

Berkeley Unified School District

1720 Oregon Street, Conference Room
Berkeley, CA 94702

Personnel Commission

Ann Aoyagi, Chairperson

Timothy Carter, Vice-Chairperson

Dan F. Lee, Commissioner

Randy Perez, Secretary

Special Meeting Agenda

October 30, 2013 5:15pm

1. **Call to Order** Chairperson Aoyagi
2. **Roll Call & Establishment of Quorum** Secretary Perez
3. **Public Comments (15 minute limit)** Public

This is an opportunity for the public to comment on Personnel Commission business not on the agenda. The time limit is five minutes per individual and a total of fifteen minutes per subject. No action can be taken by the Commission.
4. **Approval & Adoption of Agenda** Chairperson Aoyagi
5. **Public Hearing: Classification Study Appeals**

A public hearing will be conducted to hear appeals by employees regarding the results of the classification study. Employees will be given (5) five minutes to present their appeals, the consultant who performed the study will be given 5 minutes to explain the results and the Personnel Commission will have the opportunity to ask questions. The following is a list of the employees who requested hearings, their current classifications and their hearing times:

<i>Employee:</i>	<i>Present Classification:</i>	<i>Address the Commission:</i>
1. George Duncan	General Maintenance Worker	5:20pm – 5:25pm
2. Pamela Goo	Supervisor, Risk Management, Workers Compensation & Benefits	5:35pm – 5:40pm
3. LaTanja Chambers	Administrative Assistant	5:50pm – 5:55pm
4. Geraldine Morgan	Administrative Coordinator	6:05pm – 6:10pm
5. David Kirwin	Lead Tradesworker	6:20pm – 6:25pm
6. Mildred Scherr	Clerical Specialist	6:35pm – 6:40pm
6. **Information Item**

This item is presented for information only and does not require action at this time.

 - a. List of Job Classes by Family (Attachment A)
7. **Public Comments (15 minute limit)** Public

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8. **Next Meeting** Chairperson Aoyagi

Follow up items for next Personnel Commission Meeting
9. **Adjournment** Chairperson Aoyagi