

BERKELEY UNIFIED SCHOOL DISTRICT
Construction Bond Oversight Committee

AGENDA

August 29, 2013

6:00 – 7:30 PM

Small Conference Room

1720 Oregon Street

Berkeley, CA 94703

(510) 644-6066

1. Call to Order
2. Approval of Meeting Minutes
3. Public Comments (limited to 10 minutes)
4. Staff Report
5. **Action:** Adoption of Recommendation on Longfellow Cafeteria Street Calming
6. **Action:** Notification Template and Process for Construction Projects
7. Committee Member Comments
8. Monthly Report from Subcommittees
9. Future Meeting Dates
10. Adjournment

Enclosures:

Minutes (Draft) including attachments

June 27, 2013

Construction Notification Template

July 31, 2013

Facilities Plan Update

August 21, 2013

Berkeley Unified School District

FACILITIES PLANNING DEPARTMENT

1720 Oregon Street, Berkeley, CA 94703 (510) 644-6066 Fax: (510) 644-8703

Draft Minutes of the Meeting of June 27, 2013

Members Present: Stephanie Allan Susi Marzuola Eric Weaver Allen Nudel
Nicolie Bolster-Ott Carl Bridgers

Staff Present: Lew Jones, Director of Facilities
Chanita Stevenson, Administrative Coordinator

BUSD Staff Present: Mark Coplan

1. *Call to Order:* The meeting was called to order at 6:01 PM.
2. *Approval of Meeting Minutes:* A motion to approve the minutes was made by Co-Chair Weaver and seconded by Member Bridgers. The minutes were unanimously approved.
3. *Public Comments:* There were no public comments.
4. *Staff Report*

Project Updates – Current Construction

- **Jefferson:** This project has begun. The seismic work has begun ahead of schedule.
- **BHS Phase II & III:** This project is going well.
- **West Campus Board Room/Charter:** This project is experiencing delays. The contractor submitted a schedule that shows the Charter School will not be completed by the start of school. There are some hidden conditions including additional concrete and roof issue that has added to a delayed schedule. The District is meeting with the Contractor to get the schedule back on track.
- **Derby Field:** We have not accepted the job yet. The sod is not doing well in certain areas and the irrigation issues are being corrected. There were multiple questions regarding the field.

Project Updates – Projects in Design

- **B-Tech Science:** The video presentation was done. This project includes mostly interior work. It also includes exterior painting and roofing. (All presentations are available online)
- **Pre-K Expansion:** The video presentation was completed.
- **Longfellow Cafeteria:** A supplemental meeting was held on June 10th that was facilitated by Board Member Appel. An additional meeting held on June 24th discussed the gardening opportunities on the main campus. There were concerns from the community regarding public process. There was a presentation at the Board and the project was approved to move forward. *Co-Chair Allan expressed concern regarding the section on the street closure regarding this item and suggested that a recommendation to the Board to close the street to be added to the calendar*

for the next meeting. She stated that the City of Berkeley is willing to collaborate with the District to work on closing the street. Secretary Weaver stated he is concerned that the Committee is overstepping its role in sending design recommendations to the Board. He further stated that the Committee should understand that if the Committee continues to make these types of recommendations, members of the community will continue to attend Committee meetings to complain. He further added that the Committee has an excellent relationship with the Board because the Committee is able to provide an objective analysis and is not perceived as an interest group for various schools. Co-Chair Allan agreed. The Committee agreed to calendar this item with a statement for recommendation to be given to the Board. Staff informed the Committee that a small group at the Board meeting requested that the project start over and be re-designed. That group felt there was not enough emphasis on the gardening program.

- **Portable Replacement Project:** An information item was presented to the Board. Originally this project was planned to go to the Board for approval on June 12th. Then it was pushed to the June 26th because of the added meetings. This item moved the project for approval on September 11th. Staff explained that the new approval date will make it a challenge for the project to be completed as originally scheduled. The item included a recommendation to review a few items before the Board Decision. One item is the safety audits, which are pending and Staff would like to integrate this advice from the audit. The Board is interested in safety. There is also an interest in doing capacity studies to determine if portables are needed in the long term. Additionally, the location of transitional kindergarten will have an impact on the decision. The Board may choose to move forward with a portion of the project at BAM, King, or Washington. The Co-Superintendents wanted this item to go before the Board to show where the Portable project was headed prior to a new Superintendent and a new Principal hire. Comments on this item from the public included those against the project at Washington and the request to add a restroom at Berkeley Arts Magnet with consideration for the gardening program.
- **DSA:** In response to concerns that the projects have not been closed out, the job card process was created. The process is still in transition.

