

**Berkeley Unified School District
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-8764**

BOARD OF EDUCATION – SPECIAL MEETING AGENDA

Wednesday, December 11, 2013

7:35 p.m.

YEARLY ORGANIZATIONAL REQUIREMENTS

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a speaker card and submit to the Board recorder. Speakers will be selected by lottery. Public Testimony is limited to 30 minutes – 3 minutes per speaker.

Organizational items:	
1	Approval of Proposed 2014 Regular Meeting Dates and Anticipated Topics
2	Approval of Proposed 2014 Committees/Workgroups
3	Approval of 2014 Board Assignments

ADJOURNMENT to Regular Board of Education meeting

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Josh Daniels, Vice President
and Donald Evans, Ed.D, Superintendent
DATE: December 11, 2013
SUBJECT: Proposed 2014 Regular Board Meeting Schedule and Anticipated Meeting Topics

BACKGROUND INFORMATION

The proposed 2014 Regular Board Meeting Schedule includes 25 regular meetings dates. The meeting dates have attempted to be aware of major religious holidays as well as major school events and breaks. Here are a few things to note.

- All but one date is on a Wednesday.
- There are two meetings for which nothing has intentionally been scheduled. They are available if needed and would be canceled if not.
- Barring a special board meeting, there will never be meetings three weeks in a row.

The schedule also includes the anticipated topics for each meeting. The topics are based on a combination of the eight state priorities required for the Local Control and Accountability Plan (LCAP), the 2010-13 District Goals, the 2020 Vision, and other areas on which the board has focused. These groupings are not intended to add anything new or to exclude any area; rather, they are intended as organizational tools to organize board activities for 2014. Each meeting will focus on one of these topics, although the meeting may include agenda items outside of the topic.

- **Student Outcomes:** This topic includes LCAP State Priority #4 (student academic achievement), aspects of Priority #6 (school climate), Priority #8 (other pupil outcomes), certain 2020 Vision indicators, AYP, district indicators used to measure the opportunity gap, attendance and tardies, graduate rates, discipline metrics, Special Education metrics, EL metrics, and health and wellness outcomes. In general, this topic covers those issues covered under 2010-13 District Goal I and aspects of Goal II.
- **Student & Family Engagement:** This topic includes LCAP State Priority #3 (parent involvement), Priority #5 (pupil engagement), aspects of Priority #6 (school climate), school site surveys, the composition of school governance councils and PTAs, certain 2020 Vision indicators, attendance and tardies, and discipline metrics. In general, this topic covers those issues covered under 2010-13 District Goal III, Goal IV, and aspects of Goal II.

- **Curriculum & Course Access:** This topic includes LCAP State Priority #2 (implementation of curriculum and common core), Priority #7 (access to broad course of study), curriculum adoption, and access to necessary courses.
- **Facility & Fiscal Assets:** This topic includes LCAP State Priority #1 (teacher assignments, fully credentialed teachers, sufficient instructional materials, adequate school facilities), all facility issues, and all tax measures (both bond and parcel tax measures). In general, this topic covers those issues covered under 2010-13 District Goal V.
- **LCAP:** This topic covers everything that needs to occur to develop and approval the LCAP.
- **Operations:** This topic covers everything that needs to occur for the District to operate.

Finally, in keeping with the professional learning community ideal of continual discussion, the anticipated topics are placed such that the board will be able to circle back through these topics (particularly the first four) at least three times throughout the year.

DISTRICT GOAL

None

POLICY CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve the proposed list of 2014 committees/workgroups on which board members serve or to which board members are liaisons.

2014 BUSD School Board Calendar

Regular Meeting Dates & Anticipated Topics

January	12 Orientation	15 LCAP	29 Student Outcomes
February	12 Student & Family Engagement	19 Curriculum & Course Access	
March	5 [Open]	12 Facility & Fiscal Assets	26 Operations
April	9 LCAP	23 LCAP	30 Student Outcomes
May	14 Student & Family Engagement	21 LCAP	
June	4 Curriculum & Course Access	11 LCAP/Budget	25 LCAP/Budget
July			
August	20 Facility & Fiscal Assets		
September	10 Student Outcomes	17 Student & Family Engagement	
October	1 [Open]	8 Curriculum & Course Access	22 Operations
November	5 Facility & Fiscal Assets	19 LCAP	
December	10 Operations		

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Josh Daniels, Vice President, and
Donald Evans, Ed.D., Superintendent
DATE: December 11, 2013
SUBJECT: Proposed 2014 Committees/Workgroups

BACKGROUND INFORMATION

In 2013, board members served on or were liaisons on to the following committees/workgroups:

- 2x2
- Audit
- Berkeley Alliance
- BSEP P&O Committee
- Cesar Chavez Commemorative Workgroup
- Construction Bond Oversight Committee
- District English Language Advisory Committee
- Policy Committee
- Project Labor Agreement Workgroup
- PTA Council
- Student Attendance Review Board
- Superintendent's Budget Advisory Committee

For 2014, it is proposed that board members continue to serve on or be liaisons to these committees/workgroups. In addition, it is proposed that the Board approve the creation of the following three committees:

- **Measure H/Maintenance Oversight Committee:** This committee comprised of members of the public would oversee the use of the funds from Measure H, a parcel tax approved by voters in 2010 for maintenance. It would require one board liaison. *This committee will need to be constituted pursuant to the provisions of the Measure.*
- **Next District Strategic Plan Workgroup:** This two-board member committee would work with the superintendent to strategize regarding how to develop the District's next strategic plan. The current strategic plan expires in 2013.
- **BSEP Renewal Planning Workgroup:** This two-board member committee would work with the superintendent and the BSEP manager to strategize regarding the process the board and the district would undertake to renew BSEP. This was discussed in April 2013.

