

Berkeley Unified School District

2020 Bonar Street, Technology Lab, Room 126

Berkeley, CA 94702

Personnel Commission

Ann Aoyagi, Chairperson Timothy Carter, Vice-Chairperson Dan F. Lee, Commissioner

Randy Perez, Secretary

Meeting Agenda

October 3, 2013 4:30pm

1. **Call to Order** **Chairperson Aoyagi**
2. **Roll Call & Establishment of Quorum** **Secretary Perez**
3. **Public Comments (15 minute limit)** **Public**

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** **Chairperson Aoyagi**
5. **Approval of Minutes** **Chairperson Aoyagi**

Approve September 12, 2013 Meeting Minutes p. 3-6
6. **Conference Items** **Chairperson Aoyagi**

These items are presented for discussion and action, and may have been reviewed at a previous meeting.

 - a) Approve limited term assignment for a retired Berkeley Unified School District employee p. 7
 - b) Rescheduling of Classification Appeal Hearings
7. **Old Business** **Vice-Chairperson Carter**

These items are presented for discussion and action, and may have been reviewed at a previous meeting.

 - a) The commission discussed the provisional and limited term opportunities for BCCE unit members. Vice-Chairperson Carter requested that this item be included on the next agenda for continued discussion.
8. **Consent Items** **Chairperson Aoyagi**

Ratification of Eligibility Lists

 - a) Program Supervisor, CNN p. 8
 - b) Instructional Assistant, Early Childhood Education p. 9
 - c) Instructional Assistant, Special Education, Attendant p. 10
 - d) Vehicle & Equipment Mechanic p. 11
 - e) Instructional Technician p. 12
9. **Information Items** **Secretary Perez**
 - a) Examinations administered in the month of August p. 13
 - b) New Hires/New Assignments processed in the month of August p. 13
10. **Reports**
 - a) Union **Union Representatives**
 - b) Commissioners Reports **Commissioners**
 - c) Personnel Director **Secretary Perez**
 - I. Classification and Compensation Study
 - II. Update on Neogov

11. Public Comments (15 minute limit)

Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.

12. Next Meeting

Chairperson Aoyagi

Follow up items for next Personnel Commission Meeting

13. Adjournment

Chairperson Aoyagi