5. **Action:** Notification Template and Process for Construction Projects

- Co-Chair Marzoula and Secretary Weaver worked to develop a Notification Template and Process for Construction Projects. It is an opportunity to standardize notification and provide more information to the sites regarding upcoming projects. Some suggestions include:
 - Distributing information on the e-tree and utilizing school bulletin boards.
 - Formalizing district projects by creating a sign similar to the City of Berkeley which explains the project information
 - Creating a website just for the project
 - Timing the information 2-4 weeks before the first meeting
- Public Information Officer Mark Coplan provided information on the current process and his experience of broadly publicizing projects. He stated that when he publicized meetings too broadly, groups from other sites question why a similar project was not happening at their schools.

- The template to notify sites on a color board that publicizes a project should be standardized to provide the following information:
 - Brief project description
 - Brief project history
 - Project Schedule: including the meetings, board approval dates and a general schedule of design and construction
 - Meetings: Identify Site Committee Meetings and Community Meetings by number.

The overall goal is to put the projects in the context of their history and provide a summary. Another goal should be to have a simple website with information for people to see the current and upcoming projects.

- Secretary Weaver added that the template will accomplish the following:
 - It will make clear that there has been a clear process for establishing the projects
 - It will create a process that is systematic that is done the same each time for each project
 - It will clarify roles of members in the process. It will help explain the roles of the Site committee, Principal and the Board.
- The program should be developed before the first Site Committee meeting.

There was no action at this meeting on this item. The notes from this discussion will be provided to Staff. This item will be calendared for the August 29th meeting for Action.

6. Committee Member Comments

- There were no committee member comments

7. Reports from Subcommittees

- Audit/Project Tracking Committee: This Committee had no reports at this time.
- Design Review Committee: The Design Review Committee met with Staff and identified three projects (Longfellow Cafeteria, the portable project, the, Pre-K expansion) that might have an impact on their neighborhoods. Members attended meetings to understand the process and how to modify the Construction Notification Template. It appears that a majority of the issues from the meetings have come from a lack of project history. Currently the sub-committee is working on the Construction Notification Template. An outline to provide to the Architects for the video presentations was recently completed.

8. Additional Comments:

- Secretary Weaver created a statement for adoption for the following meeting regarding traffic calming at Longfellow Middle School for the cafeteria project. The statement is as follows:

The Committee has reviewed the design adopted for the Longfellow Cafeteria project. We believe that there is a hole in the plan regarding determination of a traffic calming/street crossing safety strategy. We note that it is estimated that the budget for traffic calming is \$40,000. We believe that \$40,000 is a reasonable budget and is consistent with the District Bond Initiatives. We encourage the Board to adopt a specific strategy.

9. Future Meeting Dates:

- The following dates were scheduled for future meetings:

August 29, 2013 September 26, 2013

10. Adjournment.

- The meeting adjourned at 7:28PM.

**SUGGESTIONS BY CBOC ON MAKING SCHOOL COMMUNITIES MORE AWARE OF
UPCOMING PROJECTS**

1. Standardize BUSD construction project notification and community design input process. (See attached.)
2. At the beginning of each school year the Facilities Department makes a presentation on BUSD wide construction schedules, plans and on-going projects at one of the in-services meetings for principals.
3. Facilities Department to brief ***all*** principals on construction projects scheduled for and/or being considered for that site to bring them up to speed on the site development history for their input, to review process and responsibilities, and so that they can share that information with staff and community.
4. Request that upcoming project information be distributed and/or reviewed at back to school nights.
5. Create “buttons” on BUSD and individual school websites that link to information on individual construction projects.

BUSD PROJECT DESIGN – MEETING NOTIFICATION – BACKGROUND

Based on observations at recent community meetings related to BUSD construction projects and concerns voiced at CBOC meetings by members of school communities regarding project process, the CBOC puts forth the following recommendations for construction project notification and project schematic design process for BUSD Board consideration.

CBOC also recommends documentation and distribution of a project's history as part of the notification so that participants who enter the process at the schematic design phase are informed of when, why and how a project came about. Years can lapse between the time a project is identified as a bond project (and agreed to by the School Board) and the time it is designed and constructed. Many who were involved in the early stages of project identification and budgeting are no longer engaged and those new to a project are often unaware of how a project came about and what the project's parameters are.

