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MEMORANDUM

Date: June 7, 2013

Purpose: Meeting Minutes Phone Minutes Other:

To:

FILE

From:

Jeff Evans 

Project Name:
Longfellow Middle School Cafeteria

Project Number:
90036

Subject:
Community Presentation –
Held 6:30 PM on May 14, 2013

File:
 JF CF CCF

Attendees:	Company	Email
Pat Saddler	Longfellow MS, Principal	patriciasaddler@berkeley.net
Larry Alfred	Longfellow MS, Teacher	N/A
Gretchen Montoya	Longfellow MS, Teacher/Parent	etchenmontoya@yahoo.com
Gore DePerez	Longfellow MS, Parent	zerepedr@comcast.net
Peter Shelton	Longfellow MS, Parent	peter@petersheltonlaw.com
Charlotte Shelton	Longfellow MS, Student	charlotteshelton@students.berkeley.net
Elizabeth Hennin	Neighbor	ehennin@gmail.com
Chandra Hauptman	Neighbor	shayna@lmi.net
Carl Bridgers	BUSD Construction Bond Oversight Committee	carl@holeyassociates.com
Mauricio Davila	Turner Construction	madavila@tcco.com
Chris Sindayen	Turner Construction	csindayen@tcco.com
Ethan Heinrich	Turner Construction	eheinrich@tcco.com
Tom Brutting	HKIT Architects	tbrutting@hkit.com
Jeff Evans	HKIT Architects	jevans@hkit.com

Comments:

The purpose of the community meetings was to: 1) Project introduction; 2) Describe the project; 3) Describe the design process; 4) Describe the building design; 5) Hear comments and questions; and 6) Discuss Next Steps.

I. Project Introduction

- A. Pat introduced the project. Pat described the origination of the idea for the project. Pat described the current dining and culinary spaces, sharing a picture.

II. Project Overview

- A. Attendees and presenters introduced themselves.
- B. Mauricio described the project, its schedule, its construction budget, and the project process established by the BUSD school board.

III. Design Process Overview

- A. Tom described the design process to date. Tom shared some of the material from that design process including exact site location and site analysis.

IV. Building Design

- A. Jeff described the building's design including reasoning behind design decisions and process by which design decisions were arrived at.
- B. Floor Plan – Jeff highlighted the project program and locations of the program elements. Dining at the front, just off the street. Serve area close to front entry. Electrical room as close to main campus admin as possible. Kitchen brought forward to be included – food education. Patio on the west side for best sun. Culinary off of Patio and by garden areas to west and south. Dual crosswalks at Ward Street with bumpouts is a current idea, process with city started to discuss street crossing. Noted not enough room on site for building and full garden there is now, but will keep garden elements in planters, have main garden space on California Street.
- C. Street View – Jeff described the massing noting how important it was for the building to be something Longfellow would be proud of and that it fit within the residential neighborhood scale. Height of dining area higher, close to that of neighboring 2 story houses. Most of rest of building lower, 1 story. Taller mass kept away from adjacent buildings. Aware of solar panels at east side residence.
- D. Street Axon – Jeff described the butterfly roof shape, allowing great north and south clerestories for a naturally day-lit space. Making a 'green' building. Careful with massing, butterfly roof breaks up largest area. Butterfly roof makes clear water feeding planters. Planters to west and south for fruit trees, herbs grown on site. Patio area mix of sun, shade, and partial sun/shade.
- E. Rear Axon – Jeff described culinary area to the rear, with direct access to the patio and gardens. View of clerestory to south side.
- F. Patio – Jeff described the wall between the Patio and the dining area. There are doors, and operable walls to allow building to be opened up on nice day – indoor outdoor feel. Nice ceiling fans inside dining area. Enjoy great bay area climate.
- G. Street View – Jeff described the building front. Patio enclosed by fence which can support vegetation. No fence in front of building. Utility area to northeast side.

V. Comments and Questions

- A. How have community members been involved in process so far? Neighbors on the committee. Met with an immediate neighbor to site. Spoke with others.
- B. How is the site committee created? The site committee is selected and recommended by the Principal for approval by District's Cabinet.