POLICY CODE

None

DISTRICT GOAL

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve the proposed list of 2014 committees/workgroups on which board members serve or to which board members are liaisons.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Josh Daniels, Vice President, and
Donald Evans, Ed.D., Superintendent
DATE: December 11, 2013
SUBJECT: 2014 Board Assignments

BACKGROUND INFORMATION

The following table includes information (i) on contacting board members and board member office hours, (ii) on board member committee/workgroup assignments, and (iii) on board member school site liaison assignments. The distribution reflects a balance of the likely time commitment of various assignments, the appeal of various assignments, and the additional responsibilities of each board member.

DISTRICT GOAL

None

POLICY CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Receive for information.

		Beatriz Leyva-Cutler	Josh Daniels	Judy Appel	Julie Sinai	Karen Hemphill	Lajayah Moore	Shira Wolkenfeld
Office Hours Dates & Times		2nd Thu -0 4-6 pm	2nd Saturday/month 1:00	3rd Sat - 10-noon	12-14/ 11-12:30	2nd Sat/month - 10-11:30	N/A	N/A
Office Hours Location		Casa Latina, 1801 S. Pablo	Café Espresso Roma	Mojos Café	Brewed Awakenings	Café Leila	N/A	N/A
Email Address		beatrizleyva-cutler@berkeley.net	joshdaniels@berkeley.net	judyappel@berkeley.net	juliesinai@berkeley.net	karenhemphill@comcast.net	lajayahmoore@students.berkeley.net	shirawolkenfeld@students.berkeley.net
Phone Number		510-644-6550	510-213-8683	510-644-6550	510-644-6550	510-644-6550	510-644-6550	510-644-6550
Priority (Main)		Family Engagement	Planning for Next BSEP Measure	Common Core State Standards	2020 Vision	Local Control & Accountability Plan	Student Engagement	Student Engagement
Priority (Secondary)		Common Core State Standards	Local Control & Accountability Plan	Family Engagement	Planning for Next BSEP Measure	2020 Vision	N/A	N/A

	Contact	#	Beatriz Leyva-Cutler	Josh Daniels	Judy Appel	Julie Sinai	Karen Hemphill	Lajayah Moore	Shira Wolkenfeld
2x2	deborahturner@berkeley.net	2			X	X			
Audit	geraldinemorgan@berkeley.net	2		X			X		
Berkeley Alliance	pharrison-small@berkeleyalliance.org	1				X			
BSEP P&O	natashaberry@berkeley.net	2		X		X			
Cesar Chavez Commemorative Workgroup	charitydamarto@berkeley.net	1	X						
Construction Bond Oversight Committee (CBOC)	chanitastevenson@berkeley.net	1					X		
District English Language Advisory Committee (DELAC)	charitydamarto@berkeley.net	1	X						
Measure H/Maintenance Oversight Committee	lewjones@berkeley.net	1	X						
Policy Committee	deborahturner@berkeley.net	2			X		X		
Project Labor Agreement Workgroup	lewjones@berkeley.net	1					X		
PTA Council	president@berkeleypta.org	1		X					
Student Attendance Review Board (SARB)	susancraigh@berkeley.net	1	X						
Next District Strategic Plan Workgroup	donaldevans@berkeley.net	2	X		X				
BSEP Renewal Planning Workgroup	natashaberry@berkeley.net	2		X		X			
Supt Budget Advisory Committee (SBAC)	jaynitschke@berkeley.net	3			X			X	X
TOTALS		23	5	4	4	4	4	1	1

	Contact	#	Beatriz Leyva-Cutler	Josh Daniels	Judy Appel	Julie Sinai	Karen Hemphill	Lajayah Moore	Shira Wolkenfeld
Berkeley Adult School	burr Guthrie@berkeley.net	1			X				
Berkeley Arts Magnet	kristin collins@berkeley.net	1				X			
Berkeley High School	pasqualescuderi@berkeley.net	4			X	X	X		X
Berkeley Technology Acad.	sheilaquintana@berkeley.net	2		X				X	
Child Development Centers	mariacarriedo@berkeley.net	1	X						
Cragmont	evelynbradley@berkeley.net	1		X					
Emerson	susanhodge@berkeley.net	1		X					
Independent Study	edithsmiley@berkeley.net	1					X		
Jefferson	maggieriddle@berkeley.net	1					X		
John Muir	audreyamos@berkeley.net	1				X			
King	janetlevenson@berkeley.net	2	X		X				
LeConte	veronicavalerio@berkeley.net	1	X						
Longfellow	patsadler@berkeley.net	2				X			X
Malcolm X	alexhunt@berkeley.net	1			X				
Oxford	bethrhine@berkeley.net	1			X				
Rosa Parks	pacofurlan@berkeley.net	1	X						
Thousand Oaks	jennifer corn@berkeley.net	1	X						
Washington	melstenger@berkeley.net	1					X		
Willard	debbiedean@berkeley.net	2		X				X	