The intent of these recommendations is to:

1. Establish a consistent notification process for design and construction projects that merit community input;
2. Document and distribute project background and history (including BUSD Board decisions); and
3. Establish a consistent framework and process for community input.

MEETING NOTIFICATION DISTRIBUTION & TIMING

1. DISTRIBUTION

- a. School community via school's e-tree, BUSD e-tree, information bulletin boards inside school sites, A+ News, Berkeley Public School Report
- b. Surrounding neighbors via:
 - Mailed (USPS) notices with community meeting schedule to a 300' radius from school site.
 - Posted notifications at school site exterior (See more information below.)
- c. Newspapers – Berkeley Voice, Berkeley Times, Berkeleyside, others

2. POSTING AT SCHOOL SITE – Notices posted on a colored background (similar to the city's posted notifications on yellow backgrounds at proposed project sites – see attached photo) near school entrances and/or entry gates. Number of posting depends on size of site. (CBOC recommends at least at one location on each public street frontage and maximum 300' apart.)

3. TIMING of notification distribution and posting at school site – Two to four weeks before the first community meeting.

INFORMATION TO INCLUDE IN PROJECT NOTIFICATION

1. NAME OF PROJECT, project site and address

2. PROJECT DESCRIPTION

3. PROJECT HISTORY - Purpose, building/site improvement program, process to date (identification as a project, board approval of project) and other relevant project information.

4. PROJECT DESIGN MEETINGS AND OPPORTUNITIES FOR INPUT

a. Community Meeting # 1 – Informational meeting – [DATE & TIME]

PURPOSE – Review project history, purpose, program (established by project team) and project parameters. Interested participants will be invited to submit names for consideration on site committee. School principal to establish site committee.

LOCATION – [SITE NAME, PHYSICAL ADDRESS, ROOM]

b. Site Committee Formation

Principal of school will form a project site committee by [DATE].

THE ROLE of the site committee is to assist the school principal in the design of the project. The site committee will meet with the school principal and project designers three times during the schematic design phase and members are encouraged to attend community meetings.

Those interested in being on the site committee should submit name, telephone and email to [NAME OF PROJECT MANAGER OR PRINCIPAL OR ASSISTANT] at [CONTACT INFORMATION] by [DATE].

Selected Site Committee members will be notified by [DATE].

c. Project Design Meetings:

Site Committee Meeting # 1 – [DATE & TIME]

PURPOSE – Project overview and information gathering

Site Committee Meeting # 2 – [DATE & TIME]

PURPOSE – Alternative review, select preferred alternative

Community Meeting # 2 – [DATE & TIME]

PURPOSE – The purpose of the community meeting(s) is/are to provide project information to interested members of the public and school community and to solicit input on design. Comments will be directed to Site Committee for consideration. The meeting will include overview of project history and purpose, and presentation and discussion of preferred plan alternative developed with Site Committee input.

LOCATION – [SITE NAME, PHYSICAL ADDRESS, ROOM]

Site Committee Meeting # 3 – [DATE & TIME]

PURPOSE – Review of revised plan and Schematic Design following Community Meeting and to prepare recommendation for Board's consideration.

d. BUSD Board Review - [TENTATIVE DATE]

Schematic design is tentatively scheduled to be submitted to the Board on [DATE] for review at board meeting on [DATE].
LOCATION [SITE NAME, PHYSICAL ADDRESS, ROOM]

5. OVERALL PROJECT SCHEDULE

- a. Schematic Design – [DATES, tentative]
- b. BUSD Board review and approval – [DATES, tentative]
- c. Construction Document completion and Department of State Architect review – [DATES, tentative]
- d. Public Bid and Construction – [DATES, tentative]

6. PROJECT CONTACT

Please contact [NAME], Project Manager, [NAME OF MANAGEMENT FIRM] with any questions or comments.

Telephone number:

Email:

BUSD Facilities telephone number: (510) 644-6066

For updates on the project and other BUSD construction projects, please go to:

<http://www.berkeleyschools.net/departments/facilities/current-construction-projects/>

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Donald Evans. Superintendents
FROM: Lew Jones, Director of Facilities
DATE: August 21, 2013
SUBJECT: Facilities Plan Update

BACKGROUND INFORMATION

This report is an update of the Facilities Construction Plan approved by the Board on March 13, 2013. Data in this report are current as of August 9, 2013. This report includes updates of all active construction projects. Maintenance projects are detailed in the Maintenance Quarterly Reports.

