

**Berkeley Unified School District
Office of the Superintendent
2020 Bonar Street
Meeting Location: 2134 Martin Luther King Jr. Way
Berkeley, CA 94704
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, August 21, 2013

Call to Order The Presiding Officer will call the Meeting to Order at 6:15 p.m., recess to Closed Session and begin Open Session by 7:30 p.m.

Members Present:

- Karen Hemphill, President
- Josh Daniels, Vice President
- Judy Appel, Director
- Beatriz Leyva-Cutler, Director/Clerk
- Julie Sinai, Director

Administration: Donald E. Evans, Ed.D, Superintendent
 Javetta Cleveland, Deputy Superintendent
 Neil Smith, Assistant Superintendent, Educational Services
 Delia Ruiz, Assistant Superintendent, Human Resources

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel
- b) Consideration of Student Expulsions (readmissions)
 - Student Case No. OD1213-01-092402
 - Student Case No. 1112-07-092098
 - Student Case No. 1112-15-052596
 - Student Case No. 1011-21-042897
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment - Ratification of Appointment – Professional Development Coordinator
- f) Liability Claim – Claim Nos. #11060133 BUSD Claim # IN1436
- g) Property Acquisition & Disposal
- h) Superintendent’s Evaluation

* Board agenda posted on District website: www.berkeleyschools.net

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent’s Office 48 hours prior to the meeting at 510-644-6206

Report Closed Session actions

Approve Regular Meeting Agenda of August 21, 2013

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

REPORTS

Union Representatives' Reports
Board Members' Reports
Superintendents' Report

**APPROVE CONSENT CALENDAR
CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion.

	Page
<u>General Services</u>	
1.1-C Approve Board of Education Minutes: June 12, 2013 and June 26, 2013	<u>Staff Recommendation:</u> Approve Board of Education minutes 12
<u>Human Resources</u>	
2.1-C Human Resources Report	<u>Staff Recommendation:</u> Approve Human Resources Report 08.21.13 21
2.2-C Memorandum of Understanding for Teacher on Loan	<u>Staff Recommendation:</u> Approve Memorandum of Understanding 26
2.3-C Board Consent to Employ Speech and Language Pathologist without State Certification	<u>Staff Recommendation:</u> Approve Resolution 27
<u>Educational Services</u>	
3.1-C Approval of Overnight Field Trip	<u>Staff Recommendation:</u> Approve overnight field trip 30
3.2-C Approval of Consolidated Application	<u>Staff Recommendation:</u> Approve Consolidated Application (separate cover) 31

Business Services

4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders	32
4.2-C Approval of Listing of Warrants Issued in June and July 2013	<u>Staff Recommendation:</u> Approve the listing of warrants issued in June and July 2013	36
4.3-C Approval of Payroll Warrants Issued in June and July 2013	<u>Staff Recommendation:</u> Approve payroll warrants issued in June and July 2013	39
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letters of appreciation	42
4.5-C Authorization of Contracts with Bay Area Community Resources (BACR)	<u>Staff Recommendation:</u> Approve contracts with Bay Area Community Resources (BACR)	45
4.6-C Approval of Resolution # 14-001 Authorized Agents and Authorized signers for Fiscal Purposes and Resolution # 14-002 Authorized signers for payment of Salaries and Wages	<u>Staff Recommendation:</u> Approve Resolutions	47
4.7-C Approval of District Legal Services Agreements for Fiscal Year 2013-14	<u>Staff Recommendation:</u> Approve agreements for legal services with firms as noted for District representation for fiscal year 2013-14	52

Facilities

5.1-C Approval to Accept the Roofing Project at the H Building at Berkeley High School	<u>Staff Recommendation:</u> Accept the roofing project at the H Building at Berkeley High School	54
5.2-C Approval to Accept the Solar Installation at Rosa Parks	<u>Staff Recommendation:</u> Accept the solar installation at Rosa Parks	56

5.3-C Approval to Enter Into an Agreement with Enviroplex to Purchase Portables as a part of a Piggyback Bid	<u>Staff Recommendation:</u> Approve agreement with Enviroplex to purchase portables as a part of a piggyback bid	58
---	--	-----------

ACTION ITEMS

These items are presented for action at this time.