- C. Who are the constituents on the site committee? Site Committee is an advisory group to the design team made up of various constituents including parents, teachers, administrators, staff, students, and community members.
- D. How was this meeting advertised? The District posted flyers on streets around the school and advertised in the Berkeley Times.
- E. Describe lunch process? Pat: Currently 2 lunches now, school growing so will go to three. Currently students have a combined Lunch and Recess block of time.
- F. Patio open? No enclosed by fence at street (with gate).
- G. Neighbor spoke – Lived at location for 25 years, seen how far school has progressed, loves the garden. Great project on whole, excited about it. Wants garden in front, sad to see it go. Wants building pushed back and garden at front. HKIT: Best space for garden is at back of site, there it will get more sun. Need setbacks currently shown at front and at back. Can bring more green to front of building, planters. HKIT suggests working with Elizabeth on selection of planting.
- H. Neighbor spoke – Concern about walls facing her building. Have view to garden now. After project is complete will look to flat walls. HKIT & Site Committee: Could bring more vegetation / planters into this wall facing east, could have tile projects, could have murals Could do this at other places too, along street front. Parent echoes suggestion of tile, saying lasts longer than mural.
- I. Garden is attribute of neighborhood.
- J. May lose garden, but gain more in having this new building plus have room for planters. Growth on fence for green at front.
- K. Back corner looks like canyon. HKIT notes fence type, height still in development.
- L. If there was more garden space, there would not be enough room for the building, and the building is for the students.
- M. Existing cafeteria looks awful, this new space will be nice for the students.
- N. New planters can have similar them to garden that is there now – fruits, vegetables, herbs, spices.
- O. Feeling that a wall faces the street, where as now have a garden. HKIT adds that more vegetation can be added to the front, at spot between curb and sidewalk, in planters along the front, at the vegetation on the fence.
- P. Neighbor expressed concern about noise from students. HKIT: Building acoustics very important.
- Q. Neighbor expresses concern about noise/hum from electrical room. HKIT describes goal of bringing power to site from main campus. HKIT will get more information from its electrical engineers on noise level and power level.
- R. Will project have solar power or solar hot water? HKIT: Hope so. Attendee: BUSD has large solar program now. HKIT: Want to make building as sustainable as possible.
- S. School trash currently goes to dumpsters on the site. Those dumpsters will be relocated to location by play yard and near emergency storage container.
- T. Idea for community to be included in the mural, in plant selection.
- U. Parent thanks neighbors for open mind about project. This building will positively impact quality of student life.
- V. What is construction schedule? Anticipated construction for November 2014 – December 2015.
- W. What are hours of operation for construction schedule? Construction hours are dictated by the City of Berkeley Noise Ordinance
- X. Will there be outreach to neighbors updating them on construction schedule and anticipated noise levels? BUSD will investigate posting the construction schedule at the job site.
- Y. Neighbor expresses concern about projects impact on property value.
- Z. Neighbor expresses concern about projects impact on ability to rent rental unit.

- AA. Will the project have union Labor? All projects must pay union scale wages. Additionally, the project falls under the Project Labor Agreement.
- BB. Will there be other community meetings? Another meeting is scheduled for June 10.
- CC. How will information be shared about the project with the broader community going forward? BUSD will provide updates on the District website as they become available. Monthly updates are also included in the District Facility Plan which is included in the District Board documents.
- DD. What funds pay for this project? Can the city take away the funds? No, the City cannot take away the funds. The project has been funded by Measure I.
- EE. Project originally scheduled for 2016 start, but starting now.
- FF. Where will construction workers park? It is anticipated that the workers will utilize street parking, however, logistics studies have not been performed at this early stage in design.
- GG. Where will construction staging area be? Logistics studies have not been performed at this early stage in design.

VI. Next Steps

- A. Mauricio reviewed the next steps for the project, culminating in a presentation to the school board June 26th.

JE/nh

Copies: For Distribution

Enc.: Community Presentation Slides