ELEMENTARY SCHOOLS

LeConte

<u>Project Type:</u>	<u>Grounds Improvement</u>
Date Approved by Board:	March 7, 2012
Funding Source:	Measure AA
Public Process:	Five Site Committee Meetings and one Community Meeting. The site was involved in architect selection.
Schematic Approval Date:	January 2013
Design Team:	Carducci & Associates
Project Manager:	Turner
General Contractor:	Cleary Brothers
Current Project Budget:	\$425,000
Adjustment to Budget:	\$9,000 Inflation adjustment on January 9, 2013.
Schedule:	Fall 2012 Approve project manager and designer Winter 2012/13 Design finalize Spring 2013 Bid and award Summer 2013 Construction
Status:	Punch List
Issues:	There was concern over the proposed project.
Completion Date:	October 2013
Changes since last report:	The project began and was completed. The punch list is being compiled.
Lessons learned:	Not all the stakeholders were included early in the process.

Malcolm X

<u>Project Type:</u>	<u>Replace roof on main building.</u>
Date Approved by Board:	March 7, 2012
Funding Source:	Measure AA
Public Process:	None
Schematic Approval Date:	Not Applicable
Design Team:	Skyline Engineering
Project Manager:	Turner
General Contractor:	State Roofing
Current Project Budget:	\$275,000
Adjustment to Budget:	\$41,000. Inflation adjustment and re-estimated project approved on January 9, 2013 (\$141,000), and bid savings recognized on April 24, 2013 (\$100,000).
Schedule:	Fall 2012 Approve project manager and designer Winter 2012/13 Design finalize Spring 2013 Bid and award Summer 2013 Construction
Status:	Punch List
Issues:	None
Completion Date:	October 2013
Changes since last report:	All work was done. The punch list has been compiled.
Lessons learned:	None

Washington

<u>Project Type:</u>	<u>Replace transformer</u>
Date Approved by Board:	March 7, 2012
Funding Source:	Measure AA
Public Process:	None
Schematic Approval Date:	Not Applicable
Design Team:	Camissa and Wipf
Project Manager:	Turner
General Contractor:	Decker Electric
Current Project Budget:	\$618,000
Adjustment to Budget:	\$12,000. Inflation adjustment on January 9, 2013.
Schedule:	Fall 2012 Approve project manager and designer Winter 2012/13 Preliminary Design done and submitted to PG&E Spring 2013 Finalize design, PG&E approval Spring 2013 Bid and award Summer 2013 Construction
Status:	Construction
Issues:	PG&E process unpredictable.
Completion Date:	September 2013

Changes since last report: The switchgear was installed and the PG&E switchover is completed. There is still some final connections being made before the punch list can be compiled.

Lessons learned: PG&E approval process makes it difficult to schedule a summer project.

Washington

Project Type: Painting and Flooring

Date Approved by Board: March 7, 2012

Funding Source: Measure AA

Public Process: Site Committee architect and color selection

Schematic Approval Date: Not Applicable

Design Team: Baker Vilar Architects

Project Manager: Turner

General Contractor: Am Woo

Current Project Budget: \$556,000

Adjustment to Budget: \$11,000. Inflation adjustment on January 9, 2013.

Schedule: Fall 2012 Approve project manager and designer
Winter 2012/13 Preliminary Design done
Spring 2013 Finalize design
Spring 2013 Bid and award
Summer 2013 Construction

Status: Punch List

Issues: None

Completion Date: September 2013

Changes since last report: The project was completed and the punch list has been compiled.

Lessons learned: There were a few coordination problems with the summer cleaning effort that we think can be corrected on the next project.

Washington, BAM and King

Project Type: Portable Replacement

Date Approved by Board: January 9, 2013

Funding Source: Measure AA

Public Process: Multiple Site Committee meetings at Washington, several at BAM. None are planned for King. Two Community Meetings at Washington and one at BAM.

