magnet Elementary Schools | 54 |
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| 5.3-C Approval of Schematic Design of the Pre-K Expansion at King and Franklin Pre-Schools | <u>Staff Recommendation:</u> Approve schematic design of the Pre- K expansion at King and Franklin Pre-Schools | 56 |
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| 5.4-C | <u>Staff Recommendation:</u> | 62 |
| Approval to Include the Use of the BHS Pool as a part of the Memorandum of Understanding (MOU) With UC Berkeley | Approve use of the BHS pool | |

ACTION ITEMS

These items are presented for action at this time.

Human Resources

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| 2.1-A | <u>Staff Recommendation:</u> | 63 |
| Agreement by and between District and the Personnel Commission Relative to Administrative Coordination of Functions | Approve agreement | |

Educational Services

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| 3.1-A | <u>Staff Recommendation:</u> | 68 |
| Approval of 2013-2014 Consolidated School Plans for Student Achievement | Approve Consolidated School Plans for Student Achievement | |

Business Services

8:00 p.m.
Open Public Hearing
Close Public Hearing

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| 4.1-A | <u>Staff Recommendation:</u> | 87 |
| Approval of Budget | Approve Budget (separate cover) | |

Facilities

8:30 p.m.

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| 5.1-A | <u>Staff Recommendation:</u> | 88 |
| Approval of Schematic Design of the Longfellow Cafeteria | Approve schematic design of the Longfellow Cafeteria | |

CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

Human Resources

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| 2.1-CF | <u>Staff Recommendation:</u> | 95 |
| Elimination/Reduction and Addition of Certain Classified Positions | Approve resolution to eliminate/reduce and add certain classified positions | |

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| 2.2-CF Elimination/Reduction and Addition of Specified Classified Positions for LEARNS Program | <u>Staff Recommendation:</u> Approve resolution | 100 |
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Educational Services

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| 3.1-CF Approval of New Administrative Position to Oversee 2020 Vision Initiatives | <u>Staff Recommendation:</u> Approve new staff position | 102 |
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INFORMATION ITEMS

These items are presented for information only. No action is required.

Facilities

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| 5.1-I Maintenance and BB Third Quarter FY 2013 Report | <u>Staff Recommendation:</u> Receive Maintenance and BB Third Quarter report for information | 107 |
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| 5.2-I Update on the Proposed Portable Replacement Project | <u>Staff Recommendation:</u> Receive update on the proposed portable replacement project | 110 |
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**EXTENDED PUBLIC TESTIMONY
ADJOURNMENT**

Board of Education Meeting Dates – 2013

| | |
|----------------|---------------|
| August 21 | October 9 |
| September 11 | October 16 * |
| September 18 * | October 23 |
| September 25 | November 13 |
| | November 20 * |
| | December 11 |

*Study Session

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks. Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

| | | Study Sessions | |
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| January | 9 | 16 | 23 |
| | CTE | Orientation | Governor's Budget Proposal |
| February | 13 | 20 | 27 |
| | Site Plan Format | Negotiations (closed session) | African American Master Plan |
| March | 13 | 20 | 27 |
| | Second Interim Budget | Common Core Standards | CTE |
| April | 10 | 17 | 24 |
| | BSEP | EL Master Plan/ TWI Update | African American Master Plan DHH Update |
| May | 8 | 15 | 22 |
| | Budget Recommendations; Gardening and Cooking | Report on BHS & BTech, including 9 th grade Algebra 1 | African American Master Plan; Governor's Revised Budget |
| June | 12 | 19 | 26 |
| | Preliminary Budget; McKinney Vento | RTI and Culture/Climate (Parent Engagement) | 2013-14 Budget Adoption; Site Plans Approval |
| July | | | |
| | No Meeting | No Meeting | No Meeting |
| August | | | 21 |
| | No Meeting | No Meeting | ATOD |
| September | 11 | 18 | 25 |
| | Unaudited Actuals Closing Books for 12-13 | Student Data | CTE |
| October | 9 | 16 | 23 |
| | Classification Study | African American Master Plan | Common Core Standards |
| November | 13 | 20 | |
| | RTI | Board Priorities, Board Goal Evaluation | No Meeting |
| December | 11 | | |
| | First Interim Budget | No Meeting | No Meeting |

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child's education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students' interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

District Goals 2010 – 2013

- I. Curriculum & Instruction:** Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.
- A. Pre-K:** Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children’s academic, social, emotional and physical well-being.
- B. ELA and Math Instruction:** Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.
- C. English Language Development:** Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.
- D. Evaluation and Assessment:** Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.
- II. Strategies to Promote Student Success:** Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.
- A. Student Engagement:** Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.
- B. ULSS / RTI²:** Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district’s model of Response to Intervention and Instruction (RtI²).
- C. Positive Behavior Support:** Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.
- D. Disproportionality:** Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.
- E. Educational Options for Secondary School Students:** Develop engaging and innovative educational options for secondary students, including career technical education.

F. Extended Learning Opportunities: Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

G. Transitions: Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

III. Family/Community Engagement: Establish partnerships with our families and community to increase academic success for all students.

A. Family Engagement Framework: Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children’s success in school.

B. Family Leadership & Advocacy Training: Strengthen parents’ capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

C. Family Advisory Council: Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

D. Communication: Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

IV. Cultural & Linguistic Relevance: Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

A. Culture and Climate of District and Schools: Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

B. Recruit and Retain Teachers and Administrators of Color: Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

C. Professional Development: Create a culturally and linguistically responsive climate throughout the district through focused professional development.

V. Resources: Generate and equitably allocate resources for programs and services that enable every student to succeed.

A. Efficient Use of Resources: Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

B. Parcel Tax and Bond Revenues: Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

C. Partnerships: Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.