Business Services

4.1-A Approval of Public Disclosure of Collective Bargaining Agreements	<u>Staff Recommendation:</u> Approve public disclosure documents for collective bargaining agreements	59
---	--	-----------

4.2-A Determination of Mandated Costs Reimbursement Options for FY 2013-14	<u>Staff Recommendation:</u> Approve per student funding for mandated costs or approve continuance of reimbursement claiming process	105
---	--	------------

Facilities

5.1-A Approval to Accept the Derby Field Project	<u>Staff Recommendation:</u> Approve the Derby Field project	108
--	---	------------

CONFERENCE ITEM

This item is submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

General Services

1.1-CF Board of Education Retreat	<u>Staff Recommendation:</u> Discuss purpose and goals of Board of Education retreat	111
--------------------------------------	--	------------

PRESENTATION ITEM

This item is presented for information and discussion. No Board action is requested.

Educational Services

8:30 p.m. 3.1-P Presentation on the Impact of Marijuana on Youth	<u>Staff Recommendation:</u> Receive presentation - Ralph Cantor presenting Impact of Marijuana on Youth	112
--	---	------------

INFORMATION ITEMS

These items are presented for information only. No action is required.

General Services

1.1-I CSBA Agenda Online - Paperless Agenda	<u>Staff Recommendation:</u> Receive information on paperless agenda	114
1.2-I Updated Board Study Session Calendar	<u>Staff Recommendation:</u> Receive updated Board Study Session calendar as information	116

Human Resources

2.1-I Employee Evaluation Report	<u>Staff Recommendation:</u> Accept Employee Evaluation Report as information	117
-------------------------------------	---	------------

Educational Services

3.1-I Adult School Benchmarks	<u>Staff Recommendation:</u> Accept information on English as a Second Language, Adult Basic and Secondary Education Skills Benchmarks, 2012-13	119
3.2-I Presentation of <i>Vergil's Aeneid</i> for a First Reading for Adoption Consideration	<u>Staff Recommendation:</u> Receive <i>Vergil's Aeneid</i> for a first reading for adoption consideration.	123

Facilities

5.1-I Update on Berkeley High School Phase II and III Construction	<u>Staff Recommendation:</u> Receive update on Berkeley High school Phase II and III construction	124
5.2-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept Facilities Plan update	126

**EXTENDED PUBLIC TESTIMONY
ADJOURNMENT**

Board of Education Meeting Dates – 2013

September 11	October 23
September 18 *	November 13
September 25	November 20 *
October 9	December 11
October 16 *	

*Study Session

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks. Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

STUDY SESSION CALENDAR

January	9	16	23
	CTE	Orientation	Governor's Budget Proposal
February	13	20	27
	Site Plan Format	Negotiations (closed session)	African American Master Plan
March	13	20	27
	Second Interim Budget	Common Core Standards	CTE
April	10	17	24
	BSEP	EL Master Plan/ TWI Update	African American Master Plan DHH Update
May	8	15	22
	Budget Recommendations; Gardening and Cooking	Report on BHS & BTech, including 9th grade Algebra 1	African American Master Plan; Governor's Revised Budget
June	12	19	26
	Preliminary Budget; McKinney Vento	RTI and Culture/Climate (Parent Engagement)	2013-14 Budget Adoption; Site Plans Approval
July			
	No Meeting	No Meeting	No Meeting
August			21
	No Meeting	No Meeting	ATOD
September	11	18	25
	Unaudited Actuals Closing Books for 12-13	Student Data	CTE
October	9	16	23
	African American Achievement Plan	Merit System and Classification and Compensation Study	Common Core Standards
November	13	20	
	RTI	Board Priorities, Board Goal Evaluation	No Meeting
December	11		
	First Interim Budget	No Meeting	No Meeting

Berkeley Unified School District Mission:

The Mission of the Berkeley Unified School District is to enable and inspire our diverse student body to achieve academic excellence and make positive contributions to our world.

Berkeley Unified School District Vision:

Our Students are curious and creative learners who succeed through personal initiative and sustained effort to reach high academic goals. They are critical thinkers who seek knowledge and possess technological competence and collaborative skills. Our students embrace diversity, act responsibly, and contribute to our community.

Our Educators believe that all students can meet or exceed rigorous academic standards. Teachers, staff, and administrators together form a rich professional learning community where all are supported to hone our professional craft and improve our effectiveness. Through the examination of our instructional practices and data, we adjust our teaching and operational systems in order to continuously improve. We are responsible in the stewardship of our fiscal resources and fair and equitable in their distribution.

Our Families and Community are integral to the success of our students and schools. Families are active, engaged partners in their child’s education who give valued input and participate in making important decisions about our academic and enrichment programs. Our diverse community is passionate about equitable educational outcomes for all students. Our civic and community organizations partner with us to promote family engagement and the well-being and success of our students.