Schematic Approval Date: Scheduled for June 26, 2013

Design Team: HKIT Architects

Project Manager: Van Pelt

General Contractor: To Be Determined

Current Project Budget: \$2,513,000
 Adjustment to Budget: None.
 Schedule: Winter 2012/13 Approve project manager and architect
 Spring 2013 Complete Schematic design
 Fall 2013 Finalize design
 Winter - Spring 2014 Bid and award
 Summer 2014 Construction
 Status: Design
 Issues: Reconfiguration of portables, particularly at Washington and an interest in a more permanent solution to the street closure at Washington. There has been some community resistance to replacing portables.
 Completion Date: October 2014
 Changes since last report: A second Community Meeting was held. An informational item was sent to the Board. The Board will consider the portable replacement plan on September 11th.
 Lessons learned: None

Jefferson

Project Type: Expand Classes/Modernize.
 Date Approved by Board: April 27, 2011
 Funding Source: Measure I
 Public Process: Seven Site Committee meetings and four Community Meetings were held. The site was involved in architect selection.
 Schematic Approval Date: March 7, 2012
 Design Team: WLC Architects
 Project Manager: Turner
 General Contractor: BHM
 Current Project Budget: \$9,371,000
 Adjustment to Budget: \$2,136,000. Increased allocation and inflation adjustment on January 11, 2012 (\$472,000), approval for structural review (\$80,000) on September 12, 2012, approval of structural upgrade on October 24, 2012 (\$1,400,000), inflation adjustment on January 9, 2013 (\$184,000).
 Schedule: Summer 2011 Architect Hired
 Winter 2011/12 Board approval of schematic design
 Fall 2012 Project submitted to DSA
 Winter 2012/13 DSA approval, project bid

Status: Late Spring 2013 Construction begins
 Construction
 Issues: Project started slowly due to competing pressures at the school.
 Completion Date: October 2014
 Changes since last report: The contractor began and has done a significant amount of work. The seismic strengthening of the classroom building has been largely completed. The portable was demolished and piers have been poured. The library has been converted into a classroom.
 Lessons Learned: There has been some concern about outreach efforts. Regular updates may help alleviate this concern.

Rosa Parks

Project Type: Solar Panels (project listed in Auxiliary budget).
 Date Approved by Board: September 22, 2011
 Funding Source: Measure AA
 Public Process: None
 Schematic Approval Date: Not Applicable
 Design Team: Design-Build (SunPower/Kyoto)
 Project Manager: BUSD
 General Contractor: Sun Power
 Current Project Budget: \$157,000
 Adjustment to Budget: \$7,000. Inflation increase on April 27, 2011 (\$5,000) and inflation adjustment on January 11, 2012 (\$2,000).
 Schedule: Winter 2010/11 Preliminary Design done and submitted to DSA
 Summer 2012– Spring 2013 Finalize design, DSA approval
 Spring –Summer 2013 Construction
 Status: Complete
 Issues: This budget will supplement a grant from PG&E (\$200,000). Project has moved very slowly through PG&E and DSA.
 Completion Date: June 2013
 Changes since last report: The punch list was developed and completed. The system is generating electricity. The project is being recommended for acceptance at this Board Meeting.
 Lessons learned: PG&E and DSA process have been very slow and unreliable.

MIDDLE SCHOOLS

KING

Project Type: Upgrade the Large Field and Track

Date Approved by Board: March 7, 2012

Funding Source: Measure I

Public Process: Site involved in architect selection. There were several Site Committee Meetings and two public meetings.

Schematic Approval Date: August 22, 2012

Design Team: Baker Vilar Architects

Project Manager: Turner

General Contractor: Bothman

Current Project Budget: \$1,496,000, includes \$7,000 in Measure AA

Adjustment to Budget: \$560,000. The Board approved adding \$114,000 from the balance and combining this project with a future landscape project (\$416,000) on October 10, 2012, inflation adjustment of January 9, 2013 (\$30,000).

Schedule: Spring 2012 Architect hired
Fall 2012 Design completed and submitted to DSA
Spring 2013 Project bid
Summer 2013 Construction begins

Status: Construction

Issues: None

Completion Date: September 2013

Changes since last report: The old track and field were demolished. The grading and irrigation were completed. The asphalt surface was installed. Installation of the synthetic track is anticipated in the next two weeks.

Lessons learned: None.

LONGFELLOW

Project Type: New Cafeteria

Lessons Learned: None.

Date Approved by Board: January 9, 2013

Funding Source: Measure I

Public Process: There will be seven Site Committee meetings and two Community meetings.

Schematic Approval Date: Scheduled for June 26, 2013

Design Team: HKIT

Project Manager: Turner

General Contractor: To Be Determined

Current Project Budget: \$5,202,000

Adjustment to Budget: None.
Schedule: Spring 2013 Architect and project manager hired
Summer 2013 schematic design
Spring 2014 Project submitted to DSA
Fall 2014 DSA approval, project bid
Winter 2014/2015 Construction to begin
Status: Design
Issues: Making the street crossing safer will be an issue.
Coordination with the garden program is an issue.
Completion Date: January 2016
Changes since last report: A second Community Meeting was held and the Board approved the schematic design. The geotechnical engineer was hired and the borings were drilled.
Lessons Learned: To Be Determined.

