

Berkeley Unified School District

2020 Bonar St, Room 126

Berkeley, CA 94703

Personnel Commission

Ann Aoyagi, Chairperson

Timothy Carter, Vice-Chairperson

Dan F. Lee, Commissioner

Randy Perez, Secretary

Meeting Agenda

July 11, 2013 4:30pm

- 1. Call to Order** **Chairperson Aoyagi**
- 2. Roll Call & Establishment of Quorum** **Secretary Perez**
- 3. Public Comments (15 minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
- 4. Closed Session – Beginning at 4:30pm** **Chairperson Aoyagi**

Public Employee Discipline; California Government Code § 54957 (2 Matters)
The Personnel Commission will meet in closed session to discuss the requests for an appeal hearing for two classified employees.
- 5. Report from Closed Session** **Chairperson Aoyagi**
- 6. Approval & Adoption of Agenda** **Chairperson Aoyagi**
- 7. Approval of Minutes** **Chairperson Aoyagi**

Approve minutes for the June 6, 2013 Personnel Commission Meeting (p. 3 - 5)
- 8. Consent Items** **Chairperson Aoyagi**

Ratification of Eligibility Lists

 - a) Library Media Technician, Elementary (p. 6)
 - b) Food Service Assistant (p. 7)
 - c) Transportation Dispatcher (p. 8)
- 9. Old Business** **Vice-Chairperson Carter**

These items were presented at prior meetings and require further discussion and action.

 - a) Provisional and limited term opportunities for BCCE unit members.
- 10. Information Items** **Secretary Perez**
 - a) Examinations administered in the month of June (p. 9)
 - b) New hires processed in the month of June (p. 9)
- 11. Reports** **Union Representatives**
Commissioners
Secretary Perez
 - a) Union
 - b) Commissioners Reports
 - c) Personnel Director
 - I. Classification and Compensation Study
 - II. Update on NEOGOV Online Recruitment System
- 12. Conference Items** **Chairperson Aoyagi**

This item is presented for discussion and action, and may have been reviewed at a previous meeting.
The Personnel Commission will determine a hearing date in September for appeals related to the Classification and Compensation Study.

13. Public Comments (15 minute limit)

Public

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14. Next Meeting

Chairperson Aoyagi

15. Adjournment

Chairperson Aoyagi