

## **Emerson Grounds Improvement Project 2800 Forest Avenue**

The project is to improve the grounds. The project will also provide a conceptual masterplan of the grounds. The project is defined by a construction budget of \$285,000. The scope will be defined by the Site Committee and approved by the Board.

**Community Meeting to Introduce the Project** on October 9<sup>th</sup> at 6:00 PM at 2800 Forest in the library Site Committee will be finalized by the Principal by October 25, 2013.

The role of the Site Committee is to meet with project designers and assist the Principal and inform the project design. If interested in being on the Site Committee, please submit name, telephone and email to Susan Hodge at 644-6890 by October 11<sup>th</sup>. Selected Site Committee members will be notified by October 24<sup>th</sup>.

### **Project Design Meetings:**

Site Committee Meeting # 1 – November 4, 2013 at the Emerson library at 6:30 PM.

PURPOSE – Project overview and information gathering

Site Committee Meeting # 2 – November 18, 2013 at the Emerson library at 6:30 PM.

PURPOSE – Alternative review, select preferred alternative

**Community Meeting # 2** – December 2, 2013 at the Emerson library at 6:30 PM.

PURPOSE – The purpose of the community meeting is to provide project information to interested members of the public and school community and to solicit input on the proposed project. Comments will be directed to Site Committee for consideration. The meeting will include overview of project history and purpose, and presentation and discussion of preferred plan alternative developed with Site Committee input.

Site Committee Meeting # 3 – December 9, 2013 at the Emerson library at 6:30 PM.

PURPOSE – Review of revised plan and Schematic Design following Community Meeting and to prepare recommendation for Board's consideration.

### **BUSD Board Review** – January 8, 2014

Schematic design is tentatively scheduled to be submitted to the Board at the first Board Meeting in January – either January 8<sup>th</sup> or January 15<sup>th</sup>. The location is planned to be at the new Board Room at West Campus located on Addison Street, just west of the Bonar Street intersection. The public meeting begins at 7:30 PM.

### **OVERALL PROJECT SCHEDULE**

Schematic Design Board Approval – January 8, 2014

Construction Document completion and Department of State Architect review – March, 2014

Public Bid and Construction – Board Award May 2014. Construction June – August 2014.

### **PROJECT CONTACT**

The District is in the process of hiring a project manager. The contact information will be updated when that project manager is hired. Until the project manager is hired, please contact the BUSD facilities number with any questions or comments.

BUSD Facilities telephone number: (510) 644-6066

Si usted desea esta información en español, por favor comuníquese con Isabel Parra al 510-883-5223

For updates on the project and other BUSD construction projects, please go to:

<http://www.berkeleyschools.net/departments/facilities/current-construction-projects/>