Project Type: Retaining Wall at Fence

Lessons Learned: None.
Date Approved by Board: January 9, 2013
Funding Source: Measure AA
Public Process: None
Schematic Approval Date: None
Design Team: None
Project Manager: BUSD
General Contractor: To Be Determined
Current Project Budget: \$78,000
Adjustment to Budget: None.
Schedule: Spring 2013 finalize the scope
Summer 2013 replace the retaining wall
Status: Complete
Issues: None.
Completion Date: August 2013
Changes since last report: The project was bid, begun and is complete.
Lessons Learned: None.

HIGH SCHOOLS

BERKELEY HIGH

Project Type: New Building and Grounds
Date Approved by Board: Construction Phase 2 September 5, 2007,
Design Phase 3 January 9, 2008, Construction
Phase 3 April 27, 2011
Funding Source: Measure AA and Measure I
Public Process: Five Site Committee Meetings, one Community

meeting and Board approval (shared with stadium project). Site Committee involved in architect selection. Earlier meetings were held in developing the master plan.

Schematic Approval Date: August 20, 2008
Design Team: Baker Vilar Architects
Project Manager: Van Pelt
General Contractor: Alten Construction
Current Project Budget: \$31,590,000, includes \$1,134,000 in Measure AA
Adjustment to Budget: \$28,089,000. Inflation adjustment of \$280,000 on January 9, 2008, adding design of Phase 3 of \$2,800,000 on January 9, 2008, inflation adjustment of \$302,000 on January 14, 2009, inflation and slight scope adjustment of \$918,000 on January 13, 2010, approval of Measure I construction phase and inflation adjustment of \$28,438,000 on April 27, 2011, inflation adjustment of \$351,000 on January 11, 2012, adjustment to decrease the budget by \$5,000,000 on April 11, 2012.

Schedule: Late Fall 2007 Architect Hired for Phase 2
Late Spring 2008 Architect hired for Phase 3
Early Spring 2009 and Summer 2010 Project submitted to DSA
Winter 2010/11 DSA approval, project bid
Late Spring 2012 Construction begins

Status: Construction
Issues: Coordination with Phase 1, combining the two phases into one project, portable removal and other logistical challenges.

Completion Date: October 2014
Changes since last report: All the classroom concrete walls have been poured. The utilities in the classroom building have been roughed-in. The drywall has started in this building. The visitors' bleacher building was completed and the contractor is working on the punch list.

Lessons Learned: Site communication on identifying and removing stored material was problematic.

Project Type: Science Labs
Date Approved by Board: April 27, 2011
Funding Source: Measure I
Public Process: There have been two Site Committee meetings.

Schematic Approval Date:	June 27, 2012
Design Team:	HMC Architects
Project Manager:	Van Pelt
General Contractor:	To Be Determined
Current Project Budget:	\$715,000
Adjustment to Budget:	(\$212,000). Inflation increase on January 11, 2012 (\$9,000), reducing the project to two classrooms on October 24, 2012 (\$236,000), and inflation allocation on January 9, 2013 (\$15,000).
Schedule:	Spring 2012 Architect and project manager hired Spring 2012 schematic design Fall 2012 Project submitted to DSA Spring 2013 DSA approval, project bid Summer 2013 Construction begins.
Status:	Design
Issues:	DSA's new interpretation that fire sprinklers are required will delay construction. The budget will need to be enhanced as well.
Completion Date:	September 2014.
Changes since last report:	We have received the architect's revised proposal and authorized them to proceed. The design of the sprinklers is underway.
Lessons Learned:	Better communication between the High School and the Superintendent may have permitted the third classroom to be approved.
<u>Project Type:</u>	<u>Replace roof on H building.</u>
Date Approved by Board:	January 9, 2013
Funding Source:	Measure AA
Public Process:	None
Schematic Approval Date:	Not Applicable
Design Team:	Total Roof Management
Project Manager:	Van Pelt
General Contractor:	State Roofing
Current Project Budget:	\$366,000
Adjustment to Budget:	None.
Schedule:	Winter 2012/13 Approve project manager and designer Winter 2012/13 Design finalize Spring 2013 Bid and award Summer 2013 Construction
Status:	Complete
Issues:	None.

