

# Berkeley Unified School District

2020 Bonar St, Room 126

Berkeley, CA 94703

## Personnel Commission

**Ann Aoyagi, Chairperson**

**Timothy Carter, Vice-Chairperson**

**Dan F. Lee, Commissioner**

**Randy Perez, Secretary**

## Meeting Agenda

August 1, 2013 4:30pm

- 1. Call to Order** **Chairperson Aoyagi**
- 2. Roll Call & Establishment of Quorum** **Secretary Perez**
- 3. Public Comments (15 minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
- 4. Approval & Adoption of Agenda** **Chairperson Aoyagi**
- 5. Approval of Minutes** **Chairperson Aoyagi**

Approve minutes for the July 11, 2013 Personnel Commission Meeting (p. 3 - 5)
- 6. Consent Items** **Chairperson Aoyagi**

Ratification of Eligibility Lists

  - a) Workers Compensation Specialist (p. 6)
  - b) Custodian I (p. 7)
- 7. Old Business** **Vice-Chairperson Carter**

These items were presented at prior meetings and require further discussion and action.

  - a) Provisional and limited term opportunities for BCCE unit members.
- 8. Information Items** **Secretary Perez**
  - a) Examinations administered in the month of July (p. 8)
  - b) New hires processed in the month of July (p. 8)
- 9. Conference Items** **Chairperson Aoyagi**

This item is presented for discussion and action, and may have been reviewed at a previous meeting.

  - a) Determine hearing date in September to hear classification study appeals
  - b) Further consideration of the agreement by and between the Berkeley Unified School District and the Personnel Commission of the Berkeley Unified School District
  - c) Approve the requests for reclassification of two BCCE unit members to a classification not previously held (p. 9 - 10)
- 10. Reports**
  - a) Union **Union Representatives**
  - b) Commissioners Reports **Commissioners**
  - c) Personnel Director **Secretary Perez**
    - I. Classification and Compensation Study
    - II. Update on NEOGOV Online Recruitment System
- 11. Public Comments (15 minute limit)** **Public**

*(Personnel Commission Meeting Agenda continued – 8/1/13)*

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**12. Next Meeting**

**Chairperson Aoyagi**

**13. Adjournment**

**Chairperson Aoyagi**