Our Schools are vital centers of community life enriched by the diversity of our city and welcoming to all families. Each classroom offers engaging and culturally relevant curriculum that builds on students’ interests and abilities. Student needs, as identified by regular assessment, inform our teaching and guide appropriate and effective intervention services. We offer an enriched learning environment and a comprehensive system of supports to address the needs of the whole child.

Values and Beliefs of Berkeley Unified School District:

- Students are our priority.
- We take pride in our diversity.
- We hold high expectations for ourselves and our students.
- We treat each other with respect and act with integrity.

District Goals 2010 – 2013

- I. Curriculum & Instruction:** Increase the academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.
- A. Pre-K:** Prepare pre-school children for success in elementary school by providing age-appropriate curriculum and instruction that nurture and develop children’s academic, social, emotional and physical well-being.
- B. ELA and Math Instruction:** Prepare all students for continued success in English Language Arts and Mathematics by providing high quality instruction geared to student needs including appropriate modifications and accommodations.
- C. English Language Development:** Provide direct instruction in English Language Development to ensure that every English Learner gains at least one English language proficiency level each year.
- D. Evaluation and Assessment:** Use data from multiple measures to monitor student progress, guide instruction and evaluate the effectiveness of our programs, and share this information with the staff, the Board and the community.
- II. Strategies to Promote Student Success:** Implement strategies to engage students in their learning and interventions to eliminate barriers to student success.
- A. Student Engagement:** Address the needs of the whole child by engaging students in the visual and performing arts, physical education and athletics, career and technical education, and gardening and cooking programs.
- B. ULSS / RTI²:** Implement a continuum of academic, behavioral, and/or other intervention strategies through the Universal Learning Support System (ULSS), as ULSS is the district’s model of Response to Intervention and Instruction (RtI²).
- C. Positive Behavior Support:** Develop and utilize a positive behavior system as well as prevention and intervention programs for specific behaviors that impede student success, such as alcohol and drug use and abuse, truancy, expressions of extreme anger, and repeated suspendable offenses.
- D. Disproportionality:** Reduce the disproportionate racial representation of students suspended or expelled and students identified for Special Education services.
- E. Educational Options for Secondary School Students:** Develop engaging and innovative educational options for secondary students, including career technical education.

F. Extended Learning Opportunities: Provide students with academic enrichment and supervised activities that complement the classroom curriculum beyond the traditional school day.

G. Transitions: Improve transitions for students as they move from pre-school to kindergarten, from elementary to middle school, from middle to high school, and from high school to post-secondary as well as the transitions from Special Education and English Learner status to the mainstream.

III. Family/Community Engagement: Establish partnerships with our families and community to increase academic success for all students.

A. Family Engagement Framework: Develop greater family involvement in the schools and the community by adopting a framework that offers multiple ways for parents to partner with educators to ensure their children’s success in school.

B. Family Leadership & Advocacy Training: Strengthen parents’ capacity to be effective leaders in their schools and the community and advocates for their children by providing parent trainings and forums in formats that honor the cultures and languages of our community.

C. Family Advisory Council: Support the City and the Berkeley Alliance in establishing a representative Family Advisory Council to ensure parent input in the development and evaluation of the 2020 Vision projects.

D. Communication: Engage and inform our staff, families, and key partners by developing and implementing a comprehensive communications plan.

IV. Cultural & Linguistic Relevance: Ensure that all systems are culturally and linguistically responsive to the needs of our students and their families.

A. Culture and Climate of District and Schools: Ensure that all schools and departments welcome and support all our students and their families by prioritizing a focus on equity at each site, ensuring customer friendly service, and providing language access, all supported by district policy.

B. Recruit and Retain Teachers and Administrators of Color: Develop and invest in prospective and current teachers and administrators of color by identifying career pathways and establishing networking, mentoring and other support systems.

C. Professional Development: Create a culturally and linguistically responsive climate throughout the district through focused professional development.

V. Resources: Generate and equitably allocate resources for programs and services that enable every student to succeed.

A. Efficient Use of Resources: Improve and streamline District wide systems, services and operations through the use of enhanced tools and technology that will provide additional time and resources to meet current and future student needs.

B. Parcel Tax and Bond Revenues: Provide the best possible education for all students by effectively utilizing local parcel tax and bond revenues.

C. Partnerships: Maximize public and private resources to support greater student success by strengthening partnerships with the City, the Berkeley Alliance, the Berkeley Public Education Foundation, U.C. Berkeley, and other stakeholders.