Completion Date: October 2013
 Changes since last report: The contractor mobilized, completed the work and finished the punch list. The project is being recommended for acceptance at this Board Meeting.
 Lessons learned: None.

B-TECH

Project Type: Science Lab and Modernization
 Date Approved by Board: January 9, 2013
 Funding Source: Measure I
 Public Process: There will be several Site Committee meetings.
 Schematic Approval Date: Scheduled for June 12, 2013
 Design Team: WLC Architects
 Project Manager: Van Pelt
 General Contractor: To Be Determined
 Current Project Budget: \$732,000
 Adjustment to Budget: None.
 Schedule: Spring 2013 Architect and project manager hired
 Summer 2013 schematic design
 Fall 2013 Project submitted to DSA
 Spring 2014 DSA approval, project bid
 Summer 2014 Construction begins.

Status: Design
 Issues: None .
 Completion Date: October 2014
 Changes since last report: The Board approved the schematic design. Design development is approximately 50% complete.
 Lessons Learned: None.

OTHER SITES

HOPKINS PRE SCHOOL

Project Type: Modernization
 Date Approved by Board: April 27, 2011
 Funding Source: Measure AA
 Public Process: There have been several Site Committee meetings and one Community meeting.
 Schematic Approval Date: June 27, 2012
 Design Team: HKIT Architects
 Project Manager: Turner
 General Contractor: Sausal
 Current Project Budget: \$1,806,000
 Adjustment to Budget: \$626,000. Inflation increase on January 11,

2012 (\$12,000), increase to add fire alarm on April 11, 2012 (\$54,000), project scope increased on June 27, 2012 (\$525,000), inflation adjustment on January 9, 2013 (\$35,000).

Schedule: Spring 2012 Architect and project manager hired
Spring 2012 schematic design
Fall 2012 Project submitted to DSA
Spring 2013 DSA approval, project bid
Summer 2013 Construction to begin

Status: Construction

Issues: Short construction season may be a challenge. The scope was adjusted to account for code and programmatic issues.

Completion Date: October 2013

Changes since last report: The abatement and soft demolition was begun and completed. The old siding was removed and the new siding is over 75% done. The roof is approximately 75% complete. The courtyard concrete was poured. The front entry was relocated. Finishes are being installed.

Lessons Learned: To Be Determined.

KING AND FRANKLIN PRE SCHOOL

Project Type: Addition

Date Approved by Board: January 9, 2013

Funding Source: Measure I

Public Process: There will be three Site Committee meetings and two Community meetings.

Schematic Approval Date: To Be Determined

Design Team: WLC Architects

Project Manager: Turner

General Contractor: To Be Determined

Current Project Budget: \$3,101,000

Adjustment to Budget: None.

Schedule: Spring 2013 Architect and project manager hired
Summer 2013 schematic design
Late Fall 2013 Project submitted to DSA
Spring 2014 DSA approval, project bid
Summer 2014 Construction to begin

Status: Design

Issues: No decision has been made of which spaces will be used for transitional kindergarten and which

will be used for pre-school.
 Completion Date: October 2014
 Changes since last report: The Board approved the schematic design. The Board will be asked to approve a piggyback bid for the modular at this Board Meeting.
 Lessons Learned: To Be Determined.

WEST CAMPUS

Project Type: District Office Project
 Date Approved by Board: August 20, 2008
 Funding Source: Measure AA and Measure I
 Public Process: Two Site Committee Meetings, one Community Meeting, approval by BUSD Board, approval by Design Review (City), approval by Zoning (City). Earlier Community Meetings were held on earlier project scopes.
 Schematic Approval Date: August 20, 2008 and September 10, 2008
 Design Team: Baker Vilar Architects.
 Project Manager: Parsons
 General Contractor: Angotti and Reilly
 Current Project Budget: \$14,750,000, includes \$4,846,000 in Measure AA
 Adjustment to Budget: (\$237,000). Inflation adjustment of \$1,200,000 on January 14, 2009, inflation adjustment of \$1,028,000 on January 13, 2010, adjustment after bid approval of (\$2,715,000) on September 22, 2010, adjustment at 2012 Plan adoption to account for change orders (\$250,000).
 Schedule: Fall 2008 Architect Hired
 Summer 2009 Project submitted to DSA
 Spring 2010 DSA approval, project bid
 Summer 2010 Construction begins
 Status: Construction
 Issues: The project detailed does not include earlier design proposals. There were problems with the installation of temporary power. The contractor was uncooperative.
 Completion Date: October 2013
 Changes since last report: The mechanical commissioning is complete. The electrical punch list is 90% complete.
 Lessons Learned: The project manager requiring monthly schedule updates may have highlighted problems earlier.

Project Type: Board Room
 Date Approved by Board: August 20, 2008

Funding Source:	Measure AA
Public Process:	Two Site Committee Meetings, one Community Meeting, approval by BUSD Board, approval by Design Review (City), approval by Zoning (City). Earlier Community Meetings were held on earlier project scopes.
Schematic Approval Date:	No one date.
Design Team:	Baker Vilar Architects
Project Manager:	Turner
General Contractor:	D.L. Falk
Current Project Budget:	\$3,334,000
Adjustment to Budget:	\$2,984,000. Significant scope adjustment, including adding City into project (\$1,258,000) on September 22, 2010, inflation adjustment (\$142,000) on April 27, 2011, recognition that the City will not partner and inflation adjustment on January 11, 2012 (\$241,000), inflation adjustment and to account for a re-estimated project on January 9, 2013 (\$750,000), and an increase of \$593,000 at bid to increase the scope of work and also to account for inflation from January 1, 2013.
Schedule:	Early Spring 2010 Architect Hired Late Spring 2011 Project submitted to DSA Summer 2012 Revised Plan Submitted to DSA Fall 2012 Construction begins
Status:	Construction
Issues:	We have had some difficulty connecting with the artists for the mural which was on the south wall.
Completion Date:	November 2013
Changes since last report:	The project has been moving slowly. Concrete was cut and replaced. Most of the framing has been completed.
Lessons Learned:	Earlier formal City approval to participate in the project would have saved time and some money.
<u>Project Type:</u>	<u>Charter School With CTE Possibilities</u>
Date Approved by Board:	April 27, 2011
Funding Source:	Measure AA
Public Process:	Three Site Committee Meetings and Two Community Meetings. Site Committee participated in architect selection.
Schematic Approval Date:	December 14, 2011

Design Team:	Beverly Prior/HMC Architects
Project Manager:	Turner
General Contractor:	D.L. Falk
Current Project Budget:	\$7,609,000
Adjustment to Budget:	\$2,608,000. Budget was increased by \$1,000,000 on August 31, 2011 because an additional building was added when initial programming was completed and increased on January 11, 2012 to add seismically strengthening a wall and for inflation adjustment, library demolition added to the project (\$762,000) and the budget was adjusted to add one roof and to account for a low estimate by the architect in August 2011 (\$950,000), inflation adjustment on January 9, 2013 (\$154,000), final lower bid adjustment (\$258,000).
Schedule:	Summer 2011 Architect Hired Summer 2012 Project submitted to DSA Fall 2012 DSA approval, project bid Winter 2012/13 Construction begins
Status:	Construction
Issues:	There has been some discussion of equivalent facilities. There is some concern that the current plan calls for continued use of the District's three classrooms in the administration building.
Completion Date:	November 2013
Changes since last report:	The roof was begun and completed. The new concrete shear wall was placed. The wall framing was completed, drywall has been installed and painting is mostly complete. The flooring has just begun.
Lessons Learned:	To Be Determined.

DERBY FIELD

Project Type:	Improved Field
Date Approved by Board:	April 27, 2011
Funding Source:	Measure I
Public Process:	Three Site Committee Meetings, two Community Meetings and Board approval. Site Committee participated in architect selection.
Schematic Approval Date:	August 31, 2011
Design Team:	WLC Architects
Project Manager:	Van Pelt

General Contractor:	Robert A. Bothman
Current Project Budget:	\$4,575,000
Adjustment to Budget:	\$970,000. Budget was increased by \$150,000 on August 31, 2011 to recognize the accelerated schedule and to accommodate desired amenities, on January 11, 2012 for inflation (\$38,000), on September 12, 2012 to account for a higher bid and for removal of Class II soil (\$647,000), and additional signage was approved on October 24, 2012 (\$35,000), increased requirements from the City and DSA approved on January 9, 2013 (\$100,000).
Schedule:	Summer 2011 Architect Hired Fall 2011 Project submitted to DSA Spring 2012 DSA approval, project bid Summer 2012 Construction begins
Status:	Complete
Issues:	The weather has impacted project completion.
Completion Date:	August 2013
Changes since last report:	The field is complete and ready to be opened. There is a small amount of punch list work to be done. Staff is recommending acceptance of this project at this Board Meeting.
Lessons Learned:	To